

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

MINUTES OF THE 4TH MEETING OF THE STUDENTS' SENATE HELD ON 14TH OCTOBER 2015

The 4th Meeting of the Students' Senate (2015-16) was held on Wednesday, 14/10/2015 in the New SAC Conference Room. It was called to order by the Chairman, Students' Senate at 9:30 P.M. The following members were present:

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|-------------------------|-----------------------------------------|
| • Bhavin Mandalaywala | Vice President, SGC |
| • Paawan Talwar | General Secretary, Technical Board |
| • Chaitanya Sangani | General Secretary, Cultural Board |
| • Mohammed Zilani | General Secretary, Welfare Board |
| • A Sai Sushanth | General Secretary, Sports Board |
| • Naresh Peddinti | General Secretary, Hostel Affairs Board |
| • Pragya Chansoriya | Girls Senator |
| • Arunabha Banerjee | PG Senator |
| • B. Kiran Naik | PG Senator |
| • Rintu Borah | PG Senator |
| • Sunil Chowdhury | PG Senator |
| • Saumya Prasad | PG Senator |
| • Siddharth Khadiya | UG Senator |
| • Pooja Kumari | UG Senator |
| • Nikhila Rayalachevuru | UG Senator |
| • Akepogu Prince | UG Senator |
| • Sai Dinesh Dacharaju | UG Senator |
| • Nilesh Raj | UG Senator |

The attendance record of the senate members is:

- Total: 23
- Present: 18
- Absent: 5
- Absent with permission:
 - D.S.Rishi

- Bhavana Lakhinena
- Himakshi Barsiwal
- Bhabesh Mahanta
- JMS Rohith

• Absent without permission:

The agenda for the day was taken up as given below:

Item No. 1: Follow up action of the decisions of the 3rd meeting of the Students' Senate, IIT Guwahati held on 10/09/2015

The following points were noted with regard to the decisions of the 3rd senate meeting held on 10/09/2015.

- Responses from Senate Committees:
 - **New SAC Committee:** A report was submitted on the allotted work and has been attached in the Annexure.
 - **Steering Committee:** The minutes for the 3rd Senate Meeting were drafted and presented to the Dean of Student Affairs for proofreading and approval.
 - **Maintenance Committee:** A report was submitted on the allotted work and the meetings held by the committee which has been attached in the Annexure.
 - **Gymkhana Election Committee:** First draft of the election rules was submitted and was discussed upon. The discussions would reflect in the report that would be submitted to the SAC.

The senate **RESOLVED** that the actions taken on the decisions of the 3rd meeting of the Students' Senate held on 10/09/2015, other than the ones mentioned above, be **NOTED** as reported.

Item No. 2: Agenda related to revision of bus timings

Bhavin Mandalaywala put the issue in front of the senate that the revision of bus timings needs to be done and the loopholes need to be identified by circulating feedback forms amongst the students.

SS/04/01/2015: The Students' Senate **APPROVED** the proposal. General Secretary, Welfare Board with the help of one of the senators nominated by him will look into this matter.

Item No. 3: Agenda related to the formation of 4i Labs Committee

Bhavin Mandalaywala raised the point regarding the formation of a committee to look after the tasks involved in the development of 4i Labs in the New Student Activity Centre.

SS/04/02/2015: Nilesh Raj and Nikhila Rayalachevuru were appointed as the members of this committee and they will look into this along with the Vice President and the General Secretary, Technical Board.

Item No. 4: Agenda related to entry of students in the visitors' room

Saumya Prasad raised the point regarding the prohibition of entry of the Subansiri Hostel boarders into the Visitors' room of the hostel since the furnishing of air conditioners in the room and she suggested entry of boarders into this room to be allowed.

SS/04/03/2015: The Students' Senate asked the General Secretary, Hostel Affairs Board to have a meeting with the Subansiri Hostel Warden and the Chairman HAB regarding this issue and to discuss the results of this meeting in the next Students' Senate meeting.

Item No. 5: Agenda related to road Construction in the campus

Saumya Prasad raised the concern regarding the need of urgent road construction at some places in the campus such as Core 3.

SS/04/04/2015: The Students' Senate **APPROVED** the proposal and **DIRECTED** B. Kiran Naik to draft a proposal regarding this issue and forward it to the Dean, IPM. Saumya Prasad was directed to take regular follow ups from B. Kiran Naik regarding this issue.

Item No. 6: Agenda related to the proposal of having Generator and CCTV at Annexure Building/New Civil Building

Arunabha Banerjee suggested to equip the new civil building with generator and CCTVs as a lot of new labs have been constructed in this building.

SS/04/05/2015: The Students' Senate **DIRECTED** Arunabha Banerjee to enquire if the installation of CCTVs and Generator is already in process. This issue will be further discussed in the next senate meeting.

Item No. 7: Agenda related to having water sprinkling to prevent dust pollution

Arunabha Banerjee raised the point regarding the sprinkling of water at certain intervals of time (maybe once every 2 hours) to prevent dust pollution on the road from KV Gate to Annexure Building/ New Civil Building.

SS/04/06/2015: The Students' Senate **APPROVED** the proposal and asked Arunabha Banerjee to submit a report regarding this issue to the Maintenance Committee who will further take it forward with the Dean, IPM.

Item No. 8: Agenda related to gloves and masks for sweepers/ cleaners

Arunabha Banerjee suggested that gloves and masks should be provided for all sweepers/ cleaners throughout the campus as this is a very important health and hygiene issue.

SS/04/07/2015: The Students' Senate **AGREED** with the proposal and asked the General Secretary, HAB to try to amend the contract by adding a clause as the contract has already been given.

Item No. 9: Agenda related to having a Cashless Campus

Bhavin Mandalaywala put forward this proposal of having a cashless campus wherein card swiping machines will be installed at all places where transactions are made such as all the hostel canteens, market complex, food court etc. Also the need of a committee within the Students' Senate to look after this issue was discussed.

SS/04/08/2015: The Students' Senate **AGREED** with the proposal and a committee was formed regarding this. It was decided that the Vice President; the General Secretary, Welfare Board; Pragya Chansoriya, Sai Dinesh Dacharaju and Sunil Chowdhury will be the members of this committee.

Item No. 10: Agenda related to problem with Mobile Phone Signals in the Academic Complex Area

Sai Dinesh Dacharaju raised the concern regarding a need to analyze the root cause of network signals not reaching the Academic Complex Area as the phones catch signals as soon as one is out of the Civil Department behind Core 4 and on the main road near the Civil Department outside the campus.

SS/04/09/2015: The Students' Senate **DIRECTED** the General Secretary, Technical Board and Sai Dinesh Dacharaju to look into the matter.

Item No. 11: Agenda related to urgent requirement of water coolers at some places

Nilesh Raj raised the concern regarding the urgent requirement of a water cooler at places of utter importance like the Conference Hall. All the workshops, conferences and programs held will be benefited by this.

SS/04/10/2015: The Students' Senate **AGREED** with the proposal and directed Akepogu Prince to look into the requirement and feasibility of having water coolers at such places and to submit details it in the next senate meeting.

Item No. 12: Agenda related to need of bus shelter near Subansiri Hostel

Akepogu Prince put forward the need of a Bus Shelter near Subansiri Hostel as Subansiri bus stop is considered as the central bus stop in IIT Guwahati.

SS/04/11/2015: The Students' Senate **AGREED** with the proposal and directed the General Secretary, Welfare Board and Akepogu Prince to take this issue forward with the bus committee.

Item No. 13: Agenda related to Election procedure of some posts

A Sai Sushanth raised the point that the present procedure of electing Jt.sec, HAB, Covenor, SAIL and General Secretary, SAB is not transparent/fair and suggested that either the interview should be done before student's senate or before all the General Secretaries of the hostels(in case of Jt.Sec, HAB).

SS/04/12/2015: The Students' Senate **AGREED** with the proposal and directed the election committee to amend the constitution so as to reflect these changes.

Item No. 14: Agenda related to Constitution for Spirit

A Sai Sushanth raised the concern regarding the need of a constitution for Spirit, the annual Sports festival of IIT Guwahati. This needs the formation of a committee which will include the heads of the current edition and General Secretary, Sports being the mentor of the committee for forming a proper constitution for the fest.

SS/04/13/2015: The Students' Senate **AGREED** with the proposal. The Constitution will be drafted, discussed and presented in front of SAC.

Formation of Committees:

- **4i Labs Committee:** Nilesh Raj, Nikhila Rayalachevuru, the Vice President and the General Secretary, Technical Board were appointed as the members of this committee.
- **Cashless Campus Committee:** Pragya Chansoriya, Sai Dinesh Dacharaju and Sunil Chowdhury, the Vice President; the General Secretary, Welfare Board will be the members of this committee.

ANNEXURE

REPORT ON USING COLOURED DUSTBINS IN THE CAMPUS.

(ITEM NO. 4 OF THE 3RD STUDENTS' SENATE MEETING)

On discussing about the proposal with the Professor in Charge of the Green Office, the following points were noted:

- In principle yes, we should have coloured dustbins to habituate our graduates of waste recycle etc.,
- There is no waste plastic can/bottle recycling plant at Guwahati. Therefore, there is no point to do recycling of plastics.
- We can gather biodegradable waste as it is more manageable. In IITG Green Office wishes to take up composting projects.

Hence, I suggest we go for two types of coloured bins, one for biodegradable waste and the other for the rest.

Submitted by: Siddharth Khadiya

MAINTENANCE COMMITTEE REPORT

Item No. 1: Agenda related to the donation of Bicycles and subsequent use

No. of meetings held: 03

1st meeting

The 1st meeting of the maintenance committee regarding bicycles was held on 23/08/2015

The following members were present:

B. Kiran Naik	PG Senator
Bhavana Lakhinena	UG Senator
Pooja Kumari	UG Senator

The attendance record of the maintenance committee record is:

- Total: 04
- Present: 03
- Absent:01 (with intimation)

Decision

- Decision has been taken to formally allot the work to the welfare secretaries of the respective hostels and committee members.
- Committee directed Mohammed Zillani (General Secretary, Welfare board) to form a google doc regarding the same.
- Committee directed General Secretary, Welfare board to arrange a formal meeting with welfare secretaries of respective hostels.

2nd meeting

The 2nd meeting of the maintenance committee regarding bicycles was held on 11/09/2015

The following members were present:

B. Kiran Naik	PG Senator
Mohammed Zillani	General secretary, Welfare Board
Bhavana Lakhinena	UG Senator
Pooja Kumari	UG Senator

The attendance record of the maintenance committee record is:

- Total: 04
- Present: 04

- Absent: 0

Follow up actions of the decisions taken on 1st meeting of the maintenance committee

The following points were noted with regard to the decisions of the 1st meeting held on 11/09/2015

- As per the directions given by the committee General secretary, Welfare board has formed a google doc on **cycle sharing system-survey on unused cycles** and decided the work distribution through informal discussions using social networking site (Facebook).
- One Official meeting with the welfare secretaries of the respective hostels was held on 11/09/2015 and allotted the work.

Decision

- Decision has been taken to survey the reports based upon the **cycle sharing system-survey on unused cycles** (google doc) in 3rd meeting.

3rd meeting

The 3rd meeting of the maintenance committee regarding bicycles was held on 07/10/2015

The following members were present:

B. Kiran Naik	PG Senator
Mohammed Zillani	General secretary, Welfare Board
Bhavana Lakhinena	UG Senator (Intimated the work plan)
Pooja Kumari	UG Senator (Intimated the work plan)

Follow up actions of the decisions taken on 2nd meeting of the maintenance committee

The following point is noted with regard to the decisions of the 2nd meeting held on 11/09/2015:

A detailed report has been submitted by the welfare secretaries of the respective hostels

Name of the Surveyor	Area to be Covered	No. of Unused Cycles
Keshav Taparia	Barak	20
Ravi Teja Reddy	Kameng	
Sonu Kumar	Umiam	
Paritosh Mittal	Manas	
Hruday	Dihing	
Krapa Shankar	Brahmaputra	10
Rohan Gupta	Kapili	-
Harshal Paunikar	Siang	All the unused cycles sold

Yoshitha Penaganti	Subansiri	5
Sujesha Sharma	Dhansiri	0
Jatin	Lohit	0
Gibran	Dibang	-
Bhavana Lakhineni	Core-3	-
Bhavana Lakhineni	Core-4	-
Pooja	Core-2	-
Kiran Naik	Core-1	70
Zilani	Administrative Building	
Zilani	Lecture Halls	
Kiran Naik	Guest House	1

* - No intimation

Decision

Committee directed to submit the following report to the **Students' Senate, IIT Guwahati**, for the follow up action or discussion.

Item No. 2: Agenda related to laying of roads between Core 3 and Core 4

1st meeting

The 1st meeting of the maintenance committee regarding laying of roads in between core 3 and core 4 was held on 08/10/2015.

The following members were present:

B. Kiran Naik	PG Senator
Mohammed Zillani	General secretary, Welfare Board (work plan intimated)
Bhavana Lakhinena	UG Senator (through telephonic conversation)
Pooja Kumari	UG Senator (through telephonic conversation)

Decision

- Decision has been taken to submit a letter to Dean (IPM) regarding the road repair in between the core 3 and core 4, and committee directed Pooja kumari to follow up the issue.
- By next meeting (20/10/2015) committee will review the action that has to be taken.

Item No. 3: Agenda related to handing over of parcels to the security guards

Proposal for Dispatch Cell

As per the discussions held on 3rd senate meeting, it is intimated that, to carry out with the existing system is a feasible solution or else it is recommended to propose a survey (google doc) to the respective general secretaries of the hostel for the possible outcome.

Proposal of agendas to the Senate under Maintenance committee

- A detailed survey on the condition of the water coolers (hygiene) present in the Academic complex
- Committee want to take the follow up action, regarding subansiri to Main auditorium road condition

Maintenance committee convener

B. Kiran Naik (PG Senator)

Committee members

- Mohammad Zilani (General Secretary, Welfare board)
- Pooja Kumari (UG Senator)
- Bhavana Lakhinena (UG Senator)

NEW SAC COMMITTEE REPORT

NEW SAC Room Re-allocation:

After reviewing the proposals sent by the club secretaries the new SAC committee has taken following decisions regarding the room reallocation:

1. **Discussion Rooms:**

The major requirement for a separate room by clubs is to conduct meetings, brain-storming sessions and discussions. Based on the number of clubs and rooms, committee has taken decision to create separate 3 discussion rooms, one each for Technical Board, Welfare Board and Cultural Board.

1. Discussion Room 1: Priority given to welfare board activities.
2. Discussion Room 2: Priority is given to Technical Board activities.
3. Discussion Room 3: Priority is given to Cultural Board activities.

This does not deny the clubs' right to use the discussion room of other board. They can use the discussion room on contacting the concerned general secretary.

2. **Common Rooms:**

Rooms have been allotted to those clubs that require workspace for their projects and other club related activities. Committee has decided to allot rooms for some clubs on sharing basis considering the projects and similarities in the nature of their work.

The following are the clubs that are allotted a common room:

1. Photography and Movie Clubs will use the current photography room with a condition that movie club is not entitled to use the black room.
2. Aeromodelling club and Prakriti shall use the current Aeromodelling Club's room.

3. After the reallocation of rooms in new SAC following is the floor wise plan :

Ground Floor

PRESENT	NEW
Dance Room	Dance Room
Sports Office	Discussion Room 3 (Technical Board Activities)
Photography	Photography & Movie *
Yoga Room	Yoga Room
Litsoc	Discussion room 1 (Welfare board activities)^
Vacant Space	Decision yet to be taken
Store Room	Store Room

SAC Office	NCC Room
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* Movie club cannot access the black room.

First Floor

PRESENT	NEW
Robotics	Robotics
Electronics	Electronics
Aeromodelling	Aeromodelling & Prakriti
Exhibition Hall	4i labs
Anchorenza	Discussion Room 2 (Cultural Board activities)
Movie/Drama	Techniche/Alcheringa
Techniche/Alcheringa	Drama/Movie

Second Floor

PRESENT	NEW
Astronomy	Astronomy
EDC	EDC
Empty Room	CBS