

DEPARTMENT CALENDAR: JANUARY – JULY 2024

Sl.	Date	Particulars
1)	21 December 2023, Thursday 28 December 2023, Thursday	B.Tech. / M.Sc. Students' registration for supplementary examinations for monsoon semester (July – November 2023) courses
2)	02 January 2024, Tuesday	Registration of New Ph.D. Students
3)	03 January 2024, Wednesday	Orientation of New Ph.D. Students
4)	03 January 2024, Wednesday	Meeting New Ph.D. Students with the DPPC Secretary and Chairman and initiating the process of supervisor allotment
5)	03 January 2024, Wednesday	Registration of all continuing students
6)	04 January 2024, Thursday	First day of instruction of the winter semester
7)	04 January 2024, Thursday 10 January 2024, Wednesday	Supplementary examinations for monsoon semester (July – November 2023) courses
8)	08 January 2024, Monday	Proposal for new elective courses sought by DUPC / DPPC
9)	10 January 2024, Wednesday	Last date for late registration with fine
10)	10 January 2024, Wednesday	Last date for submitting the formal appeal to the course instructor(s) by students against any discrepancies detected in grading for monsoon semester 2023
11)	10 January 2024, Wednesday	Last date for submission of the mutual consent form by Ph.D. students for supervisor allotment
12)	12 January 2024, Friday	Department meeting to (i) Allot Ph.D. Students of the January 2024 Batch, (ii) Form a committee to take care of the lab requirement in the next financial year, (iii) Science Day celebration plan.
13)	14 January 2024, Sunday	Last date of course adjustment and last date for Registering SA Courses
14)	15 January 2024, Monday	DPPC intimation to Supervisors of the January 2024 Intakes for Constituting DC
15)	15 January 2024, Monday	Last date for reporting any revision on awarded grades for Monsoon semester 2023 by the course instructors to the Academic Affairs Section
16)	17 January 2024, Wednesday	Last date for Submitting Grades of Supplementary Exams
17)	18 January 2024, Thursday	Classes with Monday Time Table
18)	22 January 2024, Monday	Last date for Students/Departments to Report Discrepancies in Course Registration
19)	29 January 2024, Monday	Final date for Submission of New Elective Courses Sought by DUPC / DPPC and Circulating the Proposal to the Department for Inputs
20)	29 January 2024, Monday	Last date of Submission of the DC List by the Supervisors of January 2024 Intakes to DPPC
21)	30 January 2024, Tuesday	DPPC Meeting to Finalize the DC Proposal

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22)	31 January 2024, Wednesday	Department Meeting To (i) Finalize New Elective Courses and (ii) Take Review on the Science Day Celebration Plan.
23)	31 January 2024, Wednesday	Last date for Submitting Necessary Documents by Provisionally Admitted Ph.D. Students to Academic Affairs Section
24)	01 February 2024, Thursday	Intimation to submitting Form 11 and Form 4 by the Supervisor for the Ph.D. Students Joined in January 2024
25)	09 February 2024, Friday 16 February 2024, Friday	Submission of B.Tech. Department Elective, Open Elective, and M.Sc. 3 rd Semester Electives Area-Wise to be Floated by Faculty Members for July–November 2024 Semester.
26)	08 February 2024, Thursday	Preparation of Invigilation Duty for Mid-Semester Exam
27)	08 February 2024, Thursday	Last date for Submitting Form 11 and Form 4 by the Supervisor for the Ph.D. Students Joined in January 2024
28)	15 February 2024, Thursday	Circular of Invigilation Duty for Mid-Semester Exam
29)	19 February 2024, Monday	Finalizing Open Elective for B.Tech. And Department Elective for B.Tech. And M.Sc.
30)	20 February 2024, Tuesday	Formation of the Interview Committee for the Special Ph.D. Interview
31)	21 February 2024, Wednesday	HoD Intimating Faculty Members to Respond Regarding Repeating Core Courses in July–November 2024 Semester
32)	24 February 2024, Saturday 01 March 2024, Friday	Mid-semester examinations
33)	26 February 2024, Monday	Intimation to Faculty Members to Prepare Proposals under various fund heads Equipment, Consumable, AMC-Contingency for 2024-25
34)	27 February 2024, Tuesday	Finalizing Repeating Core Courses in July–November 2024 Semester
35)	28 February 2024, Wednesday	Science day celebration
36)	01 March 2024, Friday 08 March 2024, Friday	Intimation to Faculty Members for Submitting their Choices for Core Courses, Lab, and Tutorials for July–November 2024 Semester
37)	08 March 2024, Friday	Intimation to Faculty Members to Send the Number of Ph.D. Students Each Would Like to Take In 2024-25
38)	08 March 2024, Friday 10 March 2024, Sunday	Alcheringa 2024
39)	11 March 2024, Monday	Intimation to students for the Summer Courses by students (who will graduate in Summer 2024) through Faculty Advisor, DUPC/ DPPC Secretary in discussion with faculty members interested in offering summer courses.
40)	15 March 2024, Friday	Last date for Submission of Budget Proposals under various fund heads Equipment, Consumable, AMC-Contingency for 2024-25

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41)	15 March 2024, Friday	Department Meeting to Finalize the Courses / Labs/ Tutorials for July – November 2024 Semester
42)	16 March 2024, Saturday	Special Drive Ph.D. Admission Subject to Approval from Academic Section
43)	18 March 2024, Monday 25 March 2024, Monday	Submission of Request to HoD for the Summer Courses by Students (who will graduate in Summer 2024) through Faculty Advisor, DUPC/ DPPC Secretary in discussion with faculty members interested in offering summer courses.
44)	18 March 2024, Monday	Meeting of HoD, DUPC Secretary, and Faculty Advisors with EP Batches 2020 and 2021
45)	19 March 2024, Tuesday	Meeting of HoD, DUPC Secretary, and Faculty Advisors with EP 2022 and 2023 Batches
46)	20 March 2024, Wednesday	Meeting of HoD, DPPC Secretary, and Faculty Advisors with M.Sc. 2022 and 2023 Batches
47)	20 March 2024, Wednesday	Last date for Returning Evaluated Answer Scripts of Mid-Semester Exams to Students
48)	20 March 2024, Wednesday	Last date to Submit the Requirement for Ph.D. Students In 2024-2025
49)	20 March 2024, Wednesday 29 March 2024, Friday	Floating B.Tech. And M.Sc. Projects by the Faculty Members.
50)	26 March 2024, Tuesday	Last date for Dropping Courses
51)	26 March 2024, Tuesday	Classes with Monday Time Table
52)	27 March 2024, Wednesday	Classes with Friday Time Table
53)	28 March 2024, Thursday	Finalization of the List of Summer Courses.
54)	02 April 2024, Tuesday	Last date for Submission of the List of Summer Courses to be Offered by the Department to Academic Affairs Section
55)	03 April 2024, Wednesday	Last date for Submission of Lists of All Courses by Department to Be Offered in Monsoon Semester 2024
56)	04 April 2024, Thursday	Initiation of B.Tech./ M.Sc. Project Allocation Process
57)	05 April 2024, Friday	Last date for Finalizing and Notifying Summer Term Courses by Academic Affairs Section
58)	05 April 2024, Friday	Announcement of the Committees for the Evaluation of B.Tech. And M.Sc. Projects (Same as July-November 2023)
59)	10 April 2024, Wednesday	Initiate best thesis award.
60)	11 April 2024, Thursday	Announcement of Core (for 2024-25) and interview Committees for Ph.D. Selection, July 2024
61)	12 April 2024, Friday 18 April 2024, Thursday	Submission of Applications by B.Tech. Students for (i) Branch Change and (ii) Minor Discipline
62)	12 April 2024, Friday 18 April 2024, Thursday	Online course feedback

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63)	19 April 2024, Friday 25 April 2024, Thursday	Online Course Registration for Continuing Students
64)	19 April 2024, Friday	Circulation of End-Semester Exam Duty Roaster
65)	19 April 2024, Friday	Deadline for Submission of B.Tech./ M.Sc. Project Supervisor Consent Form
66)	22 April 2024, Monday	Last date of Submission of Project Work by B.Tech. / M.Sc. Students
67)	23 April 2024, Tuesday	Intimation of B.Tech./ M.Sc. Projects 2024-25 Allocation to B.Tech. / M.Sc. Students
68)	26 April 2024, Friday	Last day of Instruction of Winter Semester
69)	29 April 2024, Monday 05 May 2024, Sunday	End-semester exams
70)	06 May 2024, Monday 22 July 2024, Monday	Summer Vacation for Continuing Students
71)	05 May 2024, Sunday	Last date of Evaluation/Oral Examination of Project Work For B.Tech./ M.Sc./ Students
72)	06 May 2024, Monday	Summer Term 2024 Course Registration by Students
73)	06 May 2024, Monday	First day of Instruction of Summer Term 2024
74)	09 May 2024, Thursday	Last date for Showing Evaluated End-Semester Answer Scripts to 2 nd Semester B.Tech. Students Only
75)	10 May 2024, Friday	Last date for Seeking Clarification by 2 nd Semester B.Tech. Students in Evaluated Answer Scripts of End Semester Examination
76)	13 May 2024, Monday	Last date for Submission of Grades to the Academic Affairs Section
77)	16 May 2024, Thursday 17 May 2024, Friday	Ph.D. Selection for Regular and Special Admission, Subject to the Approval of a Competent Authority
78)	24 May 2024, Friday	Last date for Submitting Appeal to the Course Instructors By 2 nd Semester B.Tech. Students Only Against Any Discrepancies Detected in Grading
79)	31 May 2024, Friday	Last date for Reporting Change in Grade(s), if any, to the Academic Section by the Course Instructors for the Appeals made by 2 nd Semester B.Tech. Students
80)	31 May 2024, Friday	Last date for Submission of Appeal to HoD by Students (UG/PG) liable to be terminated for poor Academic Performance [For Winter Semester 2024]
81)	07 June 2024, Friday	Last date for Submission of Recommendations by DUPC/DPPC on Appeals of Students (UG/PG) Liable to be terminated for Poor Academic Performance
82)	07 June 2024, Friday 09 June 2024, Sunday	Mid-Term Examinations of Summer Term Courses

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83)	15 June 2024, Saturday	Last date for Completing Requirements such as Comprehensive Exam. / SOAS / APR / Synopsis seminar by Ph.D. Students to become eligible for registering for monsoon semester 2024
84)	15 June 2024, Saturday	Last date for Completion of PG and Ph.D. For Award of Degree in the 26th Convocation
85)	15 June 2024, Saturday 21 June 2024, Friday	Submission of Applications by Master's/Ph.D. Students for "Best Thesis Award"
86)	06 July 2024, Saturday 08 July 2024, Monday	End-Term examinations of Summer Term Courses
87)	08 July 2024, Monday 14 July 2024, Sunday	B.Tech./ M.Sc. Students' registration for supplementary Examinations for winter semester courses
88)	08 July 2024, Monday	Last date for Conducting re-examination for I and X grade cases of winter semester courses
89)	12 July 2024, Friday	Last date of Submission of grades for Summer Term Courses to Academic Affairs Section
90)	12 July 2024, Friday	Last date for submission of letter grades of re-examination Conducted for I and X Grade Cases
91)	14 July 2024, Sunday	26 th Convocation of the Institute
92)	15 July 2024, Monday	Issuing Notices to Students Liable to Be Terminated from the Academic Program Due to Low CPI [For Summer Term 2024]
93)	16 July 2024, Tuesday	Last date for Submission of Appeal to HoD By Students (UG/PG) Liable to Be Terminated for Poor Academic Performance [For Summer Term 2024]
94)	16 July 2024, Tuesday 20 July 2024, Saturday	Supplementary Examinations for Winter Semester Courses
95)	25 July 2024, Thursday	Last date for Submitting Grades of Supplementary Examinations

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