

Ethical Guidelines to be followed in preparation of scientific articles, reports and thesis, Department of Physics

In order to inculcate ethical practices accepted and practiced globally, the following steps are implemented. The students preparing these documents are to adhere to these

- Any project or mini project report, before submitting to the department for evaluation, is to be checked for overlap in Turnitin software.
- The report on overlap (similarity index) as checked by Turnitin should be enclosed with the report before submission
- The DPPC and DUPC with the help of department staff members can cross verify the claim
- The reports will be accepted for evaluation only after the **overlap is within 25% (The colour code against the document should show blue or green)**
- Students doing projects under the same supervisor must exercise utmost care so that each report maintains its originality
- Such reports will again be checked by DPPC/DUPC . It will be done by uploading one of the reports in Turnitin and checking the overlap between the reports
- The PhD students, before submitting their theses, should do the similarity check by uploading in Turnitin. They must submit the report obtained from Turnitin to the DC. The DC will allow submission of thesis only if **the overlap is within 25% and the color attached is blue or green.** In order to minimise overlap due to contents of chapters being those from publications by the author of the thesis, prior permission from the journals can be taken. This will make sure the contents of the thesis chapter are not considered for checking overlap with existing documents that are the authors own published papers.