Indian Institute of Technology Guwahati
Research and Development Section
Guwahati-781039, Assam

Applications are invited for **an Online Interview** for the following post(s) in the project entitled, **"Trans-Path Planning"** at the Humanities and Social Sciences Department, IIT Guwahati.

Date: 4th December 2026
Time: 2:00 PM
Venue: Online (Webex)

Sl. No.	Designation	Number of Vacancies	Pay Recommended (Rs.)	HRA (Rs.)	Medical (Rs.)	Total Amount (Rs.)	Duration of Appointment in months	Qualifications
1	Administrative Assistant	01	44000	NA	NA	44000	11 Months	**Essential Qualification:** ME in Electronics and Communication Engineering (ECE). **Experience:** Preference will be given to candidates having a minimum of 3 years of relevant experience in a Government Institution. **Desirable:** Good knowledge of MS Office, Excel, with strong numerical and coordination skills. Experience in monitoring budgets, preparing financial and expenditure reports, maintaining project accounts and handling administrative and financial records

Candidates are also required to appear for an Online Interview scheduled **on 4th December 2026 at 2:00 PM**. A scanned copy of the CV giving details of all educational qualifications, experience, contact address, phone no., email, etc., should be sent on or before **27th November 2026 at the latest by 5 PM**. **The position includes a probation period of 3 months, based on the performance the contract will be extended.** Shortlisted candidates will be informed via email **on 3rd December 2026.**

Selection will be based on the performance of the candidate in the Online interview. Candidates will not be sent any call letter separately

For any clarification, contact: **Prof. Anamika Barua (Principal Investigator)**
Email: recruitmentabiitg@gmail.com
Phone: 0361-258-2563/2580

How to apply and selection process:

Interested and eligible candidates should apply online by visiting the Recruitment Portal of Research & Development Cell, IIT Guwahati (https://iitg.ac.in/rndproj/recruitment/).

Applicants must carefully follow the instructions and guidelines provided on the portal. The relevant position can be accessed by searching for the project title as mentioned in this advertisement.

For any technical assistance related to the online application process, candidates may email to ernd@iitg.ac.in.

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Assistant Registrar (R&D)