



Expression of Interest (EOI)

For

Cleaning of water body near administrative building at IIG campus

EOI No: IITG/IPM/EOI/2020/01 dated 20.07.2020

UNDER

**Infrastructure, Planning and Management Section
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI**

Guwahati - 781 039, India

Phone: (0361) 2582061, 2692771

Fax: (0361) 2692771, 2690762

July 2020

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1. LETTER OF INVITATION

IPM SECTION
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Guwahati - 781 039, India
Phone: (0361) 2582061, 2692771
Fax: (0361) 2692771, 2690762

No: IITG/IPM/EOI/2020/01

Dated: 20.07.2020

Dear Sir/Madam,

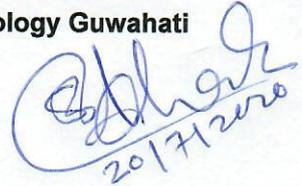
IPM Section, Indian Institute of Technology Guwahati invites sealed Expression of Interest (EOI) from interested persons/contractors/firms for ***Cleaning of water body near administrative building at IIG campus.*** The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. will have to be collected from the office of IPM section/IITG website (www.iitg.ac.in) as bellows. Interested persons/contractors/firms are requested to collect the bid as per following schedule-

S. No.	Critical Dates	Date
1.	Publishing Date	20.07.2020
2.	Document Download Start Date	20.07.2020
3.	Document Download End Date	26.07.2020
4.	Bid Submission Date	29.07.2020 at 2.30 P.M
5.	Bid Opening Date	29.07.2020 at 4.00 P.M

Yours faithfully,

DEAN, IPM
Indian Institute of Technology Guwahati

Encl.: EOI Document.


20/7/2020

2. Background:

Indian Institute of Technology Guwahati was established in 1994. The campus is on a sprawling 285 hectares plot of land on the north bank of the river Brahmaputra around 20 kms from the heart of the city. The campus area is comprised of hilly and plain terrain covered with multistoried buildings, parks, lakes, sports complex, etc. The Institutes maintains its quality in the field of construction, education, welfare, etc to promote for social growth. For excellent quality works at a justified cost, the institute invites

3. Scope of Work:

The scope of work includes collection & dumping of all floating matter both living & non-living, organic & non organic on the top surface of the water body at the identified locations by means of trash Booms and Trash Skimmers etc as per site requirement.

4. Name of Work: Cleaning of water body near administrative building at IIG campus

5. Eligibility criteria:

- a) The bidder must be registrar with Govt./Semi govt./ Autonomous body in appropriate class and category.
- b) Must have sufficient manpower along with necessary tools to carry out the job as mentioned above
- c) Preference will be given to the bidders having experience of executing similar work as above (Similar work means cleaning of lake, pond etc.)

6. EOI Processing Fee

A non-refundable processing fee of Rs. 1000.00 in the form of a Demand draft or in favour of 'IIT Guwahati' payable at 'Guwahati has to be submitted along with the EOI response. The bidder may also deposit the EoI processing fees through online i.e. Debit Card/ Credit Card/ Net Banking/ NEFT/RTGS, in which case the bidders have to deposit the documents in regards to the payment made along with the EOI Bids. EoI received without or with inadequate EOI processing fees shall be liable to get rejected.

7. Venue & Deadline for submission of proposal

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to IITG, IPM Section at the address specified herein earlier. In exceptional circumstances and at its discretion, IITG may extend the deadline for submission of proposals by issuing an amendment to be made available on the IITG website, in which case all rights and obligations of ITG and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

8. Validity of Offer & Regarding:

(a) This EOI shall remain valid for as per the completion schedule given above

(b) The Institute reserves the right to curtail/ enhance the scope of the work stated above or cancel, if required, without assigning any reason thereof.

(c) The bidder at their own must visit and examine the sites of work and its surroundings and obtain all information that may be necessary for execution of work prior to submitting the bid for actual assessment of the work.

9. Payments:

(a) The payment will be made for the actual work done as per the work order to be issued by the competent authority.

(b) The rate shall be inclusive of cess, tax, royalty, loading, unloading and transportation etc. of all the materials to work site at IITG campus, Guwahati-39.

(c) No payment will be made for the work which is claimed without relevant work order.

(d) The bidder shall arrange all the plants, equipment, machineries etc. required for the works for which no extra charges will be paid.

10. Instructions:

The Expression of Interest is to be submitted in the manner prescribed below: -

All information as detailed below is to be submitted in one hard copy -

- a) Applicant's Expression of Interest as per Format-1.
- b) Contact Details as per Format-2.
- c) BOQ as per Format-3

11. EOI documents:

The document has been uploaded on the website www.iitg.ac.in and may be downloaded from the website in which case bidder has to pay Rs 1000.00 as EOI processing fees payable in the form of a Demand draft or a Pay Order drawn in favour of "IIT, Guwahati" along with the EOI. The bidders may also request for hardcopy of the same by applying with a non-refundable processing fee has to pay Rs 1000.00 as mentioned above

12. Response:

Bidders must ensure that their Bid response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.

Application in sealed cover super scribed, as **"EOI for Cleaning of water body near administrative building at IIG campus"**.

13. Conflict of Interest:

Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform IITG, detailing the conflict in writing as an attachment to this Bid.

IITG will be the final arbiter in cases of potential conflicts of interest. Failure to notify IITG of any potential conflict of interest will invalidate any verbal or written agreement.

All legal disputes will be subjected to jurisdiction of Guwahati High Court only.

14. Condition under which EOI is issued:

The EOI is not an offer and is issued with no commitment. IITG reserves the right to withdraw EOI and or vary any part thereof at any stage. IITG further reserves the right to disqualify any bidder, should it be so necessary at any stage.

16. FORMATS FOR SUBMISSION:

FORMAT – 1

APPLICANT’S EXPRESSION OF INTEREST

To,

**The DEAN, IPM Section
Indian Institute of Technology Guwahati
Guwahati-781039**

Sub: Submission of Expression of Interest for “Cleaning of water body near administrative building at IIG campus”.

Dear

In response to the Invitation for Expressions of Interest (EOI) published on IIT Guwahati website, dated **20.07.2020**, for the above purpose, we would like to express interest to carry out the above proposed work. As instructed, we attach the following documents in separately sealed envelopes and one soft copy:

- a) Applicant’s Expression of Interest as per Format-1.
- b) Contact Details as per Format-2.
- c) BOQ as per Format 3

Sincerely Yours,
Signature of the applicant

[Full name of applicant]

Stamp.....

Date:

Encl.: As above.

FORMAT – 2

Sl. No

Contact Details

1. Name of bidder
2. Address of office, if any with telephone no. & fax
3. Contact Person :
4. Mobile No:
5. E-mail ID :
6. Proof of address:

Signature of the applicant

Full name of the applicant

Stamp & Date

PRICE BID

FORMAT – 3

BILL OF QUANTITY

Sl No.	Item Description	Unit	Rate in Rs in words	Rate in Rs in Fig.	Total
1	Manual cleaning of water body (approximate area) by deploying trash broom for arresting the floating matter, deploying trash skimmer for collection floating material including uprooting all the vegetation's from the bottom thereby disposal of arrested items at a location as directed by engineer In charge	1			
Grand Total					
NB: Rates quoted are inclusive of all taxes					

Signature of the applicant
Full name of applicant
Stamp & Date