



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
गुवाहाटी - 781039
दूरभाष : 0361-2582299
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Guwahati - 781 039

Indian Institute of Technology Guwahati (IIT Guwahati) invites online applications from eligible Indian Nationals for appointment to the following post. Applicants are requested to apply online only. No other means/mode of application will be accepted.

WORKSHOP SUPERINTENDENT – 01 post (UR)

Pay Matrix Level: 12

Age Limit: Not more than 55 years (No upper age limit for regular employees of IIT Guwahati).

Educational & Other Qualification: Degree in Mechanical Engineering or equivalent with 15 years of experience with at least 5 years at the level of Asst. Workshop Superintendent or equivalent.

कुलसचिव / REGISTRAR

विज्ञापन संख्या./ Advt. No. IITG/R/13/2022 dated 28.09.2022

GENERAL INFORMATION	
1.	Applicants will have to make payment of a non-refundable application fee through online mode only. Fee payable by the applicant are as follows: ₹500 (for Unreserved and OBC applicants) & ₹250 (for SC/ST/PwD applicants). Women applicants are exempted from payment of application fee.
2.	Applicants should fill in the online application form provided in the link below: https://online.iitg.ac.in/recruitment The link will be activated from 5.00 PM (IST) on 10.10.2022. Last date of receipt of online application: 25.10.2022 till 5 P.M. (IST).
3.	The date for determination of age will be as on 25.10.2022.
4.	Relaxation of age for SC/ST/OBC/PwD/Ex-Serviceman will be as per GOI rules.
5.	Reserved category applicants shall be required to upload the latest Caste certificate issued by the Competent Authority as per Govt. of India directives issued from time to time. Applicants belonging to OBC(NCL) category will have to upload OBC(NCL) certificate otherwise, such applicants will be considered as unreserved category applicants. Similarly, PwD applicants shall be required to upload proof of disability mentioning the percentage of disability issued by the Competent Authority.
6.	The applicant will be responsible for the authenticity of submitted information/documents and photograph. It is the responsibility of the applicant to assess his/her own eligibility to the post in accordance to the advertisement, if it is detected at any time in future, during the process of selection or even after appointment that the applicant was not eligible as per the prescribed Recruitment Rule of the Institute which could not be detected at the time of selection for whatsoever reason, his/her candidature/appointment shall be liable to be cancelled/terminated immediately.
7.	Mere fulfilling the conditions does not guarantee that the applicant will be shortlisted for interview. The Institute has a right to decide the mode of screening and testing the applicants for shortlisting and selection. The applicants should, therefore, furnish full details of qualifications and experience

	possessed in the relevant fields, over and above the minimum prescribed. Documentary evidences will be verified during the selection process.
8.	Shortlisted candidates have to bring all original documents during the time of selection process for verification of the same.
9.	Persons already in regular service must upload the NOC along with the application form.
10.	Incomplete applications / partially filled application forms/ applications without supporting documents will summarily be rejected.
11.	The decision of the Institute in all matters will be final and no interim correspondence will be entertained. Any dispute with regard to the selection / recruitment process will be subject to Courts / Tribunals having jurisdiction over Guwahati.
12.	Amendments/Changes, if any, in the advertisement will be published only on the Institute's Website (www.iitg.ac.in).
13.	Institute reserves the right to hold a written test and /or skill test, if necessary to shortlist the candidates and only shortlisted candidates will be invited for interview.
14.	Degrees as referred above are those which have been awarded by UGC / AICTE recognized University /Institution.
15.	The Institute shall verify the antecedents or documents submitted by an applicant at any time during the process of recruitment or during the tenure of the service. In case, it is detected that the documents submitted by the applicants are fake or the applicant has undesirable or clandestine antecedents/background and has suppressed the said information, then his /her services shall be terminated forthwith.
16.	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the applicant.
17.	The Institute reserves the right not to fill the post advertised and to reject any or all the applications without assigning any reason.
18.	Canvassing in any manner would entail disqualification of the candidature.
19.	For any queries relating to technical issues, an email may be sent to rec_admin@iitg.ac.in
20.	All the correspondence (call letter for interview etc.) will be made through email only. Therefore, all the candidates are advised to provide correct email address and regularly check their emails for any updates from the Institute.