



## Indian Institute of Technology Guwahati Research and Development Section Guwahati-781039, Assam

Applications are invited for an **Online interview** from Indian Nationals for the contractual post of **Personality Development Trainer (PDT)** at the Centre for Career Development (CCD), IIT Guwahati.

**Project Title: Centre for Career Development - PDT Recruitment**

**No. of Post: 01**

**Monthly Salary: ₹ 50,000/-** (consolidated)

**Performance Bonus: Up to ₹ 50,000/-** per year (will be paid in two installments), subject to satisfactory performance and periodic performance review.

**Age Limit:** Applicants should be preferably below 40 years as on the last date of application.

**Duration:** Initial appointment of 11 months followed by extension up to 2 years based on periodic review.

**Additional benefits:** Suitable family accommodation at IIT Guwahati campus and institute medical facilities as per the norms of contractual employment.

**Essential Qualification:** MBA/MHRM or equivalent from a recognized university with at least 60% marks.

Minimum 2 years of experience in conducting personality training programs and interview preparation activities.

The following are the desirable skills and competencies the candidate is expected to possess:

- Excellent verbal and non-verbal communication skills in English.
- Strong interpersonal skills with the ability to motivate, inspire, and engage students.
- In-depth knowledge of corporate etiquette, grooming, and professional presentation skills.
- Experience in designing, customizing, and delivering interactive training and interview coaching modules.
- Experience in providing constructive feedback and coach individuals for personal improvement.
- Experience in tracking progress and preparing reports on student's skill development.

### **Application Submission Procedure and Shortlist Process:**

1. Interested and eligible candidates should apply online by visiting the Recruitment Portal of Research & Development Cell, IIT Guwahati (<https://iitg.ac.in/rndproj/recruitment/>) on or before **12.06.2026**.
2. Applicants must carefully follow the instructions and guidelines provided on the portal. Please apply under the project title: **Centre for Career Development - PDT Recruitment**.
3. For any technical assistance related to the online application process, candidates may email to [ernd@iitg.ac.in](mailto:ernd@iitg.ac.in).
4. Incomplete applications in any aspect are liable to be rejected without any further intimation.
5. Contractual post candidates will not have any preferential claim for a regular appointment in the institute.
6. Shortlisted candidates (based on qualification, experience and suitability) will be informed via email to appear for an interview to be scheduled **19.06.2026**. Expected date for joining the post is July 2026.
7. No intimation will be sent to rejected candidates.

For any queries, contact: Head, CCD, IIT Guwahati [email: [hocccd@iitg.ac.in](mailto:hocccd@iitg.ac.in), Mob: 9048665842]

**Interview ID: 202605260D000101.**

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**Assistant Registrar (R&D)**