



शासी मंडल की 92nd वीं बैठक का कार्यवृत्त

MINUTES OF THE NINETY SECOND MEETING OF THE BOARD OF GOVERNORS

तारीख : 03 मार्च 2018 को सुबह 11.00 बजे

DATE & TIME : 03RD MARCH 2018 AT 11.00 A.M.

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

MINUTES OF THE 92nd MEETING OF THE
BOARD OF GOVERNORS HELD ON
03.03.2018

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INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
MINUTES OF THE
NINETY SECOND MEETING OF THE BOARD OF GOVERNORS
HELD ON 03rd MARCH 2018

The Ninety Second Meeting of the Board of Governors of the Institute was held on 03.03.2018 in the Conference Room of the Institute Guest House and the following members were present:

- | | | |
|----|---------------------------|---------------------|
| 1. | Dr. Rajiv I. Modi | Chairman |
| 2. | Prof. Gautam Biswas | Director/Member |
| 3. | Prof. M. K. Chaudhuri | Member |
| 4. | Mr. Pydah Venkatanarayana | Member |
| 5. | Prof. Anoop Kr. Das | Member |
| 6. | Prof. Bhaba Kumar Sarma | Member |
| 7. | Mr. U. C. Das | Registrar/Secretary |

Prof. P. S. Robi, Dy. Director of the Institute was also present during the meeting as a Special Invitee.

Prof. D. B. Goel, Mr. Vikeduosie Kehie, Dr. Chitra Dutta and the Representative from the Government of Assam could not attend the meeting due to their prior engagements and they were granted leave of absence.

All the members of the Board were welcome to the meeting with special reference to Prof. Bhaba Kr. Sarma, who was attending the meeting for the first time, being nominated as one of the nominees to the Board from the Senate of the Institute.

The agenda for the day was taken up as below:

SECTION - A: Confirmation of Minute, Action Taken Report & Presentation

Item No. 1

Confirmation of the Minutes of the 91st Meeting of the Board of Governors of the Institute held on 02.12.2017:

The Ninety First Meeting of the Board of Governors of the Institute was held on 02.12.2017 in the Board Room of the Institute. The Minutes of the meeting was circulated amongst the members of the Board for their comments / observations, if any. No comment has been received from any member of the Board.

However it was administratively observed that the 3rd part of the minute of the item no. 7 of the 91st BOG Meeting on implementation of 7th CPC needed some re-wording to reflect the decision of the Ministry and accordingly it was proposed to be re-worded as below:

Existing 3rd part: "**RESOLVED** further that the implementation of the revision of pay be effected from December 2017/January 2018. However the arrears be paid as and when fund is made available by the Government."

Reworded 3rd part: "***RESOLVED** further that the implementation of the revision of pay be effect from January 2016.However regular payment be made with effect from December 2017/January 2018 and the arrears be paid as and when fund is made available by the Government.*"

The Board was requested to consider and confirm the Minutes of the 91st Meeting of the Board held on 02.12.2017 with the above proposal.

The Board agreed and resolved as below:

Resolution No:R_92BOG/01/2018

RESOLVED that the Minutes of the 91st Meeting of the Board of Governors of the Institute held on 02.12.2017 be **CONFIRMED** with the changes as mentioned above as at **Annexure-1**(not enclosed as already uploaded)

Item No. 2

Action taken report of the decisions of the 91st Meeting of the Board of Governors of the Institute held on 02.12.2017:

Action taken report on the decisions of the 91st Meeting of the Board of Governors of the Institute held on 02.12.2017 was placed before the Board for consideration and the Board was requested to note.

The Board discussed and resolved as below:

Resolution No:R_92BOG/02/2018

RESOLVED that the actions taken on the decisions of the 91st Meeting of the Board of Governors held on 02.12.2017 be **NOTED** as reported.

Item No. 3

Presentation by the Director and Professor in charge of Peer Review and Institutional Ranking Cell and Vision statement of the Institute:

Prof. P. K. Iyer, Professor in charge of the Peer Review and Institutional Ranking Cell made a presentation on the Salient Achievements of the Institute in the year 2017. Prof. Iyer highlighted the achievements of the Institute at national as well as international level. In particular, he informed the Board that the Institute was elevated in the QS ranking from 332 to 271 in Engineering. The members expressed their happiness and advised the Institute should try to be within 100 in the next few years.

Prof. Gautam Biswas, Director of the Institute presented before the Board the Achievements and the Targets & Goals of the Institute in coming three years up to 2020 for all the Departments and Academic Centres specifying the targets pertaining to Patents, Journal Publications, Significant Projects, Faculty strength, Industry Academia collaborations, Department ranking, Ph.D students and foreign collaborations.

Almost all the Deans, Associate Deans, HODs and HACs were present during the presentation.

During the presentations the major issues and challenges faced by the Institute were also discussed. One of the issues was the Permanent Resident Certificate (PRC) for the Faculty members and others who are from outside the State of Assam. It was proposed that the matter be taken up with the State Govt. for reducing the period to qualify for PRC from 20 years to 10 years. Another issue was the Patent where it was proposed to increase the no. of Patents. It was also proposed that the items pertaining to Patent for the HSS department be replaced by "Original Book Writing". It was also proposed that the Academic Centres be equipped with core Faculty members. It was also proposed that the Registry officials be also equipped with adequate manpower and infrastructure so as to enable them to pick up the speed to meet the requirements of the Faculty members.

The Board also discussed on the Vision Statement of the Institute and proposed as below:

"To make IIT Guwahati as the preferred place for students, scientists, engineers, teachers and researchers from around the world to do research as well as study for their undergraduate and post graduate degree.

To ensure IIT Guwahati is among the top 100 universities of the world by 2028".

The members present, the Deputy Director, Deans, Assoc. Deans, HODs and HACs participated in the discussion. The Vision statement was also accepted by all present.

The Board resolved as below:

Resolution No:R_92BOG/03/2018:

Resolved the presentation be noted by all and take necessary steps are to be taken to improve the national and international ranking of the Institute.

Resolved further to adopt the following vision statements of the Institute:

"To make IIT Guwahati as the preferred place for students, scientists, engineers, teachers and researchers from around the world to do research as well as study for their undergraduate and post graduate degrees.

To ensure IIT Guwahati is among the top 100 universities of the world by 2028".

SECTION- B: Administrative items requiring approval of the Board

Item No. 4

Approval to the recommendations of the Thirty Seventh Meeting of the Finance Committee to be held on 03.03.2018:

The Thirty Seventh Meeting of the Finance Committee of the Institute was held on 03.03.2018 just preceding the Board meeting. In terms of the Section 5 (7) of the Statute, the Minute of the Committee was placed before the Board on the following agenda items of the Finance Committee meeting:

1. Confirmation of the Minutes of the 36th meeting of the Finance Committee held on 16.09.2017
2. Action Taken Report on decision of 36th Finance Committee meeting held on 16.09.2017
3. Report on the Audited Annual Accounts of IIT Guwahati for the financial year 2016-17
4. Report on the notification of the Chief Commissioner of Income Tax (Exemption)
5. Report on the matter of settlement of outstanding advances
6. Review of the expenditure under capital and revenue expenditure head for the Financial year 2017-18 (up to 21.02.2018)
7. Budget estimates for the financial year 2018-19
8. Proposal for works under Higher Education Funding Agency (HEFA)
9. Proposal of setting up of IIT Alumni Centre at Bengaluru
10. Introducing a Group Insurance Scheme for the employees
11. Accord of financial sanction for the works recommended by Building & Works Committee (B&WC)

The decision of the Finance Committee was conveyed to the members of the Board item wise by the Registrar, who is also the ex-officio Secretary of the Finance Committee.

The Board was requested to consider the Minute of the Finance Committee meeting

and approve.

The Board considered and resolved as below:

Resolution No:R_92BOG/04/2018

Resolved that the Minute and the recommendation of the 37th meeting of the Finance Committee held on 03.03.2018 preceding the Board meeting be **APPROVED**. A copy of the Minutes is enclosed as **Annexure-2**(pg.33-46).

Item No.5

Approval to the proposal of introduction of honorarium of ₹15000 (Fifteen Thousand only) per month to members of IIT Guwahati who are Academy fellow of any two National Academics:

The Board was apprised that in some premier Institution of India like IIT Kanpur, IIT BHU, JNU, Delhi University, NIT GOA, IIT Kharagpur and IIT Bombay, incumbents who are fellow of any two National Academics among the following are eligible for a monthly honorarium of ₹15000/-(Fifteen Thousand only) from the date of their election till the age of their retirement as per the UGC letter No.F1-14/2006(CPP-II) dated 27.03.2009 as given as **Annexure-3**(pg.47)

- a. National Academy of Science (NASI), Allahabad
- b. Indian Academy of Science (IAS) , Bangalore
- c. Indian National Science Academy (INSA), New Delhi
- d. Indian National Science Academy of Engineering (INAE), New Delhi.

The Board was also informed about the application of Prof. B. K. Patel, Department of Chemistry of the Institute for such an honorarium who had been elected as a fellow of two such academia viz. (i) National Academy of Science, Allahabad; (ii) Indian Academy of Science, Bangalore.

The Board deliberated on the matter in detail. During the course of deliberation, the provision in force for awardees of Shanti Swarup Bhatnagar Award from CSIR also came up. The Board expressed the view that, the honorarium will encourage the faculty members of the Institute to strive for such coveted awards and recognition.

The Board took note of the provision of UGC and the provision in force in some of the premier Institutes of the country and the source from where the amount is paid in these Institutes.

After the deliberation, the Board resolved as below:

Resolution No:R_92BOG/05/2018

RESOLVED to approve an honorarium of **₹15000 (Fifteen Thousand only)** per month to faculty members of IIT Guwahati who are members of any two academies amongst the following:

- a. National Academy of Science (NASI), Allahabad
- b. Indian Academy of Science (IAS) , Bangalore
- c. Indian National Science Academy (INSA), New Delhi
- d. Indian National Science Academy of Engineering (INAE), New Delhi.

RESOLVED further that a person getting either Bhatnagar Award fellowship from CSIR or any honorarium from Institute (for Chairs, Fellowship etc) will not be eligible for this.

RESOLVED further that the expenditure for the same be booked in the general account of the Institute for the time being.

Item No.6

Approval towards financial support for establishment of an IIT Alumni Centre at Bengaluru:

The Board was informed that, the IIT Council in its 48th meeting held on 22.09.2014 has decided to support establishment of an IIT Alumni Centre at Bengaluru to act as a platform for interaction between IITs and Industry and also leverage the Alumni network of IITs.

In pursuance of the above, the Ministry of HRD vide its letter dated 13.02.2018 as given as **Annexure-4** (pg.48) requested the 6 IITs i.e IIT Kharagpur , IIT Bombay, IIT Madras, IIT Delhi, IIT Kanpur, IIT Guwahati to contribute ₹ 1 Cr each; and the other (11) IITS such as BHU Banaras, ISM Dhanbad, IIT Roorkee, IIT Hyderabad, IIT Gandhinagar , IIT Patna, IIT Indore, IIT Jodhpur, IIT Mandi, IIT Ropar and IIT

Bhubaneswar to contribute ₹50 lakhs each for the project in two equal instalments to be paid before March 2018 and March 2019 through the IIT Council.

The Board was also informed that the matter was also put up before the Finance Committee meeting that was held preceding this Board meeting on 03.03.2018. The Finance Committee deliberated on the matter and viewed that the Centre is basically meant for the Alumni and so there should be contribution from Alumni also. Accordingly the Finance Committee resolved as below:

“Resolved to recommend to the Board of Governors to approve contribution of ₹ 0.50 crore from the Alumni Fund of the Institute within 31.03.2018 and ₹0.50 crore from Institute Development Fund (IDF) within 31.03.2019 for the Alumni Centre at Bengaluru.

The Board is requested to consider and decide.

The Board discussed and accepted the recommendation of the Finance Committee as below:

Resolution No:R_92BOG/06/2018:

RESOLVED to **APPROVE** the recommendation of the Finance Committee to contribute a sum of ₹0.50 crore from the Alumni Fund of the Institute within 31.03.2018 and ₹0.50 crore from Institute Development Fund (IDF) within 31.03.2019 for the Alumni Centre at Bengaluru.

Item No. 7

Approval to the appointment of Prof. Sugata Sanyal as Honorary Professor in the Department of Computer Science and Engineering:

The Board was informed that earlier Prof. Sugata Sanyal was offered Honorary Professorship in the Department of Computer Science and Engineering w.e.f. 1st January 2013 and his term was extended till December 2017. However due to his health reasons he could not complete the term.

However, now Prof. Sanyal has requested to re-associate him with the Department

of Computer Science and Engineering.

The DFAC, CSE had recommended that Prof. Sugata Sanyal may be appointed as an Honorary Professor in the Department of Computer Science and Engineering for two years.

The Board is requested to consider and approve.

The Board resolved as below:

Resolution No:R_92BOG/07/2018:

RESOLVED to APPROVE the recommendation of DFAC, CSE to appoint Prof. Sugata Sanyal as Honorary Professor in the Department of Computer Science and Engineering for a term of two years.

Section-C: Items on works for Administrative approval of the Board

Item No. 8

Accord of Administrative Approval for the Work Recommended by the Building & Works Committee (B&WC):

The Building & Works Committee of the Institute at its 83rd meeting held on 19-02-2018 recommended the following works to the Board of Governors for administrative approval.

Sl. No	Name of the Works	Budget Head	Amount (₹ in lakh)
1	Approval of revised allotment of "Rectification and Strengthening of the internal Roads in Indian Institute of Technology, Guwahati (IITG) campus under Phase-II."	Recurring	1809.68 Lakhs <i>(original cost Rs 1105.97 Lakhs)</i>
2	Approval of the estimate for "Site Development work for construction of Research Park at IITG campus."	Capital	159.50 Lakhs

3	Approval of Extension of Horticultural Development and Maintenance of IIT Guwahati campus (Group-B, C & D)	Recurring	111.94 Lakhs
4	Approval of Extension of Horticultural Development and Maintenance of IIT Guwahati campus (Group-A & E)	Recurring	73.54 Lakhs
5	Extension of Annual maintenance contract of civil works of maintenance IIT Guwahati-Group-B	Recurring	77.43 Lakhs
6	Approval of the estimate for “Repair and Renovation of Sports facilities for hosting the Inter-IIT 2018 Sports meet in IIT Guwahati campus”	Recurring	413.00 Lakhs
7	Approval of the estimate of “comprehensive operation and maintenance services of sewage system of IIT Guwahati”	Recurring	91.62 Lakhs
8	Approval of the estimate for Augmentation of HVAC Plants in IIT Guwahati.	Capital	595.40 Lakhs
9	Approval of revised expenditure for the work “Site Development work for construction of F-Type Tower at IIT Guwahati Campus”	Capital	264.51 Lakhs <i>(original cost ₹242.34 Lakhs)</i>
10	Approval of the estimate for construction of Centre for Rural Technology (CRT) building at Technology Complex, IIT Guwahati	Capital	2258.84 Lakhs

The Board was also informed that the matter was also put up before the Finance Committee meeting that was held preceding this Board meeting on 03.03.2018 for financial sanction. The Finance Committee deliberated on the matter and approved financial sanction as below and recommended to BOG for administrative approval for the works.

*“**RESOLVED** to accord financial sanction for the remaining works except Sl. No. 8 (Augmentation of HVAC Plants in IIT Guwahati) and Sl. No. 10 (construction of Centre for Rural Technology (CRT) building at Technology Complex, IIT Guwahati) and recommend to the Board of Governors for accord of Administrative approval.*

***RESOLVED** further to defer the financial sanction for the works Sl. No. 8 (Augmentation of HVAC Plants in IIT Guwahati) and Sl. No. 10 (Construction of Centre for Rural Technology, CRT Building at Technology Complex, IIT Guwahati) for the next Finance Committee Meeting.”*

The Board was requested to accord administrative approval as recommended by the Finance Committee.

The Board discussed and decided as below:

Resolution No:R_92BOG/08/2018

RESOLVED to grant Administrative Approval of the works as per recommendation of the 37th Finance Committee in its meeting held preceding this Board meeting on 03.03.2018 for which the financial sanctions have been granted as below:

Sl. No	Name of the Works	Budget Head	Amount (₹ in lakh)
1	Approval of revised allotment of “Rectification and Strengthening of the internal Roads in Indian Institute of Technology, Guwahati (IITG) campus under Phase-II.”	Recurring	1809.68 Lakhs
2	Approval of the estimate for “Site	Capital	159.50 Lakhs

	Development work for construction of Research Park at IITG campus.”		
3	Approval of Extension of Horticultural Development and Maintenance of IIT Guwahati campus (Group-B, C & D)	Recurring	111.94 Lakhs
4	Approval of Extension of Horticultural Development and Maintenance of IIT Guwahati campus (Group-A & E)	Recurring	73.54 Lakhs
5	Extension of Annual maintenance contract of civil works of maintenance IIT Guwahati-Group-B	Recurring	77.43 Lakhs
6	Approval of the estimate for “Repair and Renovation of Sports facilities for hosting the Inter-IIT 2018 Sports meet in IIT Guwahati campus”	Recurring	413.00 Lakhs
7	Approval of the estimate of “comprehensive operation and maintenance services of sewage system of IIT Guwahati”	Recurring	91.62 Lakhs
8	Approval of revised expenditure for the work “Site Development work for construction of F-Type Tower at IIT Guwahati Campus”	Capital	264.51 Lakhs

Section-D: Items for ratification and Reporting

Item No. 9

Ratification of the approvals accorded by the Chairman, BOG:

Following items approved by the Chairman are reported to the Board for ratification:

- A. Approval to the recommendation of the Selection Committee for appointment to the post of Students’ Counsellor:**

- B. Approval to the recommendations of Appraisal Committee for selecting eligible faculty members :**
- C. Approval to Director's visit to Kyushu University, Japan to deliver a key-note address entitled 'Computational Analysis of the influence of Superheat and Electric Field on Bubble Growth in Film Boiling':**

The Board **Noted** as reported and resolved as below:

Resolution No.:R_92BOG/09/2018

RESOLVED that the following approvals accorded by the Chairman, BOG be **RATIFIED** as follows:

- A. Approval to the recommendation of the Selection Committee for appointment to the post of Students' Counsellor as under:**

Sl. No.	Name	Category	Pay
1.	MS.NESMITA DAS	OBC	As per rules

- B. Approval to the recommendations of Appraisal Committee for selecting eligible faculty members as under:**

Sl. No.	Name	Effective Date
1.	Dr. Rajaram Swaminathan, Dept. of BSBE	With effect from 27.01.2018
2.	Dr. Anil Saikia, Dept. of Chemistry	With effect from 27.01.2018
3.	Dr. Ratnajit Bhattacharjee, Department of EEE	With effect from 27.01.2018
4.	Dr. Ravi Mokashi Punekar, Department of Design	With effect from 27.01.2018
5.	Dr. Amarendra Kumar Das, Department of Design	With effect from 27.01.2018
6.	Dr. Durga Charan Dalal , Department of Maths	With effect from 27.01.2018
7.	Dr. Natesan Srinivasan , Department of Maths	With effect from 27.01.2018
8.	Dr. Saundarjya Borbora, Department of HSS	With effect from 27.01.2018
9.	Dr. Rohini Mokashi Punekar, Department of HSS	With effect from 27.01.2018
10.	Dr. Seenipandian Ravi, Department of Physics	With effect from 27.01.2018
11.	Dr. Mohammad Jawed , Department of CE	With effect from 27.01.2018

- C. Approval to Director's visit to Kyushu University, Japan to deliver a key-note address entitled 'Computational Analysis of the influence of Superheat and Electric Field on Bubble Growth in Film Boiling' at the International Institute of Carbon-Neutral Energy Research (I²CNER) Annual Symposium. The Symposium was organized by Kyushu University at Fukuoka, Japan during January 29 to February 2, 2018. The travel expenses and expenses for his stay in Japan was borne by the host Institute. The Chairman also approved handing over charge to the Deputy Director during his absence.**

Item No. 10

Items approved by the Director:

The following items are approved by the Director:

- a. Attendance of Conference / Seminar etc. abroad
- b. New Appointments and/or Extension of period of appointment of some of the officials in the existing positions
- c. Confirmation of Faculty Members
- d. Confirmation of Non-faculty Members
- e. Approval to the recommendation of the Selection Committee for the post of Deputy Librarian

Resolution No.:R_92BOG/10/2018

Following items approved by the Director are **NOTED** by the Board:

- a. **Attendance of Conference / Seminar etc. abroad**
- b. **New Appointments and/or Extension of period of appointment of some of the officials in the existing positions** as mentioned below:

Sl. No	Name	Position	Period of appointment
1.	PROF. M.GURU PREM PRASAD *, DEPARTMENT OF MATHEMATICS	Dean, Academic Affairs	Term extended for 1 year from 15.12.2017.
2.	PROF. CHANDAN MAHANTA,DEPARTMENT OF CIVIL ENGINEERING	Head, Civil Engineering	Appointed for a period of three years with effect from 29.01.2018.

3.	MR.MANOJ MAJHI, DEPARTMENT OF DESIGN	Head, Centre for Creativity	Appointed for a period of three years w.e.f.09.02.2018.
4.	DR.PRABHU VENKATARAMAN, DEPTT OF HSS	Chairman, Sports Board	Term extended for one year with effect from 04.01.2018 till 03.01.2019.
5.	DR.UDAY KUMAR, DEPARTMENT OF DESIGN	Vice Chairman, Sports Board	Appointed as the Vice Chairman , Sports Board for a period of one year w.e.f. 16.01.2018
6.	DR.SRINIVASAN KRISHNASWAMY, DEPARTMENT OF EEE	NSS Coordinator	Term extended till January 2019
7.	DR.BHUPEN DEKA,DEPARTMENT OF MATHEMATICS	NSS Coordinator	Appointed for a period of one year with effect from 16.01.2018.

*Prof. Prasad's extension was missed in the agenda inadvertently. The Academic Section is undergoing a reform due to computerization of all the operations. Under such a situation, Prof. Prasad guidance would be needed till December, 2018.

c. Confirmation of Faculty Members as under:

Sl. No.	Name	Post
1.	DR.GURVINDER KAUR SAINI	Professor, BSBE
2.	DR.TAMAL BANERJEE	Professor, Chemical Engineering
3.	DR. SUBRATA KR.MAJUMDAR	Professor, Chemical Engineering
4.	DR.TEIBORLANG L.RYNTATHIANG	Professor, Civil Engineering
5.	DR.K DARUN KUMAR SINGH	Professor, Civil Engineering
6.	DR.SREEDEEP SEKHARAN	Professor, Civil Engineering
7.	DR.T.V.BHARAT	Associate Professor, Civil Engineering
8.	DR.ANILKR.MISHRA	Associate Professor, Civil Engineering
9.	DR.AMIT KUMAR	Associate Professor, Chemical Engineering
10.	DR.PRAKASH KOTECHA	Associate Professor, Chemical Engineering
11.	DR.SENTHILMURUGAN SUBBIAH	Associate Professor, Chemical Engineering
12.	DR.RAJESH KR. UPADHYAY	Associate Professor, Chemical Engineering
13.	DR.SACHIN KUMAR	Associate Professor, BSBE
14.	DR.NITIN CHAUDHURY	Associate Professor, BSBE

15.	DR.SHANKAR PRASAD KANAUJIA	Associate Professor, BSBE
16.	DR.SENTHILKUMAR SIVAPRAKASM	Associate Professor, BSBE
17.	DR.MANISH KUMAR	Associate Professor, BSBE
18.	DR.B.ANAND	Associate Professor ,BSBE
19.	DR.SOUGATA KARMAKAR	Associate Professor, Design
20.	DR.UDAYA KR.DHARMALINGAM	Associate Professor, Design
21.	DR.KEYUR SORATHIA	Associate Professor Design
22.	DR.PRATUL CHANDRA KALITA	Assistant Professor, Design

d. Confirmation of Non- Faculty Members as under:

Sl. No	Name	Post against which service is confirmed	Dept./Centre/Section
1.	Mr. Kumud Barman	Assistant Executive Engineer	Engineering Section
2.	Mr. Deepak Barman	Library Information Officer	RAM Cell
3.	Ms. Rashmi Baruah	Technical Superintendent	Centre for Energy
4.	Mr. Khurshid Ali	Junior Technical Officer	Computer & Communication Centre
5.	Ms.Ritumoni Kalita	Technical Officer Gr. I	Dept. of Chemical Engineering
6.	Dr. Pranjoli Das	Technical Officer Gr. I	Centre for Nanotechnology
7.	Mr. Lakhyan Mandal	Senior Attendant	Dept. of Design
8.	Ms. Minakshi Chutia	Junior Technical Superintendent	Dept. of Physics
9.	Mr. Prasenjit Dey	Junior Technical Superintendent	Dept. of Physics
10.	Mr. Kuldeep Kalita	Technical Officer Gr. II	Dept. of Civil Engineering
11.	Ms. Joya Thakuria	Junior Attendant	Public Relations Section

e. Approval to the recommendation of the Selection Committee for the post of Deputy Librarian which is nil as the Committee recommends no one as none found suitable for appointment to the post of Deputy Librarian.

Item No. 11

Items for Reporting to the Board:

The following items were reported to the Board for noting.

The Board considered and resolved as below:

Resolution No.:R_92BOG/11/2018

RESOLVED that the following items as reported to the Board be **NOTED**:

A. Two NASI Fellows in a year (2017):

Prof. Bhisma Kumar Patel, Professor Department of Chemistry and Prof. Latha Rangan, Professor, Department of Biosciences and Engineering have become the Fellows of the National Academy of Sciences (NASI) Allahabad.

B. Fellow of the Indian Academy of Sciences :

Prof. Bhisma Kumar Patel of the Department of Chemistry has been chosen a Fellow of the Indian Academy of Sciences (Bangalore).

C. INAE Young Engineer Award 2017:

Dr. Poonam Kumari of the Department of Mechanical Engineering has been selected for the INAE Young Engineer Award 2017.

D. Senate Nominee to the BOG of IIT Guwahati for the period ,January 2018 to December 2019:

Prof. Bhaba Kumar Sarma, Department of Mathematics is declared elected as member of the Board of Governors of IIT Guwahati as nominee of the senate for a term of two years i.e from January 2018 to December 2019.

E. Disciplinary Proceedings against Dr. Brijesh Kr. Rai, Assistant Professor, EEE:

Dr. B. K. Rai, Asstt. Professor, Department of EEE was placed under suspension vide Suspension Order dated: 07.12.2017, based on the decision of the 91st meeting of BOG. The Disciplinary Committee has submitted its report.

At a later stage, Dr. Rai has made email communication with an outside organization (ISRO) alleging corruption in the recruitment process in an ISRO funded project. As per the direction of the Disciplinary Authority, a Show-cause Notice was served upon him on 26.12.2017 along with the statement of allegations. The reply against the above show-cause notice was submitted by honourable advocate of Supreme Court, Mr. Rajiv Kr. Sinha on behalf of Dr. Rai and so the same was not accepted, as per rule, the Written Statement is required from the delinquent official. A letter was sent to Dr. Rai on 17.01.18 informing him the same and he submitted a signed copy of the written Statement on 23.01.18.

A three member Disciplinary Committee along with a Presenting Officer was constituted by the Disciplinary Authority to examine the nature of violation of Conduct Rules by Dr. Rai.

The up to date status of both the Disciplinary Procedures were reported to the BOG on the day of the meeting.

- F. Release of revised pay w.e.f. 01.01.2016 of the Teaching and the Non-teaching employees of the Institute as per recommendation of 7th CPC** as per the MHRD letter no. F.No.15-4/2017-TC dated 27.10.2017 and letter No. F.No.15-1/2017-TC (Vol. II) dated 29.12.2017. All the employees of the Institute was paid revised salary with effect from the salary month of January 2018 as per terms and conditions of both the above referred MHRD letters. The arrear will be paid as and when fund is made available by the Ministry.

- G. Release of Dr. B. Saibaba, Deputy Librarian, IIT Guwahati on superannuation** upon attaining the age of superannuation w.e.f. 31.12.2017(A.N.).

- H. Term Loan of ₹142.00 Crores sanctioned from HEFA to the Institute:**
In the 90th BOG meeting a proposal was approved for Works under Higher Education Funding Agency (HEFA). Consequently HEFA was approached

the loan and a term loan of ₹142.00 Crores sanctioned to the Institute by HEFA. The consent letter from HEFA granting the loan with detail terms and condition is given at **Annexure-5**(pg.49-54).

- I. Submission of reply and written statements by Dr. B. K. Rai against the show cause notices and request to appear before the Disciplinary Committee:** In response to the show cause notices and request to appear before the Disciplinary Committee, Dr. B. K. Rai, Asst. Professor (under suspension) has submitted his reply and written statements on 23.01.2018 and 01.02.2018 respectively. But he had marked a copy to all the members of the Board through the Registrar, who is also Secretary of the Board. These reply and/or written statements are supposed to be given to the authority who has asked for or communicated with him on the matter. Obviously, this was not for the members of the Board and so this was not circulated without obtaining the consent of the members. The copies of the same were however made available for circulation during the meeting to the desired members.

Section-E: Minutes of the meetings of Statutory bodies for reporting to the Board

Item No. 12

Minutes of the Eighty Third meeting of the Building & Works Committee (B&WC) of the Institute held on 19.02.2018:

The Board **CONSIDERED** the Minutes of the Eighty Third meeting of the Building & Works Committee (B&WC) of the Institute held on 19.02.2018 and **RESOLVED** as below:

Resolution No.:R_92BOG/12/2018

RESOLVED that the Minutes of the Eighty Third meeting of the Building & Works Committee (B&WC) of the Institute held on 19.02.2018 as placed before the Board in terms of the Section 4(11) of the Statute be **NOTED**.

Item No. 13

Minutes of the 130th meeting of the Senate of the Institute held on 21.11.2017:

The Board **CONSIDERED** the Minutes of the 130th meeting of the Senate of the

Institute held on 21.11.2017 and **RESOLVED** as below:

Resolution No.:R_92BOG/13/2018

RESOLVED that the Minutes of the 130th meeting of the Senate of the Institute held on 19.02.2018 as placed before the Board in terms of the Section 4(10) of the Statute be **NOTED**.

The Following items were taken up with permission from the Chairman

Item No. 14

Re-employment of faculty members after superannuation:

The Board was apprised of the fact that the date of superannuation of any employee of the Institute depends on date of birth on attainment of superannuation. The same is applicable to the faculty members also. However such date of superannuation in respect of all may fall during on-going semester. In case of employees other than faculty members, this does not affect the academics and research of the students but in case of faculty members, it does. So it was requested that any faculty members engaged in academic and research work superannuating during the Semester be re-employed till end of the on-going semester duration i.e., till 31st May for Jan-April Session and 31 December for July-Dec session, so that they could complete the academic duties.

The Board was also informed that Clause 15 (2) of the Statute provides that, in the interest of the students and for the purpose of teaching and/or guiding the students registered for Ph.D programme, if any member of the academic staff should be re-employed, the Board may re-employ such a member till the end of the Semester or the Academic session in which he/she attains the age of superannuation, as may be considered appropriate in the circumstances of each case.

The Board was requested to consider and approve a general policy of the Institute.

The Board discussed and resolved as below:

Resolution No.:R_92BOG/14/2018

RESOLVED to APPROVE a general policy in the interest of the students that, a

faculty member engaged in academic and research work superannuating during the Semester be automatically re-employed till end of the on-going Semester in which he/she attains the age of superannuation i.e., till 31st May for Jan-April Session and 31 December for July-Dec session, so that they could complete the academic duties.

Item No.15

Proposal For Works under Higher Education Funding Agency (HEFA):

The Board was informed that MHRD vide Letter F. No. 16-2/2017-TC, dated 16-08-2017 has communicated that the Higher Education Funding Agency (HEFA) set up by the Govt. of India for financing the infrastructure projects in the Centrally Funded Institution has become operational, with Canara Bank as the promoter. The Credit Policy framework defining the modalities for financing project have also been provided. It is also advised vide MHRD's Letter F. No. 35-4/2017-TS.I, dated 05-09-2017 to send the proposals to HEFA after taking approval from the Finance Committee and Board of Governors of the Institute.

It may be noted that the an amount of ₹ 142.00 Crores as term loan was sanctioned by HEFA against the proposals submitted by the Institute as approved in the 90th meeting of the BOG held on 16.09.2017.

The Board was also informed that MHRD during the meeting for finalizing the Annual Plan for the FY 2018-19 held on 01.02.2018 chaired by the Special Secretary, MHRD made it clear that no fund for construction activities will be allocated to the Institute from the next Financial Year 2018-19. The construction proposals have to be submitted to HEFA for funding. The Ministry will provide the yearly fund to be escrowed for the projects sanctioned by HEFA to the Institutes. In the above backdrop, the Institute proposed to submit the following project proposals to HEFA for funding.

(₹ in Lakh)

Sl. No	Name of the Works	Completion time	Amount of Loan from HEFA
(A) Ongoing works			
1	G+5 storied Guest House-II at IITG campus	Aug-18	Balance fund-1068.60 lacs
2	Construction of Research Building Complex	Jun-18	Balance fund-1316.60 lacs
3	Extension of Academic Complex Ph-V	Nov-18	Balance fund-2304.50 lacs
4	Construction of 1000 seater Boys' Hostel no. 11	May-19	Balance fund-5029.50 lacs
	TOTAL		9719.20 lacs
(B) Works allotted to PSU			
5	A. Construction of RCC drain from ESS-4 to the culvert back side Class room Building at IIT Guwahati.	May-19	104.96 lacs
	B. Construction of Brick drain at back side of Kapili Hostel to the RCC Drain in front of Hostel Lohit and ESS-4 to extension Building ME Deptbldg at IITG Campus.	Dec-18	32.46 lacs
6	Construction of Blast and Heavy Impact Simulating Mechanism (BHISM) at IIT Guwahati.	Oct-18	133.28 lacs
7	Area Development work for the proposed construction of B,C& D-type quarters, BSBE Deptt., parking near Brahmaputra Hostel and Hospital parking area.	Mar-20	1184.68 lacs
8	Assam Type building for vermin composting arrangement at IIT	May-19	47.34 lacs

	Guwahati campus.		
9	Installation of LED garden lighting system in front of the Administrative, Auditorium and CC & Library building	Jun-18	11.97 lacs
10	Construction of cycle stand & fencing at Brahmaputra Hostel in IIT Guwahati campus.	Aug-18	23.30 lacs
11	Construction of Solvent store for Chemistry deptt.	Oct-18	46.14 lacs
12	Construction of Laboratory for ONGC PAN Project	Aug-18	20.71 lacs
	TOTAL		1604.84 lacs
(C) New Works			
13	Construction of 500 seater Girls' Hostel No. 3	Oct-20	5000.00 lacs.
14	Construction of Rural Technology Centre (RTC) Building at Technology Complex, IIT Guwahati.	Aug-21	2300.00 lacs.
15	Construction of 80 units of D type quarter	Oct-20	5000.00 lacs
16	Construction of 40 units of B type quarter & 60 units C type quarter	Apr-20	3500.00 lacs
17	Academic Extension Ph-VII (BSBE)	Aug-21	4500 lacs
18	Augmentation of HVAC Plant	Mar-19	595.41 lacs
	TOTAL		20895.41 lacs
	GRAND TOTAL (A+B+C)		32219.45 lacs

The Board was also informed that the matter was also put up before the Finance Committee meeting that was held preceding this Board meeting on 03.03.2018 for approval of the proposal of works for HEFA. The Finance Committee deliberated on the matter and approved as below and recommended to BOG for approval for the

works.

“**RESOLVED** to recommend to the Board of Governors to APPROVE the proposal of the first 13 works (Sl. No. 1 to Sl. No. 13) of the proposed list totaling ₹16324.04 Lakhs and another sum of ₹5000.00 Lakhs for the Equipment for funding from HEFA.

RESOLVED further to prioritize the works from Sl. No. 14 to Sl. No. 18 and place it to the next Finance Committee Meeting for approval.”

The Board was requested to consider and approve.

The Board discussed and resolved as below:

Resolution No.:R_92BOG/15/2018

RESOLVED to **APPROVE** the recommendation of the Finance Committee in its meeting held on 03.03.2018 preceding this Board meeting to the proposal of the first 13 works (Sl. No. 1 to Sl. No. 13) of the proposed list totaling ₹16324.04 Lakhs and another sum of ₹5000.00 Lakhs for the Equipment for funding from HEFA.

RESOLVED further to prioritize the works from Sl. No. 14 to Sl. No. 18 and place it to the next Finance Committee Meeting for approval.”

Item No.16

Extension of period of residency in respect of Emeritus Professor D. N. Buragohain to enable him to complete the Course Evaluation and Grading for the Course CE 514 during January-May 2018 semester:

The Board was informed that the Senate in its 131st Meeting held on 23.02.2018 noted that, Emeritus Professor D. N. Buragohain, of the Dept. of Civil Engineering, has been teaching an elective course viz., CE514: *Plates, Shells and Elastic Stability (3-0-0-6)*, to M Tech and B Tech Students during the current semester; but his tenure is going to be over by 31.03.2018.

Since Prof. Buragohain will be in the middle of his teaching assignment by 31.03.2018, to which his term had been extended by the last BOG meeting, in order to complete the responsibility, the Senate resolved to recommend utilization of his

academic service till the end of the current (i.e. 2016-17) academic session and resolved as below:

R.131/15(b)/2018: *The Senate **RESOLVED** that, keeping in view the fact that Emeritus Professor D. N. Buragohain, is currently teaching an elective course viz., CE514 : Plates, Shells and Elastic Stability (3-0-0-6), to M Tech and B Tech Students, the Institute **MAY BE PERMITTED** to utilize his academic services till the end of the current (i.e. 2017-18) academic session.*

In terms of the above, the Board was requested to consider and approve extension of the period of residency of Emeritus Professor D. N. Buragohain till the end of the current Semester under same terms and conditions to enable him to complete the Course Evaluation and Grading for the Course CE 514 as recommended by the Senate vide Resolution (R131/15(b)/2018.

The Board deliberated and resolved as below:

Resolution No.:R_92BOG/16/2018

RESOLVED to extend the period of residency in respect of Emeritus Professor D. N. Buragohain till 15th June 2018 under same terms and conditions to enable him to complete the Course Evaluation and Grading for the Course CE 514 as recommended by the Senate.

Item No.17

Report of the Disciplinary Committee in respect of disciplinary procedure against Dr. Brijesh K. Rai, Asst. Professor, EEE (under suspension) and decision of BOG:

With the permission of the Chair the above matter was placed before the Board as an additional item.

The Board was informed that a Disciplinary Committee was constituted against Dr. Brijesh Kumar Rai, Asst. Professor, EEE (under suspension) vide office order under reference AD/LM/447/BKR/17/4552-B dated 28.12.2018 to examine the nature of

violation of Conduct Rule by Dr. Rai with the following members:

1. Prof. S.N.Bora, Professor, Department of Mathematics
2. Prof. S.B.Santra, Professor, Department of Physics
3. Mr. Kamal Goswami, Retired Commissioner & Secretary, GoA

The Committee met on 19/01/2018, 01/02/2018 and 22/02/2018 and submitted its report on 23.02.2018. A copy of the report was circulated amongst the members of the Board.

In the meantime, the Director constituted a committee with the following members to examine the report of the Disciplinary Committee:

1. Prof. P. S. Robi, Dy. Director, IIT Guwahati
2. Prof. A. Srinivasan, DOFA, IIT Guwahati
3. Prof. S. K. Kakoty, DIPM, IIT Guwahati

The recommendation of this Committee was received and a copy of the same was made available to all members of the BOG present. The same was also read out by the Registrar during the meeting.

The members of the Board deliberated on the matter and after lot of deliberations and having taken note of the Report of the Disciplinary Committee/ Inquiry Committee constituted with an external member and also taking into account the recommendations of the Committee constituted to examine the report of the Disciplinary Committee/ Inquiry Committee, the Board decided as below:

Resolution No.:R_92BOG/17/2018

RESOLVED that disciplinary proceedings against Dr. Brijesh Kr. Rai be continued as provided in Clause 15(9) of the Statute of the Institute.

Item No.18

Report of the Committee in respect of his alleged violation of terms and conditions of re-instatement after suspension by Dr. Rajesh Srivastava, Assistant Professor, Mathematics:

With the permission of the Chair the above matter was placed before the

Board as an additional item.

The Board was informed that the Board in its 91st meeting held on 02.12.2017 took up an agenda item on Continuous violation of code of conduct for IIT employees as well as violation of the terms set in the Office Order AD/32/98/Vol.19-II/5483 dated 29.11.2016 on re-instatement by Dr. Rajesh Srivastava, Asst. Professor, Department of Mathematics.

The Board discussed the matter in details and viewed that Dr. Srivastava did violated the terms set in the Office Order AD/32/98/Vol.19-II/5483 dated 29.11.2016 on his re-instatement and considered it to be a misconduct on his part.

Accordingly, the Board vide **Resolution No.:R_91BOG/20/2017 dated 02.12.2017** resolved as below:

***"RESOLVED** that a Show Cause notice to Dr. Rajesh Srivastava be issued as to why he should not be dismissed from the services of the Institute.*

***RESOLVED** further that Director of the Institute be authorised to take necessary steps accordingly."*

Accordingly Dr. Srivastava was issued a show cause as to why he should not be dismissed from the services of the Institute. Director constituted a Committee with the following members to submit a report and recommendation to whom a copy of the show cause and the reply submitted by him was made available:

1. Prof. Arup Kr. Sarma, Professor, Department of Civil Engineering
2. Prof. S. K. Dwivedy, Professor, Department of Mechanical Engineering

The Committee has submitted its report and recommendation on 01.03.2018. A copy of the report was circulated amongst the members of the Board and the same was also read out by the Registrar during the meeting.

The members of the Board deliberated on the matter and also took note of the report of the Committee. However, the Board in the backdrop of serious nature of allegation against Dr. Srivastava, opined that the report is not acceptable and decided for a fresh enquiry in a fast track mode following the rules and procedure.

Again, during deliberation of the members of the Board, a case alleging plagiarism against Dr. Srivastava was raised by one of the members. The Board noted the same seriously and decided that an Inquiry be initiated into this matter also.

Accordingly, the Board decided as below:

Resolution No.:R_92BOG/18/2018

RESOLVED that in the backdrop of serious nature of allegation against Dr. Rajesh Srivastava, the report submitted by the two-member Committee comprising of Prof. Arup Kr. Sarma and Prof. S. K. Dwivedy is not acceptable and a fresh enquiry in a fast track mode following the rules and procedure be initiated.

RESOLVED further that an Inquiry into the alleged case of plagiarism against Dr. Rajesh Srivastava, Asst. Professor, Mathematics be initiated.

The meeting ended with a vote of thanks to the Chair.

(U. C. Das)
Registrar & Secretary
Board of Governors, IIT
Guwahati

Annexure-1

Not enclosed as already uploaded



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology Guwahati

M I N U T E S

O F

THE 37th MEETING OF THE FINANCE COMMITTEE OF INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI HELD ON 3 MARCH 2018 (SATURDAY)

The 37th meeting of the Finance Committee was held on 03-03-2018 (Saturday) at 9.30 a.m. at Conference Room, Guest House, IIT Guwahati, Guwahati – 781039, Assam. The following members were present:

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1. DR. RAJIV I. MODI
Chairman & Managing Director,
Cadila Pharmaceuticals Limited,
Cadila Corporation Campus,
Sarkhej-Dhokla Road, Bhat,
Ahmedabad – 382210, Gujarat | Chairman |
| 2. PROF. GAUTAM BISWAS
Director,
IIT Guwahati, Guwahati-781039 | Member |
| 3. MR. MUKESH M. SHAH
Chartered Accountant,
7 th Floor, Heritage Chambers,
Azad Society Road, Nehrunagar,
Ambawadi, Ahmedabad-380015, Gujarat | Member |
| 4. MR. ANIL KUMAR,
Director (Finance), Department of Higher Education,
MHRD, Shastri Bhawan, New Delhi-110115 | Member |
| 5. PROF. GAUTAM BARUA
<i>Director, IIT Guwahati,</i>
Ambari, Gopinath Bordoloi (GNB) Road,
Guwahati-781001 | Member |
| 6. PROF. P. S. Rovi,
Dy. Director,
IIT Guwahati, Guwahati-781039 | Special Invitee |
| 7. PROF. S. Kakati,
Dean, Infrastructure, Planning and Management,
IIT Guwahati, Guwahati-781039. | Special Invitee |
| 6. DR. SHARAD GOKHALE,
Assoc. Dean, Infrastructure, Planning and Management,
IIT Guwahati, Guwahati-78103 | Special Invitee |

Director (IITs), Department of Higher Education, MHRD, Shastri Bhawan, New Delhi-110115 could not attend the meeting due to pre-occupations / inconveniences and was granted leave of absence.

Mr. U C Das, Registrar IIT Guwahati was present in his capacity as the ex-officio Secretary

of the Committee.

The agenda wise discussions took place and minutes were recorded as follows:

Item No. 1:

CONFIRMATION OF THE MINUTES OF THE 36TH MEETING OF THE FINANCE COMMITTEE HELD ON 16 September 2017:

The minutes of the 36th meeting of the Finance Committee of the Institute held on 16 September 2017 was circulated to members vide Letter No. IITG/F&A/FC/2017-18/125 dated 09-10-2017 for their comments / opinions. No comments have been received from the members.

The Finance Committee was requested to consider and confirm the Minutes.

The Finance Committee considered the minutes and resolved as below :

Resolution No.: R 37_FC/1/2018:

Resolved that the Minutes of the 36th meeting of the Finance Committee held on 16.09.2017 be CONFIRMED as circulated.

Item No. 2:

ACTION TAKEN REPORT ON DECISION OF 36TH FINANCE COMMITTEE MEETING HELD ON 16-09-2017:

The follow up action taken report on the decision of the 36th meeting of the Finance Committee held on 16.09.2017 was placed before the Committee for consideration.

The Committee considered the same and resolved as follows:

Resolution No.: R 37_FC/2/2018:

Resolved that the Action Taken Report of the 36th meeting of the Finance Committee held on 16.09.2017 be NOTED as reported.

Item No. 3:

REPORT ON THE AUDITED ANNUAL ACCOUNTS OF IIT GUWAHATI FOR THE FINANCIAL YEAR 2016-17:

The Finance Committee was apprised that the Separate Audit Report (SAR) for the Financial Year 2016-17 was received from the Director General of Audit, Central, Kolkata on 22.11.2017. The printed copies of the Audited Annual Accounts with SAR duly approved by the BoG was to be sent to the Ministry by the end of November 2017 so that the same could be placed before the Winter session of Parliament held in December 2017. Because the SAR was received from the C&AG only on 22.11.2017, there was hardly any time to convene a meeting of the Finance Committee for which with the kind consent of the Chairman, BoG and Finance Committee, the Separate Audit Report along with the replies of the Institute was placed before him in a meeting on 27.11.2017 at Ahmedabad, Gujarat in presence of Mr. Mukesh M. Shah, Hon'ble Member of the Finance Committee which was approved by the Hon'ble Chairman, BoG and Finance Committee.

The printed copies of the Audited Annual Accounts (English and Hindi) for the FY 2016-17

were submitted to MHRD 29.11.2017 which was eventually been laid along with the Annual Report of IIT Guwahati for the year 2016-17 before both the Houses of the Parliament during the winter session (Rajya Sabha on 28.12.2017 and Lok Sabha 05.01.2018). The Committee was also informed that IIT Guwahati is the only institute among the first 7 IITs whose Annual Accounts and Annual Report has been laid before the Parliament within the scheduled time for two consecutive years.

Resolution No.: R 37_FC/3/2018:

The Finance Committee noted the same and expressed their satisfaction and advised to maintain the timeline for the current Financial Year 2017-18.

Item No. 4:

REPORT ON NOTIFICATION OF THE CHIEF COMMISSIONER OF INCOME TAX (EXEMPTION):

The Finance Committee was informed that the IIT Guwahati received the Notification No. CCIT (E)/Order u/s 80G(2)(a)(iiif)/2017-18/3531 dated 16.01.2018 from the Chief Commissioner of Income Tax (Exemption) through which IIT Guwahati has been declared as an Institute of National Eminence for the purpose of the said Section. Now the donors to IIT Guwahati will get the benefit of 100% tax exemption on the entire donation money.

Director IIT Guwahati informed that this exemption is applicable only to the Donors within the country. The Institute has also been trying to get an exemption for the donors / Alumnis based in USA so that they can also get tax benefit in the USA. Mr. Mukesh M. Shah expressed his willingness to help the Institute in getting the certificate from FCRA. The Committee also advised that the same advertised in a big way amongst the Alumni and the Public.

Resolution No.: R 37_FC/4/2018:

The Finance Committee expressed their satisfaction in getting the Tax Exemption Certificate u/s 80G(2)(a)(iiif)/2017-18/3531 of the Income Tax Act, 1961.

Item No. 5:

REPORT ON THE MATTER OF SETTLEMENT OF OUTSTANDING ADVANCES:

The Finance Committee was informed that the Institute took initiative to settle the huge outstanding advances lying for a long time on which C&AG as well as Internal Auditor (M/s S. K. Patodia & Associates) for the FY 2016-17 raised serious observation and the Finance Committee in its 36th meeting held on 16.09.2017 advised vide resolution R 36_FC/5/2017 to settle the matter within a period of 6 months.

The following progress made till 22.02.2018 was reported to the Committee.

Sl No.	Nature of Outstanding Advance	Amount of Outstanding Advances	Amount Settled
1	Advances to Suppliers against supply of Goods & Services	2,13,14,990.00	1,47,89,109.00
2	Unsettled Foreign Letter of Credit against supply of Goods	9,20,50,002.00	8,18,73,371.00
3	Temporary Advance to employees	22,40,938.00	17,96,957.00
4	Official Travel Advance	5,80,772.00	3,50,493.00
5	Advance taken by the Faculty Members for Ph. D Thesis evaluation and Viva-Voce	3,87,037.00	3,87,037.00
6	Advances related to R&D Section	2,37,46,345.00	1,92,20,065.00

Overall percentage of settlement of outstanding Advances = 84%

Resolution No.: R 37_FC/5/2018:

The Finance Committee expressed their satisfaction for the progress made so far and advised to settle the remaining advance (at least 95%) within 31.03,2018.

Item No. 6:

REVIEW THE EXPENDITURE UNDER CAPITAL AND REVENUE EXPENDITURE HEAD FOR THE FINANCIAL YEAR 2017-18 (UP TO 21.02.2018):

The Finance Committee was appraised about the following status of expenditure up to 21-02-2018 vis-a-vis the fund position as on 22-02-2018 under both Capital and Revenue Head.

A: CAPITAL EXPENDITURE vis-a-vis FUND AVAILABLE:

(₹ in Lakh)

Fund Position as on 22.02.2018			Expenditure against Budget 2017-18		
Head	Particular	Fund available up to 21.02.18	A/c Head	RE 2017-18	Exp. Up to 21.02.18
CAPITAL	OPENING BALANCE	192.85	Construction Works /	10930.00	5855.78
	Grants from Ministry (MHRD)	8682.00	Equipment	3750.00	1393.70
	Institute's income (IRG)		Furniture	700.00	281.01
	Total Fund	8874.85	Books & Journals	1050.00	106.19
	Expenditure	7697.37	SCSP and TSP Prog.	70.00	60.69
	Unspent Balance as on 22.02.2018	1177.48	TOTAL EXPENDITURE	16500.00	7697.37

B: REVENUE EXPENDITURE vis-a-vis FUND AVAILABLE:

(₹ in Lakh)

Fund Position as on 22.02.2018					Expenditure against Budget 2017-18		
Head	Particular	Salary	Non-Salary	Total Available Fund	A/c head	RE 2017-18	Exp. Up to 21.02.2018
REVENUE	OPENING BALANCE		1361.57	1361.57	Salary	12000.00	9656.17
	Grants from Ministry (MHRD)	5641.00	4818.00	10459.00	Non-Salary	17000.00	12699.35
	Institute's income (IRG)		2888.26	2888.26			
	Total Fund	5641.00	9067.83	14708.83			
	Expenditure	9656.17	12699.35	22355.52			
	DEFICIT as on 22.02.2018	-4015.17	-3631.52	-7646.69	TOTAL	29000.00	22355.52

The Finance Committee was also appraised that the Grants-in-Aid for the grant for the 4th quarter of Rs.17349 lakhs was not released till 22.02,2018 (OH-35: Rs.13300.00 lakhs, OH-36: Rs.3459.00 lakhs & OH-31: Rs.582 lakhs). The Planning of expenditure for the

remaining period of the current Financial Year was also intimated to the Committee. It was further informed to the Finance Committee that the allocation given by MHRD under Recurring head - Non Salary during the current financial year is not sufficient for which the Institute is having huge deficit as on date.

Director (Finance), MHRD informed the Finance Committee that the actual required fund under Salary head (OH 36) would be released to the Institute by the Ministry. But the sufficient fund under OH-31 was not available at MHRD for which it might not be possible to provide required fund under that head.

The Finance Committee deliberated on the matter and requested Director (Finance), MHRD to release the Grant-in-Aid for the 4th quarter immediately to the Institute. He was further requested to allocate additional fund under OH-31, if possible, to make up the deficit.

Resolution No.: R 37_FC/6/2018:

RESOLVED that the fund position under capital and revenue head up to 21.02.2018 be NOTED as reported. Further the Finance Committee also noted the plan of expenditure under capital head till 31.03.2018.

Item No. 7:

BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2018-19:

The Finance Committee was appraised that the MHRD recently vide letter no 27-2/2018-TS-I (Part-2) dated 22.02.2018 allocated the following fund to IIT Guwahati for the Financial Year 2018-19 :

(₹ in Lakh)

Category	Object Head	Allocation
1. Creation of Capital Assets	35	4611.00
2. Recurring - Salary	36	13246.00
3. Recurring – Non Salary	31	20648.00
Total		38505.00
Loan from HEFA		30000.00

Accordingly, a budget for both Capital and Revenue for the Financial Year 2018-19 been prepared keeping in view of the allocation received from MHRD and the probable spill-over fund along with the Institute Resource Generation (IRG) under capital head from the current financial year 2017-18. The summary of the budget was as follows :

Category	Amount	Amount	Object Head	Proposed Budget
Creation of Capital Assets			35	31160.00
1. Construction				
Spillover Fund	5693.00	21460.00		
HEFA	15767.00			
2. Laboratory Equipment				
GIA- MHRD	2000.00	7000.00		
Project Visawajeet	5000.00			
3. Office Equipment		400.00		
4. Books & Journal		1200.00		
5. Furniture		1000.00		
6. SCSP & TSP Prog.		100.00		

Recurring - Salary			36	16700.00
Recurring – Non Salary			31	24650.00
Total				72510.00

The Finance Committee was requested to consider the BE 2018-19 and recommend the same to Board of Governors for approval.

Director (Finance). MHRD informed the Committee that there would not be any additional fund for the equipment under Project Viswajeet for the FY 2018-19. If any additional fund is required to the Institute, the same be taken from HEFA for which ₹300.00 crores had been allocated to IIT Guwahati by the Ministry. He also suggested to prioritise the proposed construction works for funding from HEFA and accommodate Rs.50.00 crore for the equipment in the HEFA proposal within ₹300.00 crore.

The Finance Committee deliberated on the issue and resolved the following.

Resolution No.: R 37_FC/7/2018:

RESOLVED to recommend to the Board of Governors to APPROVE the Budget Estimates for ₹31160.00 Lakh under Capital and ₹41350.00 Lakh under Revenue head (₹16700.00 Lakh under Salary and ₹24650.00 under Non-Salary) for the Financial Year 2018-19 as at Annexure - I.

RESOLVED further to apply to HEFA for ₹5000.00 Lakh for the equipment that was supposed to be received from MHRD within ₹300.00 crore.

Item No. 8:

PROPOSAL FOR WORKS UNDER HIGHER EDUCATION FUNDING AGENCY (HEFA):

It was appraised to the Finance Committee that MHRD during the meeting for finalizing the Annual Plan for the FY 2018-19 held on 01.02.2018 chaired by the Special Secretary, MHRD made it clear that no construction budget would be allocated to the Institute from the next Financial Year 2018-19. The construction proposals be submitted to HEFA for funding. The same was reflected in MHRD's recent letter no 27-2/2018-TS-I (Part-2) dated 22.02.2018 allocating fund to IIT Guwahati for the Financial Year 2018-19 wherein Rs.300.00 crore was allocated from HEFA for the FY 2018.19.

In the above backdrop, the Institute proposed to submit the following project proposals to HEFA for funding.

(₹ in Lakh)

Sl. No.	Name of the Works	Completion time	Amount of Loan from HEFA
(A) Ongoing works			
1	G+5 storied Guest House-II at IITG campus	Aug-18	Balance fund- 1068.60 lacs
2	Construction of Research Building Complex	Jun-18	Balance fund- 1316.60 lacs
3	Extension of Academic Complex Ph-V	Nov-18	Balance fund- 2304.50 lacs
4	Construction of 1000 seater Boys' Hostel no. 11	May-19	Balance fund- 5029.50 lacs
	TOTAL		9719.20 lacs
(B) Works allotted to PSU			
5	A. Construction of RCC drain from ESS-4 to the culvert back side Class room Building at IIT Guwahati.	May-19	104.96 lacs
	B. Construction of Brick drain at back side of Kapili Hostel to the RCC Drain in front of	Dec-18	32.46 lacs

	Hostel Lohit and ESS-4 to extension Building ME Dept bldg at IITG Campus.		
6	Construction of Blast and Heavy Impact Simulating Mechanism (<i>BHISM</i>) at IIT Guwahati.	Oct-18	133.28 lacs
7	Area Development work for the proposed construction of B,C & D-type quarters, BSBE Deptt., parking near Brahmaputra Hostel and Hospital parking area.	Mar-20	1184.68 lacs
8	Assam Type building for vermin composting arrangement at IIT Guwahati campus.	May-19	47.34 lacs
9	Installation of LED garden lighting system in front of the Administrative, Auditorium and CC & Library building	Jun-18	11.97 lacs
10	Construction of cycle stand & fencing at Brahmaputra Hostel in IIT Guwahati campus.	Aug-18	23.30 lacs
11	Construction of Solvent store for Chemistry deptt.	Oct-18	46.14 lacs
12	Construction of Laboratory for ONGC PAN Project	Aug-18	20.71 lacs
	TOTAL		1604.84 lacs
(C) New Works			
13	Construction of 500 seater Girls' Hostel No. 3	Oct-20	5000.00 lacs.
14	Construction of Rural Technology Centre (RTC) Building at Technology Complex, IIT Guwahati.	Aug-21	2300.00 lacs.
15	Construction of 80 units of D type quarter	Oct-20	5000.00 lacs
16	Construction of 40 units of B type quarter & 60 units C type quarter	Apr-20	3500.00 lacs
17	Academic Extension Ph-VII (BSBE)	Aug-21	4500.00 lacs
18	Augmentation of HVAC Plant	Mar-19	595.41 lacs
	TOTAL		20895.41 lacs
	GRAND TOTAL (A+B+C)		32219.45 lacs

The Finance Committee was requested to consider the proposal and recommend the same to Board of Governors for approval.

While discussing the Budget Estimates vide Item No.7, it was resolved to priotise the construction works and accommodate Rs.5000.00 Lakhs required for Equipments and therefore the Finance Committee suggested to relook the works from Sl.14 to Sl.18 and drop one or two proposed construction works in order to accommodate the Equipment requirement.

Resolution No.: R 37_FC/8/2018:

RESOLVED to recommend to the Board of Governors to APPROVE the proposal of the first 13 works (Sl. No. 1 to Sl. No. 13) of the proposed list totaling ₹16324.04 Lakhs and another sum of ₹5000.00 Lakhs for the Equipments for funding from HEFA.

RESOLVED further to priotise the works from Sl. No. 14 to Sl. No. 18 and place it to the next Finance Committee Meeting for approval.

Item No. 9:

PROPOSAL OF SETTING UP OF A IIT ALUMNI CENTRE AT BENGALURU:

It was appraised to the Finance Committee that MHRD vide letter no 19-5/2014-T.S.I, dated 13.02.2018 informed that the establishment of the Alumni Centre at Bengaluru as

decided in the IIT Council in the 48th meeting was at a take-off stage with the land and the initial contribution having come in and requested all the IITs to participate in this effort through IIT Council so that every IIT can gain from this effort equally. It was also suggested by MHRD to contribute ₹1.00 crore in two installments by the 1st generation IITs including IIT Guwahati and ₹0.50 crore in two installments by the 2nd generation IITs.

It was therefore proposed to contribute ₹1.00 crore to IIT Alumni Centre at Bengaluru from the Institute Development Fund (IDF). ₹0.50 crore may be remitted during the current financial year 2017-18 and the balance ₹0.50 crore may be remitted during the financial year 2018-19. The Finance Committee was requested to consider the proposal and recommend the same to Board of Governors for approval.

Finance Committee deliberated on this matter and viewed that the Centre is basically meant for the Alumni and so there should be some contribution from Alumni also. Accordingly the following Resolution was taken by the Finance Committee.

Resolution No.: R 37_FC/9/2018:

RESOLVED to recommend to the Board of Governors to APPROVE contribution of Rs. 0.50 crore from the Alumni Fund of the Institute within 31.03.2018 and Rs. 0.50 crore from Institute Development Fund within 31.03.2019 for the Alumni Centre at Bengaluru.

Item No. 10:

INTRODUCING A GROUP INSURANCE SCHEME FOR THE EMPLOYEES:

The Finance Committee was appraised that the employees of IIT Guwahati joined after April 2014 were not covered Group Saving Life Insurance Scheme (GSLIS) of Life Insurance Corporation of India after discontinuation of the said scheme in March 2014. Many IITs started introducing Group Insurance Scheme for their employees offered by different insurance companies by floating tender to get the best possible offer. Further, there was no financial burden on the part of the Institute, as the premium will be borne by the employees.

It was therefore proposed to introduce a Group Insurance Scheme for the employees who joined IIT Guwahati after discontinuation of the earlier GSLI Scheme by floating a tender through paper advertisement. The only cost of the Institute would be the cost incurred till finalization of the vendor.

The Finance Committee was requested to consider the proposal and recommend the same to Board of Governors for approval.

Resolution No.: R 37_FC/10/2018:

RESOLVED to recommend to the Board of Governors to APPROVE introduction of a Group Insurance Scheme for the employees of the Institute who joined IIT Guwahati after discontinuation of the earlier GSLI Scheme by floating an open tender.

Item No. 11:

ACCORD OF FINANCIAL SANCTION FOR THE WORKS RECOMMENDED BY BUILDING & WORKS COMMITTEE (B&WC):

The Finance Committee was informed that the Building & Works Committee of the Institute at its 83rd meeting held on 19-02-2018 recommended for financial sanction of the following works and administrative approval of the same to the Board of Governors.

Sl. No	Name of the Works	Executing Agency	Budget Head	Amount (₹ in lakh)
1	Approval of revised allotment of "Rectification and Strengthening of the internal Roads in Indian	APWD(NH)	Recurring	1809.68 Lakh (original cost 1105.97 Lakh)

	Institute of Technology, Guwahati (IITG) campus under Phase-II.”			
2	Approval of the estimate for “Site Development work for construction of Research Park at IITG campus.”	PSU	Capital	159.50 Lakh
3	Approval of Extension of Horticultural Development and Maintenance of IIT Guwahati campus (Group-B, C & D)	Institute through Outsourced Contractors	Recurring	111.94 Lakh
4	Approval of Extension of Horticultural Development and Maintenance of IIT Guwahati campus (Group-A & E)	Institute through Outsourced Contractors	Recurring	73.54 Lakh
5	Extension of Annual maintenance contract of civil works of maintenance IIT Guwahati-Group-B	Institute through Outsourced Contractors	Recurring	77.43 Lakh
6	Approval of the estimate for “Repair and Renovation of Sports facilities for hosting the Inter-IIT 2018 Sports meet in IIT Guwahati campus”	APWD(Building)- for site development Others will be allotted through NIT	Recurring	413.00 Lakh
7	Approval of the estimate of “comprehensive operation and maintenance services of sewage system of IIT Guwahati”	Institute through Outsourced Contractors	Recurring	91.62 Lakh
8	Approval of the estimate for Augmentation of HVAC Plants in IIT Guwahati.	Institute	Capital	595.40 Lakh
9	Approval of revised expenditure for the work “Site Development work for construction of F-Type Tower at IIT Guwahati Campus”	Institute	Capital	264.51 Lakh <i>(original cost ₹242.34 Lakh)</i>
10	Approval of the estimate for construction of Centre for Rural Technology (CRT) building at Technology Complex, IIT Guwahati	PSU	Capital	2258.39 Lakh

The Finance Committee was requested to accord financial sanction to the above-mentioned works so that the matter may be placed before the Board’s meeting for Administrative Approval.

The Finance Committee deliberated on the agenda and advised to hold financial sanction of the works at Sl. No. 8 and Sl. No. 10 till finalization of ₹300.00 crore proposal to HEFA as discussed under Agenda item no.8.

Resolution No.: R 37_FC/11/2018:

RESOLVED to accord financial sanction for the remaining works except Sl. No. 8 (Augmentation of HVAC Plants in IIT Guwahati) and Sl. No. 10 (construction of Centre for Rural Technology (CRT) building at Technology Complex, IIT Guwahati) and recommend to the Board of Governors for accord of Administrative approval.

RESOLVED further to defer the financial sanction for the works Sl. No. 8 (Augmentation of HVAC Plants in IIT Guwahati) and Sl. No. 10 (Construction of Centre for Rural Technology, CRT Building at Technology Complex, IIT Guwahati) for the next Finance Committee Meeting.

Item No. 12:

ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR:
There was no other matter which came up for discussion in the meeting.

The meeting ended with a vote of thanks to the Chair.

(U C DAS)
Registrar & Secretary
Finance Committee

Annexure - I

Indian Institute of Technology Guwahati RE 2017-18 & BE 2018-19

A. CAPITAL:

(₹ in Lakh)

Sl. No.	Components	RE 2017-18	Exp. till 21.02.18	BE 2018-19		
				MHRD	HEFA	Total
A GENERAL:						
1	Electricity Infrastructure (incl. HVAC works	100.00	89.74	60.00		60.00
2	Guest House Ph-II	700.00	603.72	300.00	1068.60	1368.60
3	Site/ Area Development	300.00	67.24	103.00	600.00	703.00
4	Misc. Minor Works (Incl. Rep. of Inst.'s Bldg.)	760.00	242.52	100.00		100.00
5	Boundary Wall and Road Works	900.00	426.65	1000.00		1000.00
6	Dormitory Security Staff	250.00	73.65	136.00		136.00
7	Pre-primary School Bldg. & Day Care Centre	330.00	264.19	77.00		77.00
8	Estate Office	200.00	92.31	563.00		563.00
9	Dormitory of Guest House	100.00	64.24	329.00		329.00
10	Drain Works			76.00		76.00
SUB-TOTAL (A)		3640.00	1924.26	2744.00	1668.60	4412.60
B RESIDENTIAL QUARTER:						
11	Pre-fabricated transit accommodation	200.00	324.90	43.00		43.00
12	F type Tower (160)				3300.00	3300.00
SUB-TOTAL (B)		200.00	324.90	43.00	3300.00	3343.00
C STUDENT'S HOSTEL:						
13	Hostel 10 (1000)	1500.00	260.57	1152.00		1152.00
14	Married Scholar Hostel Ph - II	250.00	220.49			0.00
15	Hostel 11 (1000)	1000.00	681.96	600.00	2500.00	3100.00
SUB-TOTAL (C)		2750.00	1163.02	1752.00	2500.00	4252.00
D DEPT. LABORATORY SPACE EXPANSION:						
16	CHM Expn. III / EEE Expn II / ME Expn / Class Room Complex	1400.00	319.87	388.00		388.00
17	Research Building	1000.00	1098.95	450.00	1316.60	1766.60
18	CIF/CHEM/CAL/PHY Ph-V and Dev. NT and Clean room	1800.00	1024.78	248.00	2304.64	2552.64
19	Acad. Ph. VI (CIF, CET)				1250.00	1250.00
20	BHISM Building	140.00			130.28	130.28
SUB-TOTAL (D)		4340.00	2443.60	1086.00	5001.52	6087.52
E NEW WORKS:						
21	Installation of LED Garden lighting system in front of Admin., Auditorium and CC & Library Bldg.				11.97	11.97
22	Construction of Cycle stand and fencing at Brahmaputra Hostel				23.30	23.30
23	Construction of Solvant Store for Chemistry Dept.				46.14	46.14
24	Construction of laboratory for ONGC PAN Project				20.71	20.71

Sl. No.	Components	RE 2017-18	Exp. till 21.02.18	BE 2018-19		
				MHRD	HEFA	Total
25	Construction of RCC Drains				100.00	100.00
26	Infrastructure Development of Sports Complex for Inter IIT Sports Meet to be held on December 2018			68.00		68.00
27	New Works				3094.76	3094.76
	SUB-TOTAL (E)	0.00	0.00	68.00	3296.88	3364.88
	SUB-TOTAL (WORKS)	10930.00	5855.78	5693.00	15767.00	21460.00
F	LAB. / OFF. EQUIP., FURNITURE, BOOKS & JOURNALS AND SCSP & TSP Prog.:					
28	Lab / Office Equipment	3750.00	1393.70	2400.00	5000.00	7400.00
	<i>Equipment under Viswajeet</i>				<i>5000.00</i>	
	<i>Lab. Equipment (Dept. / Centre)</i>			<i>2000.00</i>		
	<i>Office Equipment</i>			<i>400.00</i>		
29	Furniture & Fixtures	700.00	281.01	1000.00		1000.00
30	Library Books / Journals	1050.00	106.19	1200.00		1200.00
31	SCSP and TSP Programme	70.00	60.69	100.00		100.00
	SUB-TOTAL (F)	5570.00	1841.59	4700.00	5000.00	9700.00
	GRAND TOTAL	16500.00	7697.37	10393.00	20767.00	31160.00

(₹ in Lakh)

Source Of Fund 2018-19:	Amount
Spill over Fund from FY 2017-18	5693.00
HEFA	20767.00
Grant-in-Aid (2018-19)	4611.00
IRG	89.00
Surplus / Deficit	31160.00

**Indian Institute of Technology Guwahati
RE 2017-18 & BE 2018-19**

B: REVENUE:

Sl. No.	New A/c Code	ACCOUNTS HEAD	RE 2017-18	Exp. till 21.02.18	BE 2018-19
A ESTABLISHMENT EXPENDITURE (SALARY + PENSION):					
1		Salary (OH-36)	10700.00	8656.20	15250.00
	10	Faculty	7800.00	6163.18	11050.00
	10.1	Director (Salary)		20.69	
	10.2	Faculty (Salary)		6100.18	
	10.3	Honorarium		42.31	
	10.4	Remuneration to Part time / Visiting Faculty			
	11	Non-Faculty	2900.00	2493.02	4200.00
	11.1	Officer & Staff (Salary)		1439.97	
	11.2	Non-Teaching Staff (Salary)		930.35	
	11.3	Wages to Daily Wage Staff		7.67	
	11.4	Allowances and Bonus		24.55	
	11.5	Salary for Contractual Staff		90.48	
2		Pension & Pensionary Benefits (OH-31)	770.00	660.07	1150.00
	15	Employees' Retirement and Terminal Benefit	770.00	660.07	1150.00
	15.1	Pension	100.00	77.88	155.00
	15.2	Leave Salary Pension Contribution (LSPC)	20.00	3.61	25.00
	15.3	Gratuity	30.00	22.15	60.00
	15.4	Leave Encashment (Retirement)	70.00	26.54	60.00
	15.5	Contribution to Pension (Provident) fund (CPF)	50.00		70.00
	15.6	Contribution to New Pension Scheme (NPS)	500.00	529.89	780.00
3		Other Component (OH-36)	1300.00	999.97	1450.00
	16	Employees' Other Benefit	130.00	104.86	150.00
	20	Leave Travel Concession (LTC)	250.00	246.46	250.00
	22	Professional Development Allowance (PDA)	420.00	218.25	450.00
	28	Medical Expenditure:	500.00	430.40	600.00
TOTAL (A) ESTABLISHMENT EXPENSES			12770.00	10316.24	17850.00
B 3 OTHERS ADMINISTRATIVE EXPENSES (NON-SALARY COMPONENTS):					
1	24	Travel Expenses:	160.00	92.60	200.00
2	57	Academic Activities:	285.00	222.80	350.00
3	61	Deptl. Operating Cost (Consum. Dept. / Centre):	641.40	440.03	750.00
4	62	Deptl. Operating Cost (AMC/ Recurring Contingency):	683.60	502.84	850.00
5	63	Electricity and Power	2170.00	1756.67	2400.00
6	65	Horticulture Services Exp.	190.00	183.84	240.00
7	67	Postage, Telephone and Communication Charges:	80.00	46.67	90.00
7	69	Recurring Office Contingency:	100.00	58.68	120.00
8	71	Repairs and Maintenance:	1900.00	1402.06	2200.00
9	72	Research Journals:			

Sl. No.	New A/c Code	ACCOUNTS HEAD	RE 2017-18	Exp. till 21.02.18	BE 2018-19
10	73	Security Service Expenses	1200.00	1001.79	1500.00
11	74	Cleaning Services Expenses	600.00	511.81	650.00
12	75	Seminar / Workshop Organization	15.00	0.95	20.00
13	76	Sewerage	65.00	55.48	100.00
14	77	Students Affairs (Gymkhana):	175.00	90.08	400.00
15	78	Student Scholarship	5800.00	5147.84	8200.00
16	79	Transport Hiring Charges	225.00	158.55	250.00
19		Others:	1940.00	366.59	5180.00
<i>i</i>	54	<i>Alumni and External Relation</i>	7.00	2.98	10.00
<i>ii</i>	58	<i>Advertisement and Publicity</i>	65.00	43.22	70.00
<i>iii</i>	59	<i>Auditors Remuneration</i>	10.00	4.34	15.00
<i>iv</i>	60	<i>Day Care Centre</i>	15.00	13.03	30.00
<i>v</i>	64	<i>Guest House Management</i>	50.00	86.32	165.00
<i>vi</i>	66	<i>Legal Expenses and Professional fee</i>	30.00	15.33	40.00
<i>vii</i>	68	<i>Printing and Stationery</i>	15.00	3.14	20.00
<i>viii</i>	70	<i>Recruitment Expenses:</i>	20.00	11.02	25.00
<i>ix</i>	80	<i>Travelling and Conveyance Expenses</i>	18.00	9.00	20.00
<i>x</i>	81	<i>Vehicles Running and Maintenance</i>	15.00	10.88	20.00
<i>xi</i>	88	<i>Institute Level Programme</i>	30.00	22.76	40.00
<i>xii</i>	89	<i>National Level Programme</i>	20.00	13.70	20.00
<i>xiii</i>	90	<i>Meeting Expenses</i>	10.00	19.30	15.00
<i>xiv</i>	91	<i>Start-up-Grants (Recurring)</i>	40.00		40.00
<i>xv</i>	92	<i>Akshara Pre-Primary School</i>	10.00	1.90	10.00
<i>xvi</i>	93	<i>Fellowship & Contingency for IPDF</i>	100.00	62.61	130.00
<i>xvii</i>	94	<i>Patent Fee</i>	5.00	0.92	30.00
<i>xviii</i>	95	<i>HEFA Escrow A/c</i>	1430.00		4430.00
<i>xvi</i> <i>v</i>	96	SCSP and TSP Programme (Recurring)	50.00	46.14	50.00
TOTAL (B)			16230.00	12039.28	23500.00
GRAND TOTAL (A+B)			29000.00	22355.52	41350.00

SOF 2018-19:	OH 31 (Non-Salary)	OH 36 (Salary)	Total
Grants-in-Aid from MHRD	20648.00	13246.00	33894.00
Est. Internal Resource Generation (IRG)	4002.00		4002.00
Total available Fund 2018-19	24650.00	13246.00	37896.00
Budget Estimates 2018-19	24650.00	16700.00	41350.00
Surplus / Deficit	0.00	-3454.00	-3454.00
Additional requirement of Fund from MHRD		3454.00	3454.00

Annexure-3

डॉ. चन्द्र शेखर मीना
संयुक्त सचिव

Dr. Chandher Shekhar Meena
Joint Secretary



विश्वविद्यालय अनुदान आयोग 21
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NEW DELHI-110 002
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FAX : (011) 23219705
E-mail : csmeena@ugc.ac.in
Website : www.ugc.ac.in
24th March, 2009

D.O. No. F.1-14/2006 (CPP-II)

Dear Sir,

In continuation of Chairman, UGC D.O. Letter No. F. 1-14/2006 (CPP-II) dated 1.11.2008 (copy enclosed) regarding special honorarium of Rs. 15,000/- P.M. to the teachers who have been awarded Shanti Swarup Bhatnagar award or who are fellow of least two of the four Science Academies identified by the UGC, I am to say that the UGC at its meeting held on 27.1.2009 (Item No. 1.02 (a) (v) has approved the Guidelines for providing special honorarium to the fellow of at least two of the following four Academies identified by the UGC :

1. National Academy of Science, Allahabad.
2. Indian Science Academy, Bangalore.
3. Indian National Science Academy, New Delhi.
4. Indian National Science Academy of Engg., New Delhi.

A teacher can avail only one of the honorarium and not more than one i.e. either from CSIR as Bhatnagar Awardee or UGC Scheme.

A copy of the guidelines is attached herewith.
With regards,

Yours sincerely,


(Dr. C.S. Meena)

Encl: As above

The Vice-Chancellors,
All Universities

Annexure-4



No. 19-5/2014-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section – 1

Shastri Bhavan, New Delhi
Dated the 13th February, 2018

To:

The Directors of IITs:

Kharagpur, Bombay, Madras, Delhi, Kanpur, Guwahati, BHU, ISM, Roorkee, Hyderabad, Gandhinagar, Patna, Indore, Jodhpur, Mandi, Ropar and Bhubaneswar

Subject: **IIT Alumini Centre at Bengaluru**

Sir,

The IIT Council in the 48th meeting held on 22.9.2014 has decided to support establishment of an IIT Alumini Centre at Bengaluru to act as a platform for interaction between IITs and Industry, and also leverage the Alumini network of IITs. The Council has been reviewing the progress of this project in all its meetings.

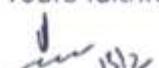
2. Apart from other activities, this centre is supposed to connect the requirements of the Industry with the research capabilities of the IITs online through an IT platform. Such a virtual platform could also give rise to the projects under the Uchhatar Avishkar Yojana (UAY)/ IMPRINT being funded by the Ministry.

3. The Alumini Centre at Bengaluru has finally taken off with the land and the initial contributions from Alumini having come in. The building and other facilities would be constructed before October 2019. It is time for the IITs to participate in this effort and use this facility.

4. In pursuance of the above, it is requested that the - (6) IITs Kharagpur, Bombay, Madras, Delhi, Kanpur, Guwahati may contribute Rs. 1 Cr each; and the other (11) IITs BHU, ISM, Roorkee, Hyderabad, Gandhinagar, Patna, Indore, Jodhpur, Mandi, Ropar and Bhubaneswar may contribute Rs. 50 lakhs each - for the project in two equal instalments to be given before March 2018 and March 2019, through the IIT Council.

5. The IIT Alumini Centre is requested to add all the contributing IITs to the General Council of the centre so that it would be collectively owned by the IIT System. Action taken in this would be reviewed in the next meeting of the IIT Council.

Yours faithfully


(R. SUBRAHMANYAM)
Special Secretary to Govt. of India

Annexure-5



6th Floor, Naveen Complex
No 14, MG Road, Bangalore, 560001
080 25129471, 080 25587405
info@hefa.co.in

REF: IITG/ 50/ 2017-2018

DATE: 14-02-2018

The Director,
Indian Institute of Technology,
Guwahati,
Assam.

Dear Sir,

Sub: Term Loan of Rs. 142.00 crores sanctioned to the Institute

Ref: Your application dated 21-11-2017

We are pleased to inform you that;

- a) An overall credit limit of Rs.142.00 Crores is sanctioned to the Institute.
- b) A Term Loan of Rs. 142.00 crores has been sanctioned to the Institute on the following terms and conditions:

Nature of Facility	Term Loan															
Sanctioning Authority	Board of Directors, HEFA															
Amount	Rs. 142.00 crores (Rupees One hundred forty two crore only)															
Purpose	For construction of F-type residential tower with 160 units and extension of Centre for Education Technology, [CET] and Centre for Instruments Facility [CIF] academic complex in the campus, Guwahati estimated Rs.205.70 crores as detailed below; (Rs. in Crores)															
	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Particulars</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Construction of F type residential tower</td> <td>164.70</td> </tr> <tr> <td>2</td> <td>Extension of academic complex of Central Education Technology</td> <td>27.13</td> </tr> <tr> <td>3</td> <td>Extension of academic complex of Central Instruments Facility</td> <td>13.87</td> </tr> <tr> <td></td> <td>Total</td> <td>205.70</td> </tr> </tbody> </table>	Sl. No.	Particulars	Amount	1	Construction of F type residential tower	164.70	2	Extension of academic complex of Central Education Technology	27.13	3	Extension of academic complex of Central Instruments Facility	13.87		Total	205.70
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1	Construction of F type residential tower	164.70														
2	Extension of academic complex of Central Education Technology	27.13														
3	Extension of academic complex of Central Instruments Facility	13.87														
	Total	205.70														
Project Cost	Rs. 205.70 crores															
Margin	30.97% (Rs. 63.70 crores)															



Security	*
	Charge over 2 escrow accounts for principal and interest repayments as detailed in paras 1 & 2 of the specific conditions.
Interest	
Applicable/Proposed	8.50% p.a. (Rate of interest as advised by the Board in its meeting held on 29.11.2017), subject to revision, any time before the reset date based on cost of funds. Interest to be charged at monthly rests
Reset of ROI	1 Year from the date of Sanction and thereafter, every year. Minimum ROI would be Cost of funds + 1.50% p.a.
Repayment	Principal: Repayable in 20 half yearly instalments of Rs. 7.10 Crores each (Repayment to commence at 6 Months from the date of first disbursement and subsequent instalments to be repaid every 6 months thereafter) Interest: Interest is charged to the loan account at monthly rests. However, interest accrued at the end of the calendar quarter (i.e. March, June, September and December) has to be repaid within 30 days from the completion of the quarter.
Validity of Sanction	One Year from the date of sanction
Disbursement	Directly to Vendor/Agency along with the applicable margin: ➤ Directly to CPWD in terms of the MOU for Civil Construction Works along with the applicable margin. The loan amount shall be released in stages based on the progress of the work and submission of monthly expenditure statement certified by the Executive Engineer, CPWD.
Upfront fee	Nil
Documentation charges	Nil
Commitment Charges	Nil
Annual Review Charges	Nil
Stamp duty on documentation	Actuals to be borne by the Institute

A) Pre-disbursement Conditions:

1. The institution shall open an escrow account (Principal repayment account) with HEFA's Bankers, specifically for the purpose of repayment of principal amount. The Institution shall authorize their Bankers to debit the account (To which academic receipts amount is being credited (internal resources)) to the extent of 50% of the annually committed portion (Rs. 7.10 crores) on signing the loan documents and the balance 50% (Rs. 7.10 crores)



- before the end of 6 months from that date and similar amount every 6 months thereafter, till closure of the loan account and remit the amount to the Escrow Account (Principal repayment account) maintained with HEFA's Bankers. The instalment towards the Principal portion of the loan would be recovered from the escrowed amount.
2. The Institution shall open another escrow account (Interest servicing account) with HEFA's Bankers, specifically for the purpose of servicing the interest charged to the loan account. The Institution shall authorize their Bankers to debit an amount of Rs. 3.02 crores (approximately equivalent to quarterly interest) to the account (to which Grants are being credited) before 10th of April, July, October and January months every year, till closure of the loan account towards interest accrued at calendar quarter (i.e. March, June, September and December respectively) and remit the amount to the Escrow Account (interest servicing account) maintained with HEFA's Bankers.
 3. Institute to submit copies of tender documents for updation of project cost since the tender cost is normally lower than the estimated cost.
 4. Any escalation in the project cost to be met by the institute from their own internal sources. Institute has to give an undertaking to this effect.
 5. Institute to inform the tentative drawdown schedule (Month, Year and Amount) for the loan amount.
 6. Institute has to obtain all the required approvals, both internal/external before seeking disbursement. Institute has to give an undertaking to this effect.
 7. Institute to give an undertaking that all necessary licences for carrying out construction are obtained from the appropriate Government Authorities.
 8. Institute to inform the following:
 - i. The modalities for procurement and execution of the project.
 - ii. The Systems for Project Management and Monitoring of quality.
 - iii. The Systems for sustenance of the project including resource generation.
 9. Institute to give an Undertaking that the amount they have committed to Escrow towards repayment of HEFA loan will be from their internal resources and such an action would not affect their normal functioning.
 10. Before availing the loan, necessary loan papers have to be executed duly confirming compliance to all the terms and conditions of the sanction.
 11. Borrowing power resolution of the Board of Governors/Governing Council is to be furnished specifying clearly persons authorized to borrow, persons authorized to execute the documentation, Extent to which authorized persons can borrow, Nature of facilities that they are authorized to borrow etc.,





12. The applicable stamp duty* expenses in connection with execution of documents for the loan shall be borne by the Institute.
13. Institute to undertake not to divert funds for the purposes other than for which it is sanctioned.

B) Post Disbursement Conditions:

1. Original Bills/Invoices of the Vendor/Agency shall be submitted in case of all payments.
2. The Institute shall submit Project Implementation Progress Report (PIPR) in the format prescribed by us duly certified by a Chartered Accountant/Statutory Auditors/ chartered Engineer at quarterly intervals during the implementation period.

3. General Conditions:

1. The responsibility of carrying out due diligence before issuing a request for release of funds lies with the institute. It shall be the responsibility of the Institute to ensure that the process laid down in their statutes and the guidelines issued by the Government are followed scrupulously.
2. The sanction/disbursement of loan is subject to RBI guidelines for NBFCs, applicable to HEFA.
3. During review of the project (from time to time), if it is found that the project is not being implemented as per the laid down plans, HEFA may take a decision to stop further funding. The Institute shall abide by the decision of HEFA in this regard.
4. Institute to submit audited financial statements along with auditor's report to us every year, immediately on completion of Audit.
5. The Institution shall agree that in the case of any default in the payment of dues to HEFA, HEFA/Reserve Bank of India (RBI)/Credit Information Bureau (India) Ltd. (CIBIL) shall have an unqualified right to disclose or publish the details of the default and the name of the institution and its directors as defaulters in such manner and through such medium as HEFA or RBI in their discretion may think fit.
6. Institute shall agree that the HEFA reserves the right to stipulate additional conditions / modify the existing conditions at their absolute discretion at any time before the loan is fully disbursed or anytime thereafter.
7. The borrower shall not abandon the project at any stage and will take all necessary steps to complete the project in the manner & time schedule as envisaged.
8. Project Inspection shall be carried out by HEFA at the time of first disbursement and final disbursement.





9. All disbursements are subject to availability of funds.

10. Notwithstanding anything contained herein above:

a) *This sanction does not constitute an irrevocable commitment on the part of HEFA and also does not vest in anyone, the right to claim any damages against HEFA, for any reason whatsoever.*

b) *The Company reserves the right to revoke in part or full or withdraw/stop financial assistance at any stage and also reserves the right to vary, alter, rescind, amend, change at any time, any one or more or all the terms and conditions of the sanction including the Rate of Interest, without any notice or giving any reason for any purpose whatsoever.*

Please return the duplicate copy of the sanction letter duly signed by the authorized signatories, for having accepted all the terms and conditions contained herein.

"As per the Orders of the Board of Directors dated 17.01.2018"

Yours faithfully,

**ANAND KUMAR
EXECUTIVE VICE PRESIDENT**

