Job Order for FESEM/EDS

(Contact the instrument In-charge by e-n	nail: <u>necbhfesem@</u>	Ogmail.com in advance)	
North East Centre for Biological Science	ces and Healthcar	re Engineering (NECBH)	
<u>IIT Guwahati</u>			
Name of Applicant:	Date:		
Name of Supervisor:	Email ID:		
Department/Centre:	Contact No.:		
Name of Institute and address:			
Description of the sample			
Nature of Sample (amorphous/crystalline/thin-film/oth	er specify):	No. of samples (max 4):	
Sample Code/Name:			
Whether the sample is: Conducting/ semi-conducting/ Non-conducting			
Sputter coating required (yes/no):			
Special Instruction if any: (Magnification may be specified if necessary. For EDS	S, specify the name of	elements)	

Terms and Conditions

* The sample should not contain any amount of moisture. Kindly bring carbon tape, gloves along with your sample.

* Maximum two samples in one stub can be booked at a time.

*Applicant should obey the general rules and regulations of NECBH (visit <u>http://www.iitg.ac.in/necbh/</u> for rules and regulation) and incomplete job order will not be accepted.

*Applicant must be present 5 minute before the scheduled time, for sample loading.

*Applicant must produce their I card during sample booking and data collection. In case the applicant is absent, the alternate person should submit a forwarded letter from their respective supervisor/PI to perform the same.

*Applicant has to look in the notice board/ email, time to time for updates. For any clarification, applicant should contact the In-charge.

* Applicable sample charges shall be paid to **IIT Guwahati, II&SI DBT AC 39377583642** via online transaction and submit the proof of transaction to NECBH.

1) I/We shall obey the above mentioned terms and conditions.

2) I/We shall acknowledge North East Centre for Biological Sciences and Healthcare Engineering (NECBH), IIT Guwahati and Department of Biotechnology (DBT), Govt. of India for project no. BT/COE/34/SP28408/2018 for the FESEM instrumentation facility in the conference/Journal Publications/BTP/MTP/PhD. Thesis etc. We shall clear the sample charges dues by not later than 10th day of the month.

Signature of Applicant

For office use only:

Job Order No. (Sl. No. of Analysis):

Remark of TA duty student (Job completed/not completed):

*Reason for non-completion of job:

Signature of TA duty student

Signature of In-charge /TS/JTS

Signature of Supervisor

Date of analysis: