संदर्भ/ **Ref.: AD/32/98/Vol.28/868**
दिनांक/ **Date: 02.05.2025**

परिपत्र /CIRCULAR
(C-51/05/2025)

This is for the information of all concerned that the existing designations of the following Ex-Officio members of the Hospital Advisory Board (HoAB) constituted vide circular with Ref. No. AD/32/98/Vol. 27 dated 09.10.2024 (copy enclosed), have been revised as below:

Sl. No.	Existing Designation	Revised Designation
1	Chairman, Hostel Affairs Board	Chairperson, Hostel Affairs Board
2	Chief Medical Officer (SAG)	Head of Section (HoS), Medical Section

It may be noted that, except for the revised designations of aforementioned members, all other details regarding the Hospital Advisory Board (HoAB) remain unchanged and continue to be in effect.

संकायाध्यक्ष (प्रसासन)
Dean (Administration)

प्रति सूचना के लिए प्रेषित/ **Copy for information to:**

1. All members of the Hospital Advisory Board
2. Director's Office/Registrar's Office
3. All Deans/Associate Deans
4. All Heads- (Depts./Centres/Schools/Sections/Cells)
5. Office Order file / Intranet

संदर्भ/ **Ref. : AD/32/98/Vol.27/** 1850
दिनांक/ **Date:** 09. 10. 2024

परिपत्र / CIRCULAR
(C-87/10/2024)

This is for information of all concerned that the Hospital Advisory Board (HoAB) has been reconstituted with the following members with immediate effect for a period of 1(One) year until further orders:

Sl.No.	Particulars of Members	Designation	Members
1	Dean of Administration - Ex-Officio	Chairman	Ex-Officio
2	Associate Dean of Faculty Affairs (ADOFA)-Ex-Officio	Member	Ex-Officio
3	Registrar, IIT Guwahati, Ex-Officio	Member	Ex-Officio
4	Chairman, Hostel Affairs Board (HAB), Ex-Officio	Member	Ex-Officio
5	Three Faculty Members (including at least one female faculty member) nominated by the Director	Member	1.Prof. Alika Khare, PHY 2.Prof. Srinivasan Krishnaswamy, EEE 3.Prof. Omkar S. Deshmukh, CL
6	One Nominee from Faculty Forum	Member	Prof. Ramesh Kumar Sonkar, Dept. of EEE
7	One Nominee from Officers' Association	Member	Dr. Arun Ch. Borsaikia,TO Gr-I, Dept. of Civil Engg.
8	One Nominee from IITGNTEA	Member	Mr. Jayanta Kumar Mout, Gen. Secy., IITGNTEA
9	CMO (SAG) Ex-Officio	Member	Ex-Officio
10	Two members from the Medical User Group (MUG)	Member	1. Dr. Anuj Kumar Baruah, CMO (SAG) 2. Dr. Sidananda Sarma, STO, CIF
11	Vice President (VP), Students Gymkhana Council, Ex-Officio	Member	Ex-Officio
12	General Secretary[One from Boys' Hostel] *	Member	Mr. Dhruv Mangrolia, GS, Barak Hostel (Roll No. 210106032)
13	General Secretary[One from Girls' Hostel] *	Member	Ms. Kavyashree Venkatesh, GS, Subansiri Hostel (Roll No. 226105002)
14	Superintendent, Medical Section, Ex-Officio	Member Secretary	Mr. Mohan Ch. Nath

* The term of the General Secretary(s) shall be for a period of 1(One) year on rotation basis among the hostels.

Terms of Reference:

- To monitor the working of the Hospital and suggest remedial measures for improvement in its operational and financial efficiency.
- To oversee the outsourcing of the hospital and pharmacy services.
- To consider policy matters concerning the Hospital and make recommendations to the Director.
- To discuss issues raised by the Medical User Group (MUG).
- Any other matter referred to the committee by the Director.
- Frequency of the meeting: Minimum 3(Three) times in a year + as and when required.
- Quorum: Attendance of at least 7 members.

This is issued with the approval of the Competent Authority.

कुलसाचिव (प्रभारी)
REGISTRAR(i/c)

प्रति सूचना के लिए प्रेषित/ Copy for information to:

1. सभी सदस्य / All members
2. निदेशक कार्यालय/कुलसचिव कार्यालय / Director's Office / Registrar's Office
3. सभी विभागाध्यक्ष - विभाग/ स्कूल/ केंद्र / अनुभाग / All Heads – Departments/Schools/Centres/ Sections
4. संकायाध्यक्ष / सह संकायाध्यक्ष / All Deans/Associate Deans
5. इंट्रानेट / Intranet
6. परिपत्र फाइल/कार्यालय आदेश फाइल / Circular File/Office Order File