Department of Mathematics
Indian Institute of Technology Guwahati

Minutes of the Meeting of Department Alumni & External Relation Committee (DAERC)
Date: August 20, 2026

Agenda: Utilization of fund received from three B.Tech (M&C) alumni.

The Department Alumni & External Relation Committee met on 20/08/2026 to discuss utilization of the amount Rs.2,48,383/- (Rupees two lakh forty eight thousand three hundred and eighty three only) received from three B.Tech (M&C) alumni (Rajat Kateja, Chirag Maheshwari and Aman Gupta) who graduated in 2014. The alumni suggested that the fund may be utilized for the following purposes only.

(a) Awarding travel grants
(b) Upgrading computing infrastructure
(c) Pantry upgrades
(d) Research awards to promising faculty

Taking into account the amount of the grant and the suggestions made by the alumni, the committee recommends that the fund received from the three alumni may be utilized for awarding travel grants to B.Tech (M&C), MSc (M&C) and MSc (Math) students for the following purposes.

(a) Travel support for attending Hackathon/workshop or any other relevant academic activities.
(b) Registration fee for Hackathon/workshop etc.

The committee recommends that the financial support (travel and registration fee) may be limited to a maximum of Rs.25,000/- (Rupees twenty five thousand only) per selected candidate or the actual cost (train/air tickets and registration fee) whichever is less.

The committee also recommends the following.

(a) The information about the grant may be made available on the department website.
(b) DUPC and DPPC may be entrusted with receiving applications and selecting eligible student(s).

(Rafikul Alam) (Rupam Barman) (Anjan Kumar Chakrabarty)

Department of Mathematics
Application for Travel Support for attending Events/ Conferences from the Alumni Donated Fund - Only for B.Tech. and M.Sc. Students

1.	Name of the Student:	
2.	Roll No.:	
3.	Programme:	
4.	**Event Details*:**	(Attach announcement of the event/conference/*purpose of travel.)
	Title of the Event:	
	Period:	
	Venue:	
	Organizers:	
5.	Participation Details:	(Attach copy of invitation or acceptance letter)
6.	**Estimate for Financial Assistance Sought:** (Attach supporting documents) The maximum allowable travel support/reimbursement is limited to the cost of 3-tier AC train travel	
	Registration Fee (in Rs.):	
	Travel Support (in Rs.):	
	Any Other (in Rs.):	
	Total Amount (in Rs.):	
7.	Fund/ Amount Requested:	Rs.
8.	Your Bank Account Details:	

Name of the Account Holder	Account Number
Name & Branch of the Bank	IFSC Code

I declare that my participation in the above said event/ conference will be in the interest of my academics/ research at this Institute. Further, I request that financial assistance may please be granted to me to attend the abovesaid event/conference.

Date: Signature of the Student

Recommendations of the Faculty Advisor:

Date: Signature of the Faculty Advisor

Note: At least 20 days before attending the event/ conference, this application is to be submitted to the office of the Department of Mathematics. If it is approved, then you will be intimated. If it is approved, then after attending the event/ conference, please submit proof of attending the event along with the travel tickets to the office of the Department of Mathematics.

To be Filled by the Office of the Department			
Name of the Student:			
Roll Number:			
Programme:			
Fund Source:		DPF – Alumni Donated Fund	
Amount of Fund Available (From the Alumni Donated Fund):		Rs.	
Details of Financial Assistance (In Rupees)	Registration Fee:		**Remarks if any:**
	Travel Support:		
	Any Other:		
	Total Amount:		
Sanctioned Amount (in Rs.):			
The application and enclosures are scrutinized and verified. Signature of the Dealing Official with Date			

Comments of the DUPC/DPPC as per the minutes Signature of the Member Secretary, DUPC/ DPPC with Date	**Financial Support is** **Approved / Not Approved** Signature of HoD with Date

Actual Amount to be Reimbursed (in Rs.): Rupees in words: Signature of the Dealing Official with Date	**Reimbursement of the mentioned Amount is Approved** Signature of HoD with Date

Forwarded to R&D