

**भारतीय प्रौद्योगिकी संस्थान गुवाहाटी**  
**INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI**  
**सहभागिता तथा विशेष पहल कार्यालय**  
**OFFICE OF INDUSTRIAL INTERACTIONS AND SPECIAL INITIATIVES**

**FORM NO.II&SI- S5**

Agreement for Employment in a Project in the Institute on Consolidated Salary

Articles of Agreement made this \_\_\_\_\_ day of \_\_\_\_\_ by and between the Office of the Dean Industrial Interactions and Special Initiatives (hereinafter called the **ODII&SI**) of ONE PART and \_\_\_\_\_ son / daughter of \_\_\_\_\_ residing at \_\_\_\_\_ hereinafter referred to as the '**Party of the Second Part**' on the OTHER PART.

Whereas the Party of the Second Part has been appointed by the ODII&SI on contract basis to serve as \_\_\_\_\_ in the research project entitled \_\_\_\_\_ sponsored by \_\_\_\_\_

AND WHEREAS the party of the Second Part has agreed to serve the said project as \_\_\_\_\_ on the specific terms and conditions hereinafter contained as well as general terms and conditions regulated by the ODII&SI.

NOW THESE PRESENT WITNESSETH and the parties hereto agree subject to the general terms and conditions regulated by the ODII&SI:

- (1) The Party of the Second Part shall serve the said project as \_\_\_\_\_ on a consolidated compensation of ₹ \_\_\_\_\_ per month. No. DA, ADA and other allowances are admissible. If the Party of the Second Part does not occupy Institute provided accommodation, he/she will be eligible to a HRA of ₹ \_\_\_\_\_ per month.
- (2) That the Party of the Second Part is joining the said project with full knowledge and understanding that the project is a contract job. The tenure of this assignment is up to \_\_\_\_\_ and this contract will automatically terminate on the afternoon of the said day.
- (3) The Party of the Second Part shall devote his/her whole time and attention to the service of the project undertaken by the Principal Investigator (PI) and shall be subject to the Rules and other provisions of the ODII&SI relating to appointments under contract.
- (4) The Party of the Second Part may be provided with unfurnished accommodation, if available, and as per norms of the Institute, and shall be liable to pay licence fee and charges for water, electricity and any other services rendered there under.
- (5) If so required, the Party of the Second Part shall have to perform on a staggered or shift duty including six days a week.
- (6) The Contract Service of the Party of the Second Part may be terminated by the ODII&SI at any time by one month's notice given during the period of contract. The contract may be terminated at any time due to non-availability of funds or unforeseen termination of the project by the sponsor. In such eventuality, the ODII&SI shall pay one month's compensation to the party of the Second Part. The Party of the Second Part may terminate his contract service by giving one month's notice to the ODII&SI in writing or one month's compensation in lieu of the notice.

- (7) The party of the Second Part will be eligible to avail 08 (Eight) days of casual leave and 30 (Thirty) days of leave with full compensation in a full calendar year. For all durations of less than a year, the eligibility of such leave shall be proportional to the number of complete calendar months the party of the Second Part will have worked in the year. If the party of the Second Part is a female, she will also be eligible to Maternity Leave for a period of 90 days subject to eligibility as defined by Institute Rules. No. carry-over of any leave is permissible into the next year. The Party of the Second Part shall be provided medical facilities of the Institute only.
- (8) The Party of the Second Part appointed with compensation shall not be eligible for Gratuity, PF, and other benefits. No LTC shall be admissible.
- (9) In respect of any other matter for which no provision has been made in this agreement the Party of the Second Part shall be governed by the ODII&SI rules and the administrative orders issued by the Dean II&SI or by his nominee from time to time.
- (10) The Party of the Second Part further understand that this contractual employment under ODII&SI will not give him/her any right whatsoever for automatic absorption into the Institute's Cadre.

In witness whereof the Party of the Second Part and the Dean, II&SI or his nominees for and on behalf of the sponsoring agency have hereunto set their hand the day and year first above written.

\_\_\_\_\_  
Signed by the Party of the  
Second Part

\_\_\_\_\_  
Signed by the Dean, II&SI or his  
nominee for and on behalf of the  
Sponsor

Witness:

1)

2)

Witness:

1)  
(Principal Investigator)

2)