

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
OFFICE OF THE INDUSTRIAL INTERACTIONS AND SPECIAL INITIATIVES

FORM S3

REPORT OF THE SELECTION COMMITTEE FOR PROJECT STAFF

Project title	:	Project No.	:
Department	:	Sponsoring agency	:
Post	:	Principal Investigator	:
Pay scale	:	Date of interview	:

Candidates called for interview (attach separate sheet if necessary):

<u>Sl. No.</u>	<u>Name</u>	<u>Appeared</u>	<u>Sl. No.</u>	<u>Name</u>	<u>Appeared</u>
1			4		
2			5		
3			6		

Recommendation:

The committee recommends the selection of the following candidates for appointment to post(s) as below:

<u>Sl. No.</u>	<u>Name</u>	<u>Position</u>	<u>*Initial pay</u>	<u>Period of appointment</u>
1				
2				
3				
4				

The following candidates may be kept in the **waiting list** for appointment:

<u>Sl. No.</u>	<u>Name</u>	<u>Position</u>	<u>Initial pay</u>	<u>Period of appointment</u>
1				
2				

Members:

<u>Sl. No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
1			
2			
3			
4			
5			

-
- For increment justification may be provided.

FOR II&SI OFFICE USE

Approved

Director

Recommended/ not recommended

Dean, II&SI

CHECK LIST (TO BE ENCLOSED)

1. ORIGINAL APPROVAL FOR FILLING UP PROJECT STAFF
2. COPY AND PROOF OF THE ADVERTISEMENT
3. SAMPLE CALL LETTER
4. APPLICATION, BIODATA AND COPIES OF CERTIFICATES OF THE CANDIDATES
5. REPORT ON SHORTLISTING OF CANDIDATES TO BE CALLED FOR INTERVIEW
6. ORIGINAL APPROVAL OF THE SELECTION COMMITTEE.