



FORM: S1

**PROFORMA FOR APPROVAL OF FILLING UP PROJECT POSITIONS**

1. Project title:
2. Project code:
3. Project duration: (from..... to .....)
4. Funds sanctioned by funding agency for staff:
5. Funds received from funding agency for staff:

Project positions to be filled up		
Scale of pay approved by funding agency		
Minimum qualification		
Scale of pay to be offered		
Duration of proposed post		

The above project positions need to be filled up for the project mentioned above.  
The following committee members are suggested for shortlisting (if any)/ interviewing the candidates:

1. HOD/HOC of the concerned department/centre - Chairman
2. - PI and Member
3. -Expert, Member
4. -Expert, Member
5. -External (if required as per Funding Agency)

**PI should inform the above committee members regarding the schedule.**

- If the PI is the HOD /HOC, Doll&SI to nominate the Chairman.

The candidates are proposed to be interviewed in the ..... (Venue) on ..... (Date) at ..... (Hour).

A draft of the advertisement calling for applications from suitable candidates *is enclosed*. The advertisement is to be published in newspaper(s)/circulated in educational & research institutions (*list enclosed*). (Strike out whichever is not applicable)

Placed for approval of Dean of industrial Interactions and Special Initiatives.

Date: \_\_\_\_\_ Principal Investigator

Forwarded  
HOD/HOC

Dealing Assistant.

Approved/not approved

HoS (II&SI)

Dean, II&SI