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INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

NOTESHEET

Dept./Section/Centre: EO-cum-SRC & RTI Cell
Ref: IITG/EO/16/32-A
Date:- 09.08.2021

First Page

Sub: Minutes of the EO-cum-SRC committee meeting -reg

Inviting reference to the subject cited above minutes of the EO-cum-SRC Committee meeting held on 30.07.2021 has been prepared and attached herewith (2pages).

This is for your kind information & necessary action. ~~for approval~~.

HoS(EO-cum-SRC)

shard, 09.08.2021
Chairman(EO-cum-SRC)

~~> Registrar~~

Minutes of the EO cum SRC committee meeting held on 30.7.21, may be apped in

~~Direct~~

Approved
J.G. Sithary
11/8/21

Director
IIT Guwahati

Chairman(EO & SRC)
shard
13/08/2021

Indian Institute of Technology Guwahati
Equal Opportunity Cum Special Reservation Cell

Minutes of the Equal Opportunity cum Special Reservation Cell Committee meeting held on 30.07.2021

A meeting of EO cum SRC committee was held in the Conference Room of Dy. Director's Office at 11.00 AM on 30.07.2021.

Following members attended the meeting:

- | | |
|--|--------------|
| 1. Prof. S. K. Majumder, Dept. of Chemical Engg. | Chairman |
| 2. Mr. Dilip Boro, Joint Registrar | Member |
| 3. Mr. T. Haokip, Joint Registrar | Member |
| 4. Mr. Jiten Sarma Sr. AO | Member |
| 5. Ms. Manoshee Neog, Sr. Hindi Officer | Member |
| 6. Mr. Gunamani Das, Deputy Registrar | Member-Secy. |

Members of Laptop Purchase Committee could not attend the meeting due to their preoccupied tasks.

Following items are taken up for discussion and its resolution-

Item No. 1: Regarding Laptop Distribution for 2020-21 batch:

Recommendation: As per the price comparison statement with respect to NIQ No. IITG/S&P/EP/EOSRC-6/20-21, dated 8/3/2021, L1 bidder seems to be M/S BMG Informatics Pvt. Ltd. and it is within budgetary constraints. Hence, it is recommended to purchase the same and to distribute it to the concerned students via speed post or courier service and the charges incurred shall be given from office contingency fund code 69.18.

(N.B.: SCSP and TSP scheme is solely under the recommendation or guidelines from the Ministry of Education, Govt. of India, so all the students who have registered for laptop purchase with the EO cum SRC office, are considered to be eligible for obtaining laptop irrespective of availing same benefits from any other ministries of Govt. of India.

Item No. 2: Issue with undistributed laptops for 2019-2020 batch:



Recommendation: The same procedure and the recommendation are applicable for the distribution of the remaining 35 nos. of laptops for 2019-2020 batch as per item no. 1.

Item No. 3: Future strategy/Planning about EO cum SRC:

- 1) Like previous years, the EO cum SRC office has initiated conversation via Email with the Systematic Institute of Economic Research and Development (SIERD) to conduct training programmes, which will facilitate the employee's routine official functioning.

Recommendation: The committee recommended to proceed to conduct such programmes.

- 2). In addition to that, some issues like conducting special classes to SC/ST/PwD Students having backlog papers, increasing PhD Assistantship, Budget break up for the expenses incurred for training programme (Separate allocation for training purpose).

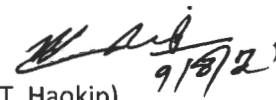
Recommendation: After discussing the above issues, the committee recommended the following-

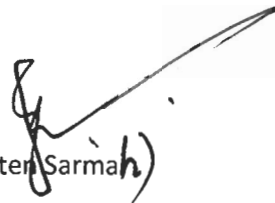
1. To provide an honorarium to the Faculty members and Technical officers who come forward to conduct special classes for the backlog students from SC/ST/PWD category.
2. On the recommendation of 96th BoG, held on 29.03.2019, the emoluments were increased for JRF and SRF and on that basis, the PhD Assistantship, to be provided for the 6th year PhD Scholars, at an enhanced rate of 34000 per month.
3. The committee also recommended re-appropriation of budget estimates for the training programmes conducting from the EO cum SRC office.

The meeting ended with a vote of thanks to the members by the chair.


(Prof. S. K. Majumder)


(Mr. Dilip Boro)


(Mr. T. Haokip)


(Mr. Jiten Sarmah)


(Ms. Manoshee Neog)


(Mr. Gunamani Das)