

MoM

Meeting Title : RSF Meet 21		
Minutes: 120	Meeting Date: 02/01/2018	Meeting Time: 4.30 PM

Meeting Location	C1
Meeting Called by	Vimal K S Yadav, CEF, RSF EEE
Meeting Headed BY	Vimal K S Yadav, CEF, RSF EEE
Main Agenda	RSD'2018 planning, Upcoming events
Attendees	6 (Rahul, Darpan, Debajit, Vimal, Vivek, Satyajit)
Absent	4 (Deepak, Pralay, P. Manchi, Vineeta, Manoranjan)
Note Taker	Vivek Venugopal and Vimal Yadav

Conclusions:

1. Research Scholar Day (RSD) 2018 in EEE department:

- a) Timings: Based on conference center availability (Targeted in March last/April first week)
- b) Event 1 of RSD'2018: Two EEE faculty talk and Two Invited Talks (from Heads/Faculty from two of either departments/ centers in IITG, duration: 25 + 5 minutes for each talk, total time for E1 is 2 hours and 15 min., 9-11.15 AM after inauguration session which will be headed by HoD, EEE).
- c) Event 2 of RSD'2018: Oral session by selected Ph.D. /MS+Ph.D. /M.Tech/ B.Tech of EEE about their recent research publications/ research work (max. 10 for parallel session or 5 for non-parallel session, 10+5 min. for each speaker, total time for E2 is 1 .5 hours, 11.30 AM to 1.00 PM). Orals presented in RC'18 can also be presented. Best two orals will be awarded.
- d) Event 3 of RSD'2018: Poster session by selected Ph.D. /MS+Ph.D. /M.Tech/ B.Tech of EEE about their recent research publications/ research work (max. 20, min. 10, total time 1 hour, 2.30 PM – 3.30 PM). Posters presented in RC'18 can also be presented. Best two posters will be awarded.
- e) Event 4 of RSD'2018: Mixed Quiz (Technical, non-technical) competition based on team of two students/faculty/staff of EEE. 6 Teams to compete. First two teams will be awarded. Parallel to quiz, we will also organize photography/painting/rangoli competition (total time for E4 is 1 hour, 3.30 PM – 4.30 PM).
- f) Event 5 of RSD'2018: Parallel Panel discussion (Two) comprising of 4 EEE and 1 invited faculty from institute on recent research topic/area (total time 1 hour, 4.45 PM to 5.45 PM).
- g) Event 6 of RSD'2018: Cultural performance by students of EEE or institute followed by price distribution and a brief closing talk by HoD (total time for E6 is 1 hour, 6.30 PM – 7.30 PM).
- h) Event 7 of RSD'2018: Coupon based Dinner (200 per plate) with faculties/staffs/students of EEE (from 7.30 PM onwards).
- i) Tea and snacks timings: First from 11.15 AM to 11.30 AM and second from 4.30 PM to 4.45 PM.

2. RSF EEE By laws (for amendment):

- a) Proper guidelines to be drafted w.r.t resignation of an executive member.
- b) Lab representative's votes should be removed from decision making process. Only RSF EEE executive committee will be in power to vote and take a decision to be forwarded to FA and HoD for their approval.
- c) Proposal for a new executive post as "Student Advisor" in RSF EEE.