

## **MOM**

<b>Meeting Title :</b> RSF Meet 12		
<b>Minutes:</b> 60	<b>Meeting Date:</b> 18/08/2017	<b>Meeting Time:</b> 3.00 PM

Meeting Location	C1, EEE
Meeting Called by	Dr. B.K.Rai
Meeting Headed BY	Dr. B.K.Rai
Main Agenda	Discussions on RSF TA allotment.
Attendees	08
Absent	Satyajit, Vineeta
Note Taker	Mr. Vimal K. S. Yadav

### **Conclusions:**

#### **Flow chart for Fresher's event:**

1. A seed fund to be allocated to each research scholar for travel grant to present research paper in conferences held abroad.
2. DPPC should request the department to release the probable number of Ph.D. seats available in each research area to facilitate the candidates.
3. Organisation of annual alumni meet for IITG alumni should be initiated.
4. Lab cleaning should be done in a regular pattern basis and a register can be maintained in each research lab for record.
5. All RSF TAs need to present in all the events of RSF-EEE.
6. A talk can be organized on "Vision of my research" by a RS of EEE.