

MOM

Meeting Title : RSF Meet 02		
Minutes: 30	Meeting Date: 09/06/2017	Meeting Time: 4:45PM

Meeting Location	Communication Lab-III
Meeting Called by	Dr. B. K. Rai
Type of Meeting	General Meeting
Attendees	03 (Dr. B. K. Rai, Mr. Vimal and Mr. Rahul)
Absent	N/A
Note Taker	Mr. Rahul Sharma

S.N.	Agenda Item	Action	Remarks
1.	Suggestions are asked from Dr. B. K. Rai	1. Lecture Series can be conduct by ext. PhD viva examiners	
		2. Website activity can be improved by uploading Thesis formats and useful tool links	
		3. Faculty- Research Scholar Department level GBM once in 3 months	
		4. Talk by our student who returned from International conference (abroad)/ Internship / Exchange prog.	
		5. Some special lectures by profs. On topics such as – What is research?, Research Methodology, Art of technical writing,	
		6. General presentation of specific research field for common audience by other department faculty.	
		7. Alumni Talk	
		8. Welcome to new student and farewell to graduating students each year.	
		9. Involvement of R&D section for fund raising.	

Closing Remarks –

- Very valuable suggestions are given by Dr. Rai.
- Implementation of these suggestion are expected by the RSF.