भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

FORM NO. : IITG/AER/05 **ALUMNI AND EXTERNAL RELATIONS**

INDIAN NATIONAL VISITING IITG UNDER INTERNSHIP/FELLOWSHIP

(To be filled in by the IITG Faculty)

1.	**Name of the applicant:**					**Full Postal Address (Home country):**		
	Gender	Male	Female	**Married**				
				Yes	No	**Zip Code:**		
2.	**If the visit is under MoU**		**Is the visit under any existing project** (Yes / No) (*If Yes, kindly enclose supporting Documents*)			**Fellowship/others** (*kindly enclose supporting documents.)*		
	YES	NO						
3.	**Name of the Host faculty with Department/ Centre:**							
4.	**Date of Arrival:**		**Source of funds for local hospitality and Travel of the visitor:** *Please* √			**Type of Accommodations** *(Subject to availability and approval of the concerned authorities)* *Please* √		
	Date of Departure:		Self	IITG	Others	Hostel	Guest House	
5.	**Name and Address and contact details of Home Institution**							

Submitted for Approval:	Forwarded to AER	**Forwarded to DOAER.**	**Forwarded to Director for Approval/put signature on letters pl.**
(Signature of the host faculty)	(HoD/HoC)	(Head of Section)	(DoAER)

1. Kindly attach necessary fellowship application form (if visit is for fellowship, internship),
2. If the intern visits from the Institute having MOU with IITG, no hostel charges to be paid. For others, hostel/GH charges are applicable.
3. **Enclose an NOC (No Objection Certificate) from Parent University. (Mandatory)**

Approved/Approved subject to clearance from the Ministry (foreign national is from restricted country)/ Not Approved	**JR (Establishment)/Chairman HAB**
(Director)	Please book/I am directed to request you to book a room in MSH/Hostel (Girls/Boys)/GH for the above person as per arrival and departure schedule. (Signature)