



Application Form for Exchange Students

<p>1. (a) Name (in block letters): Mr/Ms.....</p> <p>(b) Father/Husband/Guardian</p> <p>(c) Address:</p> <p>Phone: _____ Email: _____</p>	<p>Affix passport size Photograph</p>
<p>2. (a) Date of Birth: date month year.....</p> <p>(b) Marital Status</p> <p>(c) Nationality</p> <p>(Attach photocopy of valid passport to this form)</p>	
<p>3. (a) Department/Centre in IIT Guwahati</p> <p>(b) Project/research area: (only for research students)</p> <p>(c) Proposed supervisor in IIT Guwahati: (only for research students)</p> <p>(d) Proposed duration of stay at IIT Guwahati: _____ months (from _____ to _____)</p>	
<p>4. Home University/Institute of the applicant:</p> <p>(a) Name of the University/Institute</p> <p>(b) Address of the University/Institute</p> <p>(c) Department</p> <p>(d) Current Academic Programme</p> <p>(e) Total duration of the programme</p> <p>(f) Semester/Term completed</p> <p>(g) Latest Cumulative Grade Point Average / Cumulative Performance Index _____ out of maximum ____</p> <p>Signature of the student _____ Date _____</p>	

5. Recommendation from the supervisor (research students) or from the Head of the Department (other students) in the parent university/institute:

Name	Designation
Phone	Email
Signature	Date

6. Recommendation of the official coordinating student exchange programme in the home university/institute:

Name	Designation
Phone	Email
Signature	Date

Important points to be followed by the exchange students:

1. For filling up the Learning Agreement write (by email) to the HOD of the concerned department to see if the courses you wish to do will be offered in the semester you will be spending in IITG. The HOD should also agree to let you take the course (in case the course has restrictions on numbers.)

The HOD may refer you to another faculty colleague who will work these out with you or choose to help you directly.

2. You can take courses from other departments in IITG as well. If you do that, write to the HOD of that department in the same way as above.
3. Fill up the courses agreed on (through email) and get your International Office to sign on that Learning Agreement form indicating that your home university agrees with your taking those courses in IITG. Send us a scanned copy of the form (through email) and we will get the signatures required from IITG officials on that form for you.



Indian Institute of Technology Guwahati Learning Agreement

ALUMNI AND EXTERNAL RELATIONS

1.	Name of the student: Department:	Name of the Parent University and the Department:
2.	Name and Email ID of the contact faculty member at IIT Guwahati:	Date of Birth: Gender (M/F): Semester:
3.	Proposed semester to study at the IIT Guwahati:	Email: Phone(Mobile):

Course Details

<u>Study programme at IIT Guwahati:</u> (List of courses at IIT Guwahati)			<u>Equivalent study programme at Parent University</u> (Equivalent courses at Parent Institute/University)		
Code	Name of the course/s	Credits	Code	Name of the course/s	Credits
Note: If necessary, continue the list on a separate sheet					Total:

(Student's Signature)
Parent University

(HoD Signature)
Parent University

(Supervisor's Signature)
Parent University

Host University Office (IITG)

We confirm that the proposed courses mentioned above are approved and all credits can be transferred back to parent university.

(Signature) DUPC/ DPPC <i>with seal pl.</i>	(Signature) Head of Department <i>with seal pl.</i>	(Signature) DoAER <i>Forwarded to DoAA</i>	(Signature) DOAA <i>Dean of Academic Affairs</i>
IIT Guwahati	IIT Guwahati	IIT Guwahati	IIT Guwahati