

Form I

Sponsorship letter

(This should be typed on the letter head of the sponsoring organization)

Reference No.

Date:

To,
The Director
Indian Institute of Technology Guwahati

Sub: Sponsoring an Employee for PhD Programme

Dear Sir,

We hereby sponsor the candidature of Mr./Ms./Mrs. _____ who is an employee in our organization, for joining **PhD programme** in _____ at your institute as a full-time student.

It is certified that he/she has completed **1(One) year** of service in our organization/institute as a regular employee.

We shall relieve him/her from his/her duties in the organization during the first three years of the PhD programme.

**Signature and Seal of the
Sponsoring Authority**