

Academic Leave of Longer Duration (More than 30 days) - Application Form

1. Name of the Student :

2. Roll Number :

3. Academic Department/ Center :

4. Present Type/Category of the Student:
Put a Tick mark ✓ in the appropriate
Boxes

Full Time

Part Time

Regular

Sponsored

Self-Financed

Project-Staff

External

QIP/other

5. The details of Academic Leave of Longer Duration applied: Enclose Photocopy of Supporting Documents

Period of Academic Leave: (Refer: Leave Rules, Scholarship Ordinance)	From:		To:		No. of Days:	
Entitled / NOT Entitled for Institute Scholarship during the Period of Academic Leave						
Purpose of Academic Leave:						
Details of Financial Assistantship available during Academic Leave Period from the HOST Institute/ Organization:						
Number of Occasions of Academic Leave of Longer Duration already availed in the MTech/ PhD Programme						
Total Number of Days of Academic Leave of Longer Duration already availed in the MTech/ PhD Programme						
Date of successful completion of Comprehensive Examination:						

Brief Detail about the Research Work to be carried out during the Applied Academic Leave Period:

Signature of the Student with Date

Comments and Recommendations of Supervisor(s)	Recommended / Not Recommended
Signature of Supervisor(s)	Signature of Chairperson, DC (in case of PhD Student)
Verified the Details in Sl. No. 5	Recommended / Not Recommended → Chairperson, IPPC
Signature of Dept./Centre Office Staff	Signature of Chairperson, DPPC/ CPPC