INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
Guwahati - 781039, Assam, India

NOTICE

Sub: Payment of Registration Fee for Monsoon Semester (July-Nov) 2023 - reg.

This notice is concerning all continuing students for payment of registration fee for the Monsoon Semester (July-Nov), 2023.

All the continuing students are hereby informed that they can check their fee details on the Academic ERP portal https://academic.iitg.ac.in/sso/ and must complete the payment between **14 July, 2023 to 21 July, 2023** towards completion of registration to the ensuing Monsoon Semester (July-Nov), 2023.

The following officials may be contacted in case of any discrepancies in the fees displayed in the portal:
1. B.Tech/B.Des students: Mr. Naba Kumar Malakar (nkm@iitg.ac.in)
2. M.Tech students: Mr. Manash Protim Dutta (manashprotim@iitg.ac.in)
3. MA & MSc students: Mr. Hirak Jyoti Das (hirak456@iitg.ac.in)
4. PhD students: Mr. Riju Mahato (riju.mahato@iitg.ac.in)

The detailed guideline for making the online payment is enclosed.

This is issued with approval of the Competent Authority.

[Dr. Subhajit Choudhury]
HoS (Academic Affairs)
अनुभाग प्रमुख
Head of the Section
शैक्षणिक मामले
Academic Affairs
आई आई टी गुवाहाटी
IIT Guwahati

Copy to:
1) Dean / Associate Dean, Academic Affairs
2) Dean / Associate Dean, Students' Affairs
3) Heads of Departments/Centres/Schools
4) HoC, CCC / Chairman, HAB / Librarian
5) Office of the Director / Deputy Director / Registrar
6) HoS, Students' Affairs, Finance and Accounts, Medical Section
7) All Faculty
8) All Students
9) Notice Board
10) Academic Office File

Guidelines for Online Payment of Registration Fee

1. Login to the Academic ERP portal: https://academic.iitg.ac.in/sso/ using ERP credentials.
2. Choose "Fee Details" on the left menu.
3. Check the eligibility and view the registration fee details of July- Nov 2023.

Semester	Fee Type	Total Fee	Fee Paid	Fee Payable	Remarks	⚙
July-Nov 2021	Registration/Enrollment Fee	106100.00	119600	0.00	Eligible	View
July-Nov 2023	Registration/Enrollment Fee	122300.00	140300	1.00	Eligible	View

4. If there is any payable amount, the button "Make Payment" will be activated. Click the button and make payment through IITG E-payment portal.

Hostel Maintenance Charge	0.00
Students Travel Assistance Fund	0.00
Total Amount	**122300.00**
Adjustment Amount	0.00
Fee Payable	**1.00**
Fee Refundable	18000.00
Remarks	

Make Payment

As per hostel record, whether present in the hostel sometime during July-Nov 2021 semester?:					Yes

Sl. No.	Fee Type	Fee Amount	IITG Transaction ID	Transaction DateTime	Payment Status	
1	Registration/Enrollment Fee	122300		01-01-2022 10:03:31	Success	Receipt
2	Mess Advance	18000		31-12-2021 09:40:52	Success	Receipt

5. Select payment gateway by clicking on the radio button. Student can choose any one payment gateway.

6. Select appropriate payment option from drop down menu.
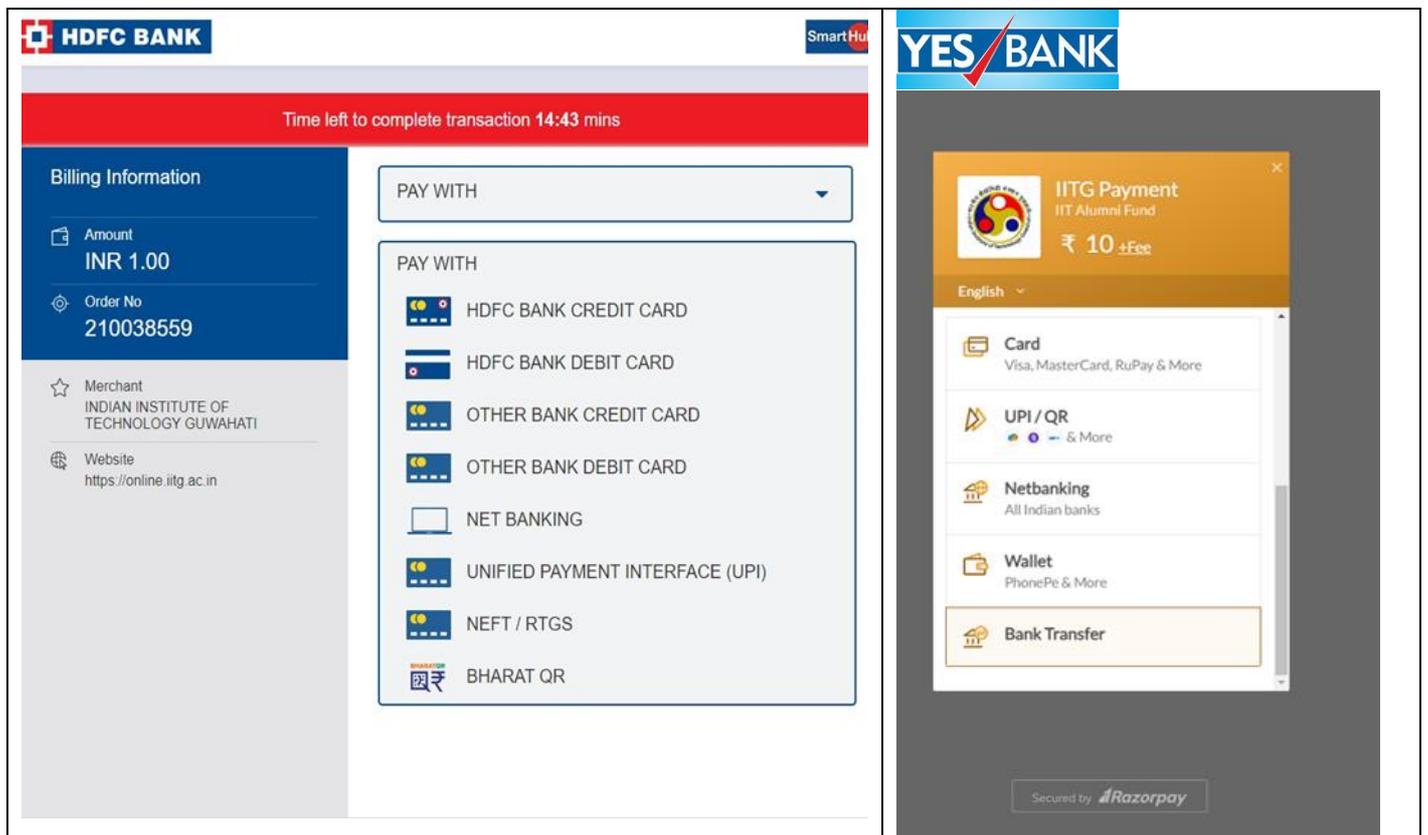
7. Select NEFT/RTGS/BANK TRANSFER option if you are borrowing education loan and pay fee through bank or wants to pay through NEFT/RTGS/BANK TRANSFER. In that case, payment should be made by generating challan only through payment gateway.

8. Download the challan for NEFT/RTGS/BANK TRANSFER and provide the same to your bank for payment. The challan below is **sample copy not to be used for actual payment**.

SAMPLE COPY OF CHALLAN HDFC BANK	SAMPLE COPY OF CHALLAN YES BANK
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI NATIONAL ELECTRONIC FUND TRANSFER (NEFT) / REAL TIME GROSS SETTLEMENT (RTGS) **Details of Beneficiary** Order Id: 210038559 Beneficiary Name: IIT Guwahati Account No. IITG63110367705333 IFSC Code HDFC0004989 Bank HDFC BANK LTD Kanjurmarg Branch, Mumbai Amount 1.00 INR Amount in words One Rupees Only Additional Details R9201 1. It is advised that students pay fees via NEFT/RTGS at least one day in advance of last date. In the event student making payment on the last day and same is not available for validation for any reason whatsoever, then IIT Guwahati, its banker or payment gateway service provider would not be held responsible in any manner. 2. It is students responsibility to ensure that NEFT/RTGS payments are made exactly as per the details as mentioned in the challan. In the event of any discrepancy payment would not be considered and would not be available for validation of fees payment. 3. Student is required to generate challan for every fees since details in the challan are unique to the fees. Student is not supposed to use challan generated in one fees for payment against another fees. 4. Under no circumstances, including whether the student has made duplicate/incorrect payments. IIT Guwahati or its Banker or its service providers are under no obligation to disclose the details Remit the amount as per above details, by debiting my/our account for the amount of remittance plus bank charges. Customer's Signature : _____ Contact Phone No.: _____ Rupees Debited: _____ Applicant's A/c : _____ Date of Transfer: _____ Remittance No.: _____ [Return to Website] [Print] [Save]	Secured by **Razorpay** For RTGS/NEFT/Funds Transfer Date: 7/14/2022 10:10:17 AM Beneficiary Name — Indian Institute of Technology Guwahati Account No. — 2223330072111635 IFSC Code — RATN0VAAPIS Bank — RBL Bank Amount — ₹ 10 Customer Email ID — dharmendra@iitg.ac.in Customer Mobile No — 7099667566 Razorpay Order ID — order_Jt7IXgrSc6y7eV Disclaimer: 1.) This challan can be used only for electronic funds transfer to provided account number through intra bank Funds Transfer or RTGS / NEFT/ IMPS. 2.) It is remitter's responsibility to remit the funds to correct account no. with correct amount as provided above. Incase of any mismatch in account no or amount, the transaction willbe rejected and funds will be refunded back to remitter account by next working day. 3.) This challan is valid for only one transaction hence Remitter has to generate new challanfor every payment. Signature of Depositor (FOR BANK USE ONLY) Amount (Rs.) Debit A/C No. UTR No. Authorised Signatory Branch Stamp

IMPORTANT POINTS:

i. It is advised that students pay fees via NEFT/RTGS/BANK TRANSFER at least one day in advance of last date. In the event student making payment on the last day and same is not available for validation for any reason whatsoever, then IIT Guwahati, its banker or payment gateway service provider would not be held responsible in any manner.

ii. It is student's responsibility to ensure that NEFT/RTGS/BANK TRANSFER payments are made exactly as per the details as mentioned in the challan. In the event of any discrepancy payment would not be considered and would not be available for validation of fees payment.

iii. Student is required to generate challan for every fee since details in the challan are unique to the fee. Student is not supposed to use challan generated in one fee for payment against another fee.

iv. Under no circumstances, including whether the student has made duplicate/incorrect payments. IIT Guwahati or its Banker or its service providers are under no obligation to disclose the details.

v. Receipt of fee payment through NEFT/RTGS/BANK TRANSFER will be available for download only after validation of transaction, which may take 1-2 working days.

Follow the instructions and pop up message as appeared on the screen.

- During entire payment process do not click REFRESH or BACK button.
- After successful completion of the payment, you will return to the IITG E-payment portal and receipt will be generated instantly, but in case of NEFT/RTGS payment option receipt will be available for download after validation of transaction.

In case of any grievance related to the online payment, students may lodge their complaint by following the instructions under the tab "CONTACT US" on the e-payment portal.