

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI



MINUTES OF  
THE FIFTEENTH MEETING OF THE STUDENT SENATE



DATE & TIME: OCT 6<sup>TH</sup> 2017 AT 7:00 PM

VENUE: YOGA ROOM, NEW SAC

The student senate meeting of the Gymkhana was held on the 6<sup>th</sup> of October, 2017. It was called to order on 7 pm by the chairman of the Students' Senate at the New SAC Conference Hall. The quorum was present throughout and the following members were present:

• Nikhil Nagaraj, VP, SGC 17-18	Chairman
• Ravi Chandra, GS, WB 17-18	Member
• Vineeth Pachava, GS, TB 17-18	Member
• Mohit Mishra*, GS, HAB 17-18	Member
• Vishal Goyal, GS, SB 17-18	Member
• Daksh Kumar, GS, CB 17-18	Member
• Bikash Sah, GS, SAB 17-18	Member
• Durgesh Kumar GS, SWC 17-18	Member
• Divyata Jaiswal, Girls Senator	Member
• Mitali Kumawat, Girls Senator	Member
• Simran Barnwal, Girls Senator	Member
• Debashis Kundu, PG Senator	Member
• Lopamudra Boruah, PG Senator	Member
• Nikhil Bhatia, PG Senator	Member
• Nitesh Kumar, PG Senator	Member
• Om Prakash Vats, PG Senator	Member
• Siddharth Kumar, PG Senator	Member
• Akhilesh Boppana, UG Senator	Member
• N. Sarath Chandra*, UG Senator	Member
• Niharika Sishtla, UG Senator	Member
• Rohit Reddy Kaliki, UG Senator	Member
• Sai Krupal Reddy, UG Senator	Member
• S. Harshavardhan, UG Senator	Member
• Albert Tomy, UG Senator	Member

Absentees:

1. Nitesh Kumar, PG Senator	Member
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<b>Item No.</b>	<b>Content</b>
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Item No.2	Green Cycle
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Item No.4	Appointment of a convener and a member secretary for the Lohit hostel review committee
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Item No. 14	E Rikshaw Permanent Stands For Internal Transport
Item No. 15	Air vent system of all mess
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Item No. 20	Complaints about lost bicycles
Item No. 21	Unkempt Water Dispensers
Item No. 22	Juice Centre in Old SAC
Item No. 23	Exclusion of Staff meet Budget from Sports Budget
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Item No. 27	Moral policing by security guards
Item No. 28	Computerised Hospital Information system
Item No. 29	Allowance of girls in common rooms round the clock
Item No. 30	Regarding the 12:00AM hostel entry rule

Item No. 31	Only one special dinner in mess per week in mess contract
Item No. 32	Updating the Student Gymkhana App and the Website
Item No. 33	Queue near the Baggage drop counter in the library
Item No.34	Ratification of international students representative
Item No.35	Student Senate Disciplinary Committee

### **Item No. 01**

Confirmation of the Minutes of the 14th Meeting of the Students' Senate  
01/06/10/17

<b>S.No</b>	<b>Resolution No.</b>	<b>Resolution</b>	<b>Action Taken/Status</b>
1.	<u>1/14/08/17</u>	Change of nomenclature for the post of Vice-President to President is recommended based on status quo.	<u>Forwarded to SAC Meeting</u>
2.	<u>2/14/08/17</u>	Increasing the number of internal buses during the peak hours.	<u>In-Progress by Maintenance Sub-committee</u>
3.	<u>3/14/08/17</u>	Status of agenda raised in the last senate meeting.	<u>Resolved</u>
4.	<u>4/14/08/17</u>	Update RC-18 date to 8th March, 2018.	<u>Resolved</u>
5.	<u>5/14/08/17</u>	Pricing of food items in canteen and juice center.	<u>Pending Action</u>
6.	<u>6/14/08/17</u>	Status of uniform pricing for canteen & juice center in hostels.	<u>Pending Action</u>
7.	<u>7/14/08/17</u>	Quality-check for milk sold in mess.	<u>Resolved</u>
8.	<u>8/14/08/17</u>	Creation of two positions to aid Vice President, SGC.	<u>Resolved</u>
9.	<u>9/14/08/17</u>	Inclusion of Steering Committee Convener as Member Secretary in all Senate Sub Committees.	<u>Resolved</u>
10.	<u>10/14/08/17</u>	Formation of a committee to identify problems in Lohit Hostel.	<u>Refer 04/06/10/17</u>
11.	<u>11/14/08/17</u>	Senator In charge for each hostel.	<u>Resolved</u>
12.	<u>13/14/08/17</u>	Indirect election by existing senate.	<u>Resolved</u>

13.	<u>14/14/08/17</u>	Identifying areas of discussion for student committee for academic purposes in the academic complex.	<u>Facility available but further recommendations to SAB Gen-Sec regarding increasing number of rooms were made.</u>
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**Item No. 02****Green Cycle**

The green cycle scheme has to be brought back to a working condition

**Proposed by:** Nikhil Nagaraj

02/06/10/17 Problems including failure to track the green cycles as well as the absence of a fail-proof reparation scheme of the same was noted as the concern to temporarily stall the initiative. A committee was formed to look after the concerns and present a viable solution to the senate. The committee was also asked to look for outsourcing of the scheme as an option.

Members of the committee include:

1. B. Akhilesh
2. Albert Tomy
3. Divyata Jaiswal
4. Debashis Kundu (Member Secretary)
5. Ravi Chandra (Convener)
6. Vineeth Pachava
7. N. Sarath Chandra

**Item No. 03**

**IITG Weekly Newsletter**

A Weekly Newsletter of our institute which will highlight the important announcements by relevant bodies as well as weekly news update of the campus such as achievements by a professor or a student. It will also include the sections like Humour, Puzzle, Comics(if anyone is willing to illustrate), and maybe different sections as sports, education, foreign opportunities etc.

**Proposed by:** Shyam Sundar Jha

03/06/10/17 The need for a weekly newsletter was understood and Shyamsundar Jha was allotted responsibility to follow through by contacting the PSE secretary as well as the campus media bodies.

**Item No. 04**

**Appointment of a convener and a member secretary for the Lohit hostel review committee language**

A convener and a member secretary for the Lohit Hostel committee must be appointed to rectify the omission of the same in the previous senate meeting.

**Proposed by:** Nikhil Nagaraj

04/06/10/17 In addendum to 10/14/08/17 **Ravishankar** was appointed as the convener for the Lohit Hostel Review committee. **Nikhil Bhatia** was appointed member secretary. The committee was asked to work on submitting a report on their observations by a deadline of 20-10-2017.

**Item No. 05**

**Accumulation of water in Lohit hostel**

There are no outlet water pipes in Lohit hostel to drain out the rain water.

**Proposed by:** B. Akhilesh

05/06/10/17 The inept infrastructure of Lohit was discussed and the Lohit Hostel Review committee was exhorted to submit a report which would also highlight the more prior issues such as the inconvenient water accumulation.

**Item No. 06**

**Basic First-AID in campus**

At present, IITG lacks from basic medical facilities in campus. On search, it was found that Institute doesn't provide budget for basic first-AID other than that provided to campus junta individually. A proposal has to be made stating the required first aid facilities on campus at Hostels, SAC, and Core so that a proper budget can be allotted as soon as possible

**Proposed by:** Vishal Goyal

06/06/10/17 Vishal Goyal was asked the consult the individual hostel HMCs to create the proposal.

**Item No. 07**

**Webmail ID of senate**

In order to keep close and two way communication channel, Student senators need a webmail id not webmail alias, so that they can communicate their problems and issues to senators.

**Proposed by:** Durgesh Kumar

07/06/10/17 Senate **declined** the proposal and decided that rather than having a webmail id for the senate which would lead to more problems, an online portal for complaint/issue registering was discussed as an appropriate measure.

**Item No. 08**

**Extend the number of seats to learn foreign language**

A form to learn foreign language was floated through webmail that was based on first come, first served, as there are limited no of seats (only 60 FOR FRENCH). This cuts down many students interested and the number of students attending the classes drops after one or two weeks.

**Proposed by:** B. Akhilesh

08/06/10/17 It was concluded that the number of teachers teaching such courses must be increased and the number of such courses themselves must be increased. Bikash Sah was given responsibility of the same.

**Item No. 09**

**Formation of a 4 member SAC Agenda Formulation**

The resolutions passed by the students' senate and the recommendations of other ad-hoc/standing committees of the Students' Senate have to be collated and shaped so that they can be passed on as recommendations to SAC for approval. The students' senate is requested to consider the formation of a 4 person committee for the same.

**Proposed by:** Nikhil Nagaraj

09/06/10/17 It was decided that a team be formed to document the necessary standing points that are to be forwarded to the SAC meeting. The members of the committee are:

1. Niharika Sishtla (Convener)
2. Durgesh Kumar
3. Bikash Sah
4. Mitali Kumawat

**Item No. 10****PC's in the main Computer Centre**

There are computers in the CC whose components don't work (We do not have a database of this). There are also computers in the CC which are locked (This is not allowed). We need to have a solution to this.

**Proposed by:** Niharika

10/06/10/17 The task of making a detailed report on all the current problems, list of software and packages that are to present in all the computers of the main CC has been assigned to Durgesh Kumar and Niharika.

**Item No. 11****Transparency in budget details and expenditure of Techniche and Alcheringa like fest.**

Budget details of big fests like Techniche and Alcheringa should be communicated to all campus residents. It keep good will and faith of campus residents in organizers and hence will boost up the participation and feeling of contributing towards it.

**Proposed by:** Durgesh Kumar

11/06/10/17 The same is to be communicated to the conveners of the institute fests. The necessitation of the same was understood.

**Item No. 12****Dustbin at Hostels**

Dustbins in the hostels are uncovered. Dogs and other animals roam around and throw the food materials in the corridors.

**Proposed by:** Lopamudra Boruah

12/06/10/17 The issue was understood as to be a problem for the HMC to solve. The proposing senator was asked to forward the complaint to the HMC and take appropriate follow ups.

**Item No. 13**

**Student's Grievance Redressal Portal**

Objective: To provide a mechanism to students to air out their grievances and to provide redressal for the same so that they have smooth tenure at the college from the day of admission to their graduation.

**Proposed by:** Harshavardhan

13/06/10/17 In continuum with 07/06/10/17 Durgesh Kumar is asked to follow through with the creation of the online portal and was given a deadline of 30<sup>th</sup> November. The implementation of 07/06/10/17 addresses the proposed issue.

**Item No. 14**

**E Rickshaw Permanent Stands for Internal Transport**

As a part of the Internal Transport Committee, it is being planned to have around 8 stands in major areas of the institutes which shall have permanently stationed e rickshaws (one or two in number). This would eliminate the need of calling the rickshaws as well cover all the major areas in IITG. Refer appendix.

**Proposed by:** Simran Barnwal

14/06/10/17 The documentation and proposal in **appendix 15-A** is to be forwarded to the SAC meeting

**Item No. 15**

**Air vent system of all mess**

This is an institute problem. Work should be given to Maintenance Committee of Gymkhana Council

**Proposed by:** Mohit Mishra

15/06/10/17 The necessity was realized and the work was forwarded to the Maintenance Committee for immediate action.

**Item No. 16****Construction of Ladies Washroom in Boys Hostels and Vice Versa**

During the entire year, girls keep visiting the boys' hostels, and just to use the washroom they will have to go all the way to SAC. During the time of registration and other events of college when parents come, there are no ladies washrooms in the boy's hostels which makes it really uncomfortable for women. The same applies to men visiting the girl's hostel, which is why it is necessary that we construct a ladies washroom in all the boys' hostels and vice versa.

**Proposed by:** Niharika

16/06/10/17 It was understood that the hostels- Barak, Umiam and Kameng do not have any such provision. For the hostels that already have this facility, the hostel senators were asked to recommend the usage of a door closer to the HMC of these hostels to avoid keeping the facility under lock and key. The proposal of the same is to be forwarded to the SAC meeting.

**Item No. 17****Cycle Stand in Lohit Hostel**

Lohit is very big hostel. It does not have proper cycle stand. Due to which, most of the borders park their bicycles in the corridor of the hostel, which makes the said area very congested. And some park their cycles outside the hostels, which damages the cycle due to rain and heat. Lohit needs a cycle stand. If the proposal has already been passed, please provide updates.

**Proposed by:** Siddharth Kumar

17/06/10/17 No resolution was achieved. Further insight is to be obtained after the Lohit Hostel Review committee report.

**Item No. 18****Waste Paper selling Shop- Paperman**

There are many students who use notebooks, books, pages, newspaper and many other paper item to write and convey information. A proposal has to be put up for a shop in campus that would buy used papers at the nominal rate they buy in city. There are people who leave their paper products in a filthy state while vacating their room. If a proper shop in campus would add to the cleanliness drive and also help in recycling thus breeding an Eco-friendly culture on campus. Students will also be benefited as they will get money.

**Proposed by:** Bikash Sah

18/06/10/17 The need of such a facility is understood. It was decided that the stationary shops on campus be asked to take care of the same. A further inquiry of the same is to be done by the individual hostel senators for the respective hostels. The stationary shops in the academic area are handed to Bikash Sah and Albert Tomy.

**Item No. 19****Feedback of eateries and stationary shops on the campus (specially near the Academic Complex)**

The Old IRCTC canteen (24 \*7) serves only Tea and coffee after 11 PM. There isn't any proper contract of these shop containing the time limit of contract. Core-3 fruit shop has been hardly open in the last six months, and core-1 fruit shop has less variety compared to the hostel fruits shop. Core-1 Stationary shop charges almost 3 times for Assamese gamcha of same quality available in Amingaon.

**Proposed by:** Durgesh Kumar

19/06/10/17 No resolution achieved. Sensitization of shop owners is to be done by all senate community.

**Item No. 20**

**Bicycles in Dhansiri hostel are being stolen on a fairly regular basis**

Cycles are continuously stolen from the hostels (DHANSIRI specially) even if they are LOCKED. Security guards must be sensitized.

**Proposed by:** Lopamudrah

20/06/10/17 As there are CCTV Cameras near the main entrance of all hostels, the person stealing the cycles can be caught by checking the CCTV footage. This can be resolved by forwarding the complaint to the Hostel's HMC and asking them to check the footage.

**Item No. 21**

**Unkempt Water Dispensers**

Water Dispensers are in very bad condition, the spoilt ones should be replaced. There should be regular cleaning of dispensers.

**Proposed by:** Harshavardhan

21/06/10/17 The HAB needs 3-4 months for the cleaning/replacement/servicing of the water coolers. The proposing senator is advised to forward the matter to the HMC for an immediate remediation.

**Item No. 22**

**Juice Centre in Old SAC**

Juice Centre in Old SAC

**Proposed by:** Harshavardhan

22/06/10/17 The proposal is already under implementation.

**Item No. 23****Exclusion of Staff meet Budget from Sports Budget**

The sports' budget had been cut short to half and the money allocated to Sports' budget is by far the money allotted to students, so there isn't any relevant reason of inclusion of Staff meet budget in the students' meet. Also all the staff are the earning members of community in IITG, so allocating everything like camp fooding, track suits, shoe allowance, jerseys, travel allowance, journey DA, etc. to them is unjustified.

The details of the following is giving in the link:

<https://drive.google.com/file/d/0B0E4tQpxD4vzS1hQLWt1YUZmc3M/view?usp=sharing>

In IITs like IIT Kanpur, they have a separate budget for staff for sports. So, in surge of student's quest, the authorities are requested to allot a separate budget for staff from this year onwards.

**Proposed by:** Vishal Goyal

23/06/10/17 The recommendation of the maintenance of a separate budget for staff meet is forwarded to SAC meeting.

**Item No. 24****Speed Breaker near Dhansiri Hostel**

There is no speed breaker in the road from SAC to Dhansiri, there have been many complaints of vehicles speeding up. This could be dangerous as accidents could occur.

**Proposed by:** Niharika

24/06/10/17 The gravity of the problem is understood and Sai Krupal of the maintenance committee is given responsibility of the same.

**Item No. 25****Report on the completion of previous SAC Minutes**

There have been 19 SAC meetings till date. Many of the items that were approved have not been completed either partially or wholly. The senate is requested to consider creating a committee to go through the same and submit a report by 12<sup>th</sup> October regarding the data in the previous SAC minutes

**Proposed by:** Nikhil Nagaraj

25/06/10/17 A committee was formed to work on the same. The members include:

1. N. Sarath Chandra
2. Harsha Vardhan
3. Mitali Kumawat
4. Niharika Sishtla (convener)

**Item No. 26**

**Online Complaint portal for all the food outlets**

There have been many complaints recently on several food outlets in our campus. There isn't any proper method as of now for registering these complaints which is why we need an online portal.

**Proposed by:** Niharika

26/06/10/17 An online portal for complaint/issue registering is already being created for students in accordance with 13/06/10/17.

**Item No. 27**

**Moral policing by security guards**

The behaviour of the Guards towards girls are deteriorating. Updates of the recent meeting to be discussed in the senate.

**Proposed by:** Lopamudra

27/06/10/17 The Girl Senators and the HMC of the Girls Hostels are advised to urge the boarders to send mails regarding these issues to the Security Officers, ADoSA-1, Vice President and the Girl Senators so that further action can be taken

**Item No. 28**

**Computerized Hospital Information system**

The receptionist currently doesn't have an option to generate prescription form on mentioning Roll Number or webmail. They are issued by mentioning the ID of form S-xx-xxx which can be forgotten. This can be worked on by the SWC

**Proposed by:** Harshavardhan

28/06/10/17 The proposal is redundant as the same has been completed.

**Item No. 29**

**Allowance of girls in common rooms round the clock**

Girls aren't allowed the common rooms of boys' hostel round the clock and there is a existing restriction after 10:30 pm. This state of affairs must be questioned.

**Proposed by:** Niharika

29/06/10/17 The same is forwarded to the SAC Meeting.

**Item No. 30**

**Regarding the 12:00AM hostel entry rule**

This rule exists in the HAB constitution is sometimes selectively enforced. The senate is requested to discuss the matter further and come to a decision

**Proposed by:** Nikhil Nagaraj

30/06/10/17 The same is forwarded to the SAC meeting.

**Item No. 31**

**Only one special dinner in mess per week in mess contract**

Only one special dinner is being served. The no.of times special dinner is served should be in the hands of MMC. Therefore, the current mess contract should be changed accordingly.

**Proposed by:** Akhilesh

31/06/10/1 The current mess contract is in accordance with the feedback taken the last academic year. Any changes to the current mess contract shall be made before the next tender being floated with respect to the feedback given by the boarders

**Item No. 32**

**Updating the Student Gymkhana App and the Website**

The Student Gymkhana App hasn't been updated since 2016. It should be made more active by updating all the current details and also posting the current and future club activities.

**Proposed by:** Niharika

32/06/10/17 The usage of the Gymkhana App was discussed to be redundant. Durgesh Kumar was reminded to update the website as soon as possible.

**Item No. 33**

**Queue near the Baggage drop counter in the library**

There are big queues near the baggage drop counter most of the times during the day time. There should be two counters instead of one to reduce the waiting time in the queue.

**Proposed by:** Niharika

33/14/08/17 Niharika and Rohit Reddy are given the responsibility to speak with the library staff and come up with a viable solution.

**Item No. 34**

**Ratification of international students representative**

Considering the fact that there is no proper representation from the International Students to any student body in the campus there is a strong need to bridge the gap between the international fraternity and the gymkhana. Also there are few problems that the foreign students face and can be addressed only by them, so it is necessary to have an international students representative within the gymkhana

**Proposed by:** Akhilesh

34/06/10/17 The senate was informed that Mr. Moustafa Najm and Ms. Nada Barakat were selected as the international student representatives. The same was ratified and the new international senators are herein invited to all forthcoming senate meetings.

**Item No. 35**

**Student Senate Disciplinary Committee**

Many times minor infractions of discipline are forwarded to the students' gymkhana to look into. Such cases need the formation of a SSDC to look into and produce a formal report regarding such infractions. The student senate is requested to consider the formation of a committee and appoint a convener and member secretary for the same.

**Proposed by:** Nikhil Nagaraj

35/06/10/17 A student senate disciplinary committee consisting has been formed to look after the cases of minor infractions of discipline.

The member senators include:

1. N. Sarath Chandra (Member Secretary)
2. Sai Krupal Reddy
3. Niharika Sishtla
4. Shyamsundar Jha
5. Nikhil Bhatia
6. Siddharth Kumar
7. Nikhil Nagaraj (Convener)

## APPENDIX 15-A

### **Campus E-Rickshaw System**

*Committee on Internal Transportation, Students' Senate*

Currently, the E-Rickshaw system followed on campus is blighted by quite a few problems including the lack of charging points and sufficient number of E-Rickshaws. We propose to create a regulated system of E-Rickshaws to eliminate these and the other problems currently affecting the system.

### **PROPOSED IDEAS**

- 1) There would be permanent ER stands at all the major places in IITG. Each auto stand shall have one or two rickshaws allotted to it (depending on the need)
- 2) There would be a colour code (or a better scheme) for the rickshaws of a station such that if we know where its stand is. This would also help us ascertain that an ER is not stationing itself somewhere else.
- 3) There would be random allotment of E-Rickshaws every week such that, if a station is less profitable it would only be allotted for a week, so for a more profitable station
- 4) The main feature of this scheme is permanent stations, for e.g. the ER drops its last passenger and it must return to its previous station.
- 5) There would be charging points for the rickshaws at each station. This would help the E-Rickshaws to charge themselves during their idle time.
- 6) There would be a maximum of one or two (as deemed necessary) charging points at each station, such that if, say, Core 1 has more rush doesn't mean the rickshaw at the hospital would come to Core 1 and station itself there, as there is a limit on the number of charging points.

### **PROBLEMS SOLVED DUE TO THIS APPROACH**

- (1) No issue of calling E-Rickshaws.
- (2) E-Rickshaws available always.
- (3) E-Rickshaws available at all the major rush areas without delay.

### **E-RICKSHAW ALLOTMENT**

Station Name	Number of ERs
Core 1	1
Core 3	1
Near Subansiri	1
Hospital	1
Near Kapili	1
Near Khokha	1

New Sac	1
Market Complex	1
Near KV	1
Near Kameng	1

**PROPOSED STAND LOCATIONS**



