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**Government of India
Indian Institute of Technology, Guwahati
Indian Institute of Technology Guwahati
Guwahati**

Dated: 09/10/2019

To

Shri Harpreet Singh
B - 119 First Floor
Fateh Nagar
110018

Registration Number : IITGW/R/2019/50131

Dear Sir/Madam

I am to refer to your Request for Information under RTI Act 2005, received vide letter dated 09/09/2019 and to say that *Since faculty members of IIT Guwahati often have to work beyond normal duty hours, there is no provision for marking their attendance. However, they report departure and rejoining through online mode in case of station leave..*

In case, you want to go for an appeal in connection with the information provided, you may appeal to the Appellate Authority indicated below within ***thirty days*** from the date of receipt of this letter.

Dr. Suresh S.M.

FAA & Registrar

Address: Indian Institute of Technology GuwahatiGuwahati

Phone No.: 0361-2690761

Yours faithfully

**(Dilip Boro)
CPIO & Joint Registrar
Phone No.: 0361-2582985
Email : pio@iitg.ac.in**