



आई आई टी गुवाहाटी अस्पताल

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

Indian Institute of Technology Guwahati

Ph: +91 361258 2100: medsec@iitg.ernet.in

### **1. Follow-up action taken on resolutions passed in the meeting held on 14.08.2018 and confirmation of minutes of the meeting.**

**R/MUG/02/2018/1:** The members confirmed the minutes of the MUG meeting held on 14.08.18 and the follow-up action taken (at Annexure I) on the resolution passed in this meeting.

### **2. Creation of some no-parking zones inside IITG Hospital for unhindered movement of hospital ambulances carrying emergency patient and also to regulate hospital traffic.**

**R/MUG/02/2018/2(i):** The members resolved for creation of *specified parking zones* separately for four-wheelers and two-wheelers/bicycles inside the hospital for unhindered movement of ambulances and also to regulate hospital traffic.

**R/MUG/02/2018/2(ii):** The members resolved for installing of proper *signage* for no-parking zone inside the hospital especially near the ambulance shade.

### **3. Disposal of one ambulance out of five of IITG Hospital that has turned into obsolete.**

**R/MUG/02/2018/3:** The members resolved to first of all approach the concerned section i.e Establishment Section in this matter and seek a *certificate* from *MVI, District Transport Office, Govt. of Assam* regarding the functionality (working condition) of such an ambulance and then take necessary steps to proceed further for its immediate disposal.

### **4. Revising the rates of expenses paid towards availing OPD medical facilities of IITG Hospital during conferences/seminars/workshop e.t.c. of the institute.**

**R/MUG/02/2018/4(i):** The members resolved that an *institute internal committee* with members predominantly from Accounts Section be constituted to study the expenses incurred during conferences/seminars e.t.c. during last few years to suggest revision of rates.

**R/MUG/02/2018/4(ii):** The members also resolved to request the Competent Authority of this institute to fix a sum of *Rs500.00* which will be taken from all internship students (especially those residing in the campus hostels) at time of registration so that can avail one-time free consultation (OPD +medicines only). The members also resolved to instruct that the concerned Dept./Section/Cell/Centre to intimate all the internship students about the medical facility offered during their stay in the campus.

### **5. As per 7CPC, income limit for dependency (for medical claim) of family members has been increased to Rs9, 000/- plus the amount DA Relief admissible on Rs9,000/- on the date of consideration of the claim.**

**R/MUG/02/2018/5:** The members resolved sent a representation to HoAB for its implementation.

### **6. Laboratory timings of the hospital**

No resolution was required to be taken.

**7. Qualification of doctors to displayed in the hospital website**

**R/MUG/02/2018/7:** The members resolved that steps will be taken for displaying the doctor's/consultant qualification on the hospital website after getting the bio-data of all the doctors/consultants from Administration Section.

**8. Displaying of minutes of MUG and HoAB meetings on the hospital website.**

**R/MUG/02/2018/8:** The members resolved to take action for uploading the gist of policy making decisions of MUG and HoAB meetings however the uploaded version should *delete* of any *information or references* related to particular *person or individual*.

**9. GMIS cashless facility to students and issuance of GMIS cards for students.**

**R/MUG/02/2018/9:** The members resolved to take up the issue of printing of GMIS cards for all institute students instead of e-cards in future with Raksha TPA and GMIS Committee.

**10. Creation of Centralised database for students and access to it given to Medical Section for better student information.**

**R/MUG/02/2018/10:** The members resolved to represent the case as an agenda for the next HoAB meeting of the Institute.

**11. Creation of a separate cell looking Medical Insurance matters of this institute.**

**R/MUG/02/2018/11** The members of MUG resolved for creation of separate *insurance cell* with at least two permanent staff and members from relevant sections of the institute which will independently look into all insurance matters including GMIS. The members resolved for moving the matter to HoAB.