

**Valid for the FY: 2021-22 only**

29

Dept/Centre: ……………………………………………..

Ref No. ……………………………………………..…….

Date: ………………………………………….…………..

**Lakshminath Bezbaroa Central Library**

**C:\Users\iitg\Desktop\Untitled-1 copy.png**

**Indian Institute of Technology Guwahati**

**TEXT BOOK Requisition Form (To be filled in CAPs)**

**Please check the box if Ready Stock** 

Form filled in illegibly or without full details will not be accepted. The discount rate for all titles is 15%.

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Control No.**  **(For Library use)** | **Sl.**  **No.** | **ISBN** | **Hardbound (H)**  **OR**  **Paperback (P)** | **Author / Editor**  **(give full names without changing the position of the authors)** | **Main Title: sub title** | **Ed./**  **Vol./**  **Series No** | **Publisher &**  **Place of Pub** | **© /Reprint Year** | **No. of Copies** | **Currency** | **Unit**  **Price** | **Recommended Vendor:** |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total No. of Titles Recommended |  | Remarks (If any): | Price Total ` |  |
| Total No. of Copies Recommended |  | Discount 15% |  |
| Total price ` |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Indenter**  *Signature with date*  **Full Name:** |  | **Dept Representative**  *Signature with date* |  | **HOD/HAC**  *Signature with date* |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **FOR USE BY LAKSHMINATH BEZBAROA CENTRAL LIBRARY ONLY** | | | |
| **Lakshminath Bezbaroa Central Library Order No.:** | Duplicate Checked & Data Entered | Verified | **Librarian**  *Signature with date* |
|  | **Senior Library Information Assistant**  *Signature with date* | **Senior Library Information Officer**  *Signature with date* |