



Indian Institute of Technology Guwahati

Department of Design

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Department of Design

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To,

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Sub: Call letter for **Studio assignment Test and Interview**, for admission in to MDes programme, to start with July 2017.

Dear Mr./Ms.....,

With reference to your application for admission in to **MDes** programme of the Department of Design, you are hereby requested to appear for **Studio assignment Test and Interview**, in the Conference Room of the Department of Design, at 09.00AM on 29th, 30th and 31st May, 2017.

Please note that:

- (1) The **First List** of selected candidates shall be displayed in the Notice Board of the Department of Design, **around noon of the next day (i.e. 1st June) of the Studio assignment Test and Interview; and, if selected, you will be required to deposit admission fee in full on the same day** (as per details as indicated below) to reserve your seat. Admission Fee Deposit can be made with Debit Card (by swiping in POS) and under extraordinary circumstances by DD (drawn in favour of Indian Institute of Technology Guwahati, payable at Guwahati) **only**. This is for your information that the Institute campus has **ATMs** of **SBI** and **Canara Bank** (with core banking facility).
- (2) The **Second List** of selected candidates shall be drawn arising out of the vacancies in the First List of selected candidates and shall be displayed in the Notice Board of the Department of Design, **ABOUT 5(FIVE) OFFICIAL WORKING DAYS AFTER NOTIFICATION OF THE FIRST LIST OF SELECTED CANDIDATES**; and the candidates selected under the Second List shall have to deposit admission fee in full (as per details as indicated below) to reserve their seats **WITHIN 10(TEN) DAYS AFTER NOTIFICATION OF THE SECOND LIST OF SELECTED CANDIDATES**.

Candidates selected under Second List onwards will have to express their willingness to join the programme **by depositing fee within the notified time**, as per payment guidelines given below, failure to which their seats will be cancelled.

(a) **Mode of Payment**

- (i) Category-specific Fee Amount [in full], will have to be deposited to the details of Institute's account as indicated below:

Account Name : INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Account Number : 8652101028709

Account Type : Savings Account

IFSC Code : CNRB0008652

- (ii) After depositing required fee amount, the candidate will have to intimate the following details to the e-mail id **acad_admission@iitg.ernet.in** :

Application number of the candidate:

Name of the candidate:

Department/Centre for which provisionally selected:

Programme for which provisionally selected:

Transaction ID:

Transaction date:

Amount deposited:

| | | |
|---|----------------------|---------------|
| Admission Fee WITH mess related fee / deposit] : | Hosteller | 30,045 |
| a) Regular and QIP students | | |
| b) Self-financed OR Sponsored students (full time) who are serving as teachers | | |
| Admission Fee for Part-Time/Project Staff students: | Non-hosteller | 10,150 |
| Admission Fee for all Self-financed OR Sponsored students (part time / full time) who are NOT serving as teachers | Hosteller | 50,045 |
| | Non-hosteller | 30,150 |
| Admission Fee for all SC/ST S/PwD TUDENTS ((WITH mess related fee / deposit) | Hosteller | 25,045 |

- (3) Subject to vacancy of seats, if any further selection list is drawn, candidates shall be intimated through e-mail. Candidates not having e-mail id shall be intimated through Fax, **provided such fax numbers are correctly stated in his/her admission** application form. Otherwise, the candidates shall have to keep on visiting the Institute's website <http://www.iitg.ernet.in/acad/AdvtNotificationJuly2017/MTechMDes.htm> to know about any updated admission result status.

Note: * In case you decide to withdraw from the programme by intimating (sending also the copy of your Admission Fee deposit receipt, without which your request for withdrawal will not be valid) the Institute, through its Fax No. 0361 – 258 2090, e-mail : acadoff@iitg.ernet.in, **latest by 12-07-2017**, a sum of Rs.1,000/- only shall be deducted from your admission fee deposit, and the balance amount shall be refunded to the

address, to be specified by you in the fax letter. **Otherwise, only refundable portion of your admission fee deposit shall be returned** to you. Refund of fees for withdrawal cases will be sent from IIT Guwahati by around 30-09-2017.

Also, please note the following:

- (a) (1) Firstly, you will be required to bring your downloaded and signed copy of the Online Application Form (*If due to some reasons, you filled-up more than one online application forms, you have to bring the latest and updated one only*),
ALONG WITH:
- (i) your coloured photograph of size 4.5 cm. x 3.5 cm., affixed on it;
 - (ii) **Original Demand Draft** for Rs.150/- (Rs.75/- for SC/ST/PwD candidates), from any nationalized bank, in favour of INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI, payable at Guwahati;
 - (iii) attested copy of your Date of Birth Certificate (if DoB is not mentioned in your Class X/XII Pass Certificate/Mark Sheet);
 - (iv) **if applicable**, attested copy of your Caste Certificate [*Please note that OBC (Non-creamy Layer) Certificate will have to be as per format prescribed in our Admission Notification for MTech/MDes programme, **and issued by the competent authority on or after 01-04-2016, failure to which you will be considered under 'General' category***];
 - (v) **if applicable**, attested copy of your 'PwD' Certificate;
 - (vi) **if applicable**, the appropriate **Form in original** relating to candidate's Category [Sponsored (Full-Time)/ IITG's Project Staff/ Part-Time] - *as per format prescribed in our Admission Notification for MTech/MDes programme*;
 - (vii) attested copies of Pass Certificates and Mark Sheets [**Mark Sheets should be complete for all semesters/years** of your educational qualifications (from Class X onwards)];
 - (viii) **as may be applicable**, copy of your qualifying degree Grade Point Average to Percentage conversion certificate(or proof thereof);
 - (ix) **as may be applicable**, attested copy of your CEED Score Card (*This is a MUST, unless you are a BDes/BTech degree holder from an IIT with a minimum CPI of 8.0*); and
 - (x) **as may be applicable**, attested copy of Certificates relating to your professional experience etc.
- (2) **As may be applicable** , you are also required to bring all **ORIGINAL documents relating to** points (a)(1) (iii), (iv), (v), (vi), (vii), (viii), (ix) and (x), for verification on the day of your **Studio assignment Test and Interview**.