

**Revised norms for recurring expenditure on Short-Term Training Programme under QIP
(for 30 participants)**

Sl.No.	Item	One Week	Two Weeks	Three Weeks	Four Weeks
1. @	Boarding & Lodging charges @ Rs. 500 per participant	78,750	157,500	236,250	315,000
2. *	TA & Field Trips (including TA to experts)	101,250	101,250	101,250	101,250
3. +	Honorarium to course Co-ordinator (on pro rata basis)	12,000	14,000	16,000	18,000
4. ++	Honorarium to guest/local faculty for lectures and for laboratory Teaching/Tutorials Panel Discussions/Seminars etc.	25,000	50,000	1,00,000	2,00,000
5. \$	Ancillary Staff	5,000	7,000	8,000	9,000
6.	Publications	17,000	19,000	21,000	23,000
7. &	Contingency, Consumables & office expenditure	16,000	17,000	18,000	19,000
	Total :	2,55,000	365,750	500,500	685,250
Celling rounded off for each course		2,55,000	365,750	500,500	685,250

@ Local participants may be paid boarding and lodging @Rs. 250/- per head per day.

- TA for participants, Co-ordinators, experts and field trips have been clubbed together. However, the TA expenditure for Co-ordinator and experts should not exceed Rs.25,000 /-and the expenditure on Field trips should be restricted to Rs. 20,000/-.

+ Co-ordinator's honorarium may be shared if there is more than one Co-ordinator.

++ Honorarium to the guest and local faculty may be paid as follows:

Resource Person	:	Upto Rs. 750/- hour
Lab. Teaching/Tutorials, etc	:	Upto Rs. 400/- hour /person

If the Institute/State Government Norms for programmes of this level conducted at the Institute are more than those proposed above for local faculty, the Institute/State Government norms may be followed provided that the rate should not exceed Rs. 800/- hour for local faculty and Rs. 400/- hour/person for laboratory classes/tutorials, etc.

\$ The Ancillary Staff may be paid honorarium at your Institute rates and on the basis of the nature of work rendered by the persons concerned.

& Stationery items/Consumables etc. may be purchased by following the normal purchase procedure of your institute. The photocopies/binding charges etc. may also be paid as per your institute rates.

The participants may be selected in the ratio of 60:40. That is 18 participants from outside the North Eastern States and 12 participants from North Eastern States.