

### **NORMS FOR ALLOCATING CONTINGENCY MONEY TO QIP- M.TECH. STUDENTS**

CONTINGENCY GRANT: Rs. 6000/- for the entire duration of the course. The amount will be regulated as given below:

Year	Book	Contingency	Total
1	1,000	2,000	3,000
2	1,000	2,000	3,000
<b>Total</b>	<b>2,000</b>	<b>4,000</b>	<b>6,000</b>

Book Grant: The M.Tech students should prepare a list of books required, get the list approved by the Guide and the Head of the Department, and purchase the books from the local book dealers at Institute approved rates, or with usual teachers' discount 10% (wherever applicable) whichever is less. They should bring the books along with a list countersigned by the Head of the Department, to the QIP Office for making verification. They should also hand over the bills to CET Office for further processing by Accounts Section and reimbursement. The QIP M.Tech students are permitted to retain the books purchased by them out of the Book Grant as personal copies, even after completion of the QIP Programme. Claims against the Book Grant of Rs. 2,000/- will be processed by QIP, Coordinator through Dean (Academic).

Contingency Grant may be utilized for reimbursement of expenses related to copying, stationeries, laboratories/computer related consumables as recommended by Guide and approved by HoD concerned.

### **NORMS FOR ALLOCATING CONTINGENCY MONEY TO QIP-Ph.D. SCHOLARS**

CONTINGENCY GRANT: Rs.10,000/- per annum. The amount will be regulated as given below:

Mathematics and Humanities and Social Sciences Departments

Year	Book	Thesis	Contingency	Total
1	5,000	0	5,000	10,000
2	5,000	0	5,000	10,000
3	2,000	4,000	4,000	10,000
<b>Total</b>	<b>12,000</b>	<b>4,000</b>	<b>14,000</b>	<b>30,000</b>

Other Departments

Year	Book	Thesis	Contingency	Total
1	4,000	0	6,000	10,000
2	4,000	0	6,000	10,000
3	2,000	4,000	4,000	10,000
<b>Total</b>	<b>10,000</b>	<b>4,000</b>	<b>16,000</b>	<b>30,000</b>