1. **With reference to the Approval Letter (CET/QIP/2017-18/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), we hereby accept coordinating STC titled**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Schedule from** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **to** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **under QIP.**

1. **URL of the webpage of our QIP event, which is linked to our Department/Centre’s website is:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We are fully conversant with the 'Guidelines' put up on the CET website regarding conduct of the STC. We will execute the STC strictly adhering to QIP & Institute guidelines. We will submit financial report/attendance sheet/Principal Faculty’s report/feedback/ proceedings etc. as per the norms and guidelines within 30 days after the completion of the STC.

**Forwarded:**

**(1)**

**(2)**

**Signature of Principal Faculty & Co-Principal Faculty**   **Signature of HOD/HOC**

**Name (1): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name (2): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**For use at QIP office**

The link is up on CET/QIP website.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature (QIP office)**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Coordinator QIP (Head CET)**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**