



**FOREIGN NATIONAL VISITING IITG UNDER INTERNSHIP/FELLOWSHIP
(To be filled in by the IITG Faculty)**

1.	Name of the foreign student:		Home country address (Pl. mention position (student/researcher)[In case of Indian origin specify OCI/PIO status])	
	Gender (Male/Female)	Married (Yes/No)		
2.	If the visit is under MoU (Pl. mention the MoU)	Is the visit under any existing project (Yes/No) (Project no., period & fund availability)		Fellowship/others (e.g. C.V. Raman international Fellowship etc.)
3.	Note: 1. Host faculty to send an acceptance letter to the intern in all cases (MOU and Non-MOU) 2. If the intern visit from the Institute having MOU with IITG no hostel charges to be paid.			
4.	Period: From: To:	Source of funds for local hospitality and Travel of the visitor (Self/ Home Institution/IITG)		Type of Accommodations (Hostel, Research scholar Hostel) <i>(Subject to availability and approval of the concerned authorities)</i>
5.	National parameter details: Whether the foreign national is from Afghanistan, China, Iran, Pakistan, Iraq, Sudan, and foreigners of Pakistani origin or is a stateless person			Yes/No
6.	Arrival date of the visitor at IITG	Departure date of the visitor	Source of funds for local hospitality of the visitor	Type of Accommodations required for the visitor: <i>(Boys/Girls and Married Scholar Hostel)</i>
(HoD/HoC)	DORD (if visit is under project)	(Signature of the host faculty)	(AR/JS)	(DOAER)
			<u>Forwarded to DOAER for recommendations/ Comments Please.</u>	<u>Forwarded to Director for Approval/put signature on letters pl.</u>

1. Kindly attach necessary fellowship application form (if visit is for fellowship, internship), correspondence copies with the foreign national (student/researcher) and photocopies of passport.
2. Letter to the concerned Ministry (MHRD, MHA & MEA) to obtain necessary clearance. The details are available at <http://shiloi.iitg.ernet.in/~er>
3. If the foreign national is from restricted countries as mentioned above. The letters may be forwarded through the Director routed from AAER section.
4. In all other cases (if the visitor is other than restricted countries) Dean, AAER will forward.
5. Foreign national holding any visa more than 180 days are required to register himself/herself with the local FRRO/FRO within 14 days of arrival (EXCEPT OCI CARD HOLDER).

<p><u>Approved/Approved subject to clearance from the Ministry (foreign national is from restricted country)/ Not Approved</u></p> <p>(Director)</p>	<p><u>AR (DOS)/AR (ESTB)/Chairman HAB</u></p> <p>Please book/I am directed to request you to book a room in MSH/Hostel (Girls/Boys)/GH for the above person as per arrival and departure schedule.</p> <p>(AR/JS)</p>
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