

## How to Apply

### Step-1 Registration

Following information are to be provided for the registration:

- Email address
- Mobile number
- Date of Birth as per certificate
- Name of the Academic Department/Centre to which applying

If any candidate wishes to apply more than one department, he/she has to register separately for each department. After successful registration, candidate will get required login information in the registered email, with this candidate can apply online.

### Step-2 Preparation of Required Documents

Before filling-up online form, candidate required to keep following applicable documents

1. Recent colour photograph not more than 200 KB (4.5 cm. x 3.5 cm.) in any of the image format JPEG, jpg, gif, png
2. Scanned copy of the signature (in black colour) not more than 50 KB in any of the image format JPEG, jpg, gif, png
3. Scanned copy of the caste certificate in the PDF format (Only for the SC/ST/OBC-NCL category candidates) not more than 5000 KB. OBC-NCL certificate to be issued on or after 01.04.2018.
4. Scanned copy of the PwD Certificate, Percentage of disability should be more than 40, file size not more than 1000 KB (Only for PwD category candidates)
5. Scanned copy of the Class 10 Mark sheet not more than 250 KB in PDF format
6. Scanned copy of the Class 12 Mark sheet not more than 250 KB in PDF format (If applicable)
7. Scanned copy of the Bachelor Degree and Mark sheet as one file not more than 5000 KB in PDF format
8. Scanned copy of the Master Degree and Mark sheet as one file not more than 4000 KB in PDF format (If applicable)
9. Scanned copy of valid GATE/ CEED/ NET/ INSPIRE Score (if applicable).
10. Soft copy of the Research Proposal of PhD Thesis work in any one of your chosen areas of research, not more than 1000 KB in PDF format.
11. Scanned copy of the No Objection Certificate from the R&D, IITG (only for Project staff Full Time/ Part Time category applicants) Format is available in the web advertisement
12. Scanned copy of the No Objection Certificate from the Employer (only for Employed and Part Time category applicants) Format is available in the web advertisement
13. Scanned copy of the Sponsorship Letter from the Employer (Only for Sponsored and Full Time category applicants) Format is available in the web advertisement
14. Scanned copy of the Sponsorship Letter from the Employer (Only for External and Part Time category applicants) Format is available in the web advertisement

### Step-3 Fill up online application

Following information will be required to fill up online application

#### Personal Details

- Name of the candidates (as in Degree Certificate or 10<sup>th</sup> class certificate)
- Father/Guardian's Name
- Aadhaar No (If available)

Gender

Physically Disabled (Yes/ No), If yes, Details of Physically disability and Percentage of Physically disability

Caste Category

Marital Status

Nationality

**Corresponding and Permanent Address**

Address Line 1 and Line 2

City/Town/Village

District

State

Country

Pincode

**Other Details**

Nearest Railway station from the Corresponding Address

Savings Bank Account no of the applicant and IFSC code of the Bank

**Qualification Details and Work Experience**

Studentship Type

Details of Qualifying Degree from IIT (If applicable)

Details of National Level Scholarship Exam which has validity now (If applicable)

Areas of Interest 1,2,3

Educational Qualification

Class 10 or Equivalent, Class 12 or Equivalent.

Board/University

Grading Format

Percentage of Marks/CIP Obtained

100 % / Maximum CPI

Subjects

Year of Passing

Diploma (If applicable), Bachelors Degree Program, Masters Degree Program (If applicable)

Name of the Diploma/Degree

Name of the College/Institute

Degree awarded by Institute /University

Discipline/Major/Branch

Specialisation (If any)

Status(Passed/Pursing)

Evaluation Pattern(Year/Semester)

Work Experience (If any)

Organisation

Position

Work type

State and End date

Publications (if any)

Title

Authors

Journal Name

Volume no

Year of Publication/Accepted

**Referee Details**

Name of the Referee

Affiliation  
Email id  
Phone No

**Step-4: Upload Required Documents**

**Step-5: Preview & Submit Application**

**Step-6: Pay Application Fee Online/Offline**

Online Mode

Allows the applicant to pay application fee online through multiple modes (Credit card, Debit Card, Internet Banking) through Billdesk

Offline Mode

Candidates are required to pay the applicable registration fee with "Application number" as reference no to the following account no

Account Name: Indian Institute of Technology Guwahati  
Account Number: 8652101028709  
Account type: Savings Account  
IFSC Code: CNRB0008652

After depositing the required fee, the candidate need to fill up following details for the successful completion of application

Transaction ID:  
Transaction Date:  
Amount Deposited: