Memorandum of Understanding

Between

Faculty of Engineering, Victoria University of Wellington, NEW ZEALAND

And

Indian Institute of Technology, Guwahati, INDIA

The Faculty of Engineering at Victoria University of Wellington (FoE/VUW), and the Indian Institute of Technology, Guwahati (IITG) hereby agree upon the following terms of cooperation.

1. AREAS OF COOPERATION

The aim of this agreement is to strengthen mutual understanding, to foster cooperation, and to promote academic collaboration and exchange between scholars from the Faculty of Engineering at VUW and the Indian Institute of Technology, Guwahati. Thereby, FoE/VUW and IITG agree to cooperate, subject to mutual consent and the availability of financial means, in the following areas:

1.1 Exchange of faculty/scholar and research personnel

1.2 Exchange of scholarly materials, including academic and other publications

1.3 Joint research projects

1.4 Organization of joint conferences, seminars, and academic meetings

1.5 Joint supervision of graduate students in thesis study

1.6 Development of an exchange agreement to encourage the exchange of undergraduate students between the two institutions.

2. TERMS OF FACULTY/SCHOLAR COOPERATION

2.1 Faculty and scholars (research staff and graduate student researchers) may be exchanged. Exchange faculty/scholars will participate in research and/or teaching at the host institution.

2.2 Faculty/scholars will be nominated by the home institution after consultation with the host institution and shall be full-time faculty or research staff of the home institution.

2.3 Visiting faculty/scholars may receive a salary from their home institution. They will not be compensated financially by the host institution unless specifically arranged otherwise and agreed to in advance by both institutions.

2.4 Visiting faculty/scholars may be provided with office space, if available. They will have access to facilities such as libraries, labs, and computer network of the host institution.

2.5 Visiting faculty/scholars will be required to abide by the rules and regulations of the host institution.

2.6 Faculty of one institution may be invited to examine the theses of graduate students of the other institution.

2.7 Faculty of one institution may be invited to be adjunct professors or honorary faculty of the other institution.

2.8 With regard to intellectual property, each institution will adhere to the intellectual laws of its respective nation. Intellectual property developed during the visit of a visitor faculty or student will be governed by the rules of the host institution unless otherwise specified by an alternate agreement. The two institutions shall also exchange books and relevant academic materials (including textbooks) written by their professors, for teaching purposes, as resources permit. Each institution will respect the other's policies on copyright and intellectual property rights.

3. ARRANGEMENTS FOR VISAS

3.1 The host institution will provide documents necessary for obtaining required visas.

3.2 Any costs associated with visa issuance will be covered by the visiting faculty/scholar unless specifically arranged otherwise and agreed to in advance by both institutions.

4. HEALTH INSURANCE

Visiting faculty/scholars will be required to provide proof of adequate health insurance coverage during their stay at host institutions.

5. TRAVEL EXPENSES

Visiting faculty/scholars will be responsible for the cost of travel between the two institutions unless specifically arranged otherwise and agreed to in advance by both institutions.

6. LIVING COSTS AND ACCOMMODATION

6.1 The host institution will assist in the arrangement of accommodations for exchange faculty/ scholars by providing housing application forms and/or information on housing alternatives.

6.2 The host institution is not obligated financially or otherwise to provide housing.

6.3 All living and accommodation costs are to be paid by the visiting faculty/scholars unless specifically arranged otherwise and agreed to in advance by both institutions.

7. OTHER

7.1 Participating institutions may attach specific points of implementation to this agreement in order to facilitate exchanges.

7.2 Nothing shall diminish the full autonomy of either institution, nor will any constraints be imposed by either upon the other in carrying out the agreement.

8. DURATION AND TERMINATION

8.1 This agreement is effective when the authorized representatives of both institutions have affixed their signatures.

8.2 This agreement shall be in effect for five (5) years and is subject to revision or modification by mutual agreement.

8.3 It is also understood that either institution may terminate the agreement with a six-month notification, although such action will only be taken after mutual consultation in order to avoid any inconvenience to all parties.

Dr. John Hine, Dean
Facultyof Engineering

Victoria University of Wellington

Date: 31/1/2013

Sanjay Kumar Bose

Dr.Sanjay Kumar Bose
Dean, Alumni Affairs and External Relations

Indian Institute of Technology, Guwahati

Date: 24/01/2013