



### Application Form for Exchange Students

<p>1.(a) Name (in block letters): Mr/Ms.....</p> <p>(b) Father/Husband/Guardian .....</p> <p>(c) Address:</p> <p>Phone: _____ Email: _____</p>	<p>Affix passport size Photograph</p>
<p>2. (a) Date of Birth : date ..... month .....year.....</p> <p>(b) Marital Status</p> <p>(c) Nationality</p> <p>(Attach photocopy of valid passport to this form)</p>	
<p>3. (a) Department/Centre in IIT Guwahati</p> <p>(b) Project/research area : (only for research students)</p> <p>(c) Proposed supervisor in IIT Guwahati : (only for research students)</p> <p>(d) Proposed duration of stay at IIT Guwahati: _____ months (from _____ to _____ )</p>	
<p>4. Home University/Institute of the applicant:</p> <p>(a) Name of the University/Institute</p> <p>(b) Address of the University/Institute</p> <p>(c) Department</p> <p>(d) Current Academic Programme</p> <p>(e) Total duration of the programme</p> <p>(f) Semester/Term completed</p> <p>(g) Latest Cumulative Grade Point Average / Cumulative Performance Index _____ out of maximum _____</p> <p>Signature of the student _____ Date _____</p>	

5. Recommendation from the supervisor (research students) or from the Head of the Department (other students) in the home university/institute :

Name	Designation
Phone	Email
Signature	Date

6. Recommendation of the official coordinating student exchange programme in the home university/institute:

Name	Designation
Phone	Email
Signature	Date

Important points to be followed by the exchange students:

1. For filling up the Learning Agreement/Form 2 (available at <http://www.iitg.ernet.in/aa/er-outside%20-%20Copy/er-website/er/forms.html> ) write (by email) to the HOD of the concerned department to see if the courses you wish to do will be offered in the semester you will be spending in IITG. The HOD should also agree to let you take the course (in case the course has restrictions on numbers.)

The HOD may refer you to another faculty colleague who will work these out with you or choose to help you directly.

2. You can take courses from other departments in IITG as well. If you do that, write to the HOD of that department in the same way as above.
3. Fill up the courses agreed on (through email) and get your International Office to sign on that Learning Agreement form indicating that your home university agrees with your taking those courses in IITG. Send us a scanned copy of the form (through email) and we will get the signatures required from IITG officials on that form for you.