



Application Form for Exchange Students

1. (a) Name (in block letters): Mr/Ms..... (b) Father/Husband/Guardian (c) Address: Phone: _____ Email: _____	Affix passport size Photograph
2. (a) Date of Birth: date month year..... (b) Marital Status (c) Nationality (Attach photocopy of valid passport to this form)	
3. (a) Department/Centre in IIT Guwahati (b) Project/research area: (only for research students) (c) Proposed supervisor in IIT Guwahati: (only for research students) (d) Proposed duration of stay at IIT Guwahati: _____ months (from _____ to _____)	
4. Home University/Institute of the applicant: (a) Name of the University/Institute (b) Address of the University/Institute (c) Department (d) Current Academic Programme (e) Total duration of the programme (f) Semester/Term completed (g) Latest Cumulative Grade Point Average / Cumulative Performance Index _____ out of maximum ____	
Signature of the student	Date

5. Recommendation from the supervisor (research students) or from the Head of the Department (other students) in the parent university/institute:

Name	Designation
Phone	Email
Signature	Date

6. Recommendation of the official coordinating student exchange programme in the home university/institute:

Name	Designation
Phone	Email
Signature	Date

Important points to be followed by the exchange students:

1. For filling up the Learning Agreement write (by email) to the HOD of the concerned department to see if the courses you wish to do will be offered in the semester you will be spending in IITG. The HOD should also agree to let you take the course (in case the course has restrictions on numbers.)

The HOD may refer you to another faculty colleague who will work these out with you or choose to help you directly.

2. You can take courses from other departments in IITG as well. If you do that, write to the HOD of that department in the same way as above.
3. Fill up the courses agreed on (through email) and get your International Office to sign on that Learning Agreement form indicating that your home university agrees with your taking those courses in IITG. Send us a scanned copy of the form (through email) and we will get the signatures required from IITG officials on that form for you.



Indian Institute of Technology Guwahati Learning Agreement

ALUMNI AND EXTERNAL RELATIONS

1.	Name of the student: Department:	Name of the Parent University and the Department:
2.	Name and Email ID of the contact faculty member at host university:	Date of Birth: Gender (M/F): Semester:
3.	Proposed semester to study at the host University:	Email: Phone(Mobile):

Course Details

Study programme in the Host University (IITG):			Equivalent study programme at Home University		
(Student is required to ensure that the courses below are available in the home university and can be taken for study. Pl. attach email id from the host university in this regard.)			(these courses will be replaced by the courses taken in host university)		
Code	Name of the course/s	Credits	Code	Name of the course/s	Credits
Note: If necessary, continue the list on a separate sheet					Total:

(Student's Signature)
Parent University

(HoD Signature)
Parent University

(Supervisor's Signature)
Parent University

Host University Office (IITG)

We confirm that the proposed courses mentioned above are approved and all credits can transfer back in the student's course of study at the home university.

(Signature)
Department HoD
with seal pl.

Host University

(Signature)
Designation
with seal pl.

Host University

(Signature)
Designation
with seal pl.

Host University